

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, SEPTEMBER 20, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson, and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk, and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of September 20, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of September 6, 2012. On motion of John T. O'Neill, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, seconded by John Daddario, to accept the minutes as received, was approved 4-0 with Bruce Peterson abstaining.

Ted Baker explained that he had prepared a draft ordinance for governing the maintenance of vacant properties in the Township. Mr. Baker suggested that a sub-committee consisting of the construction official, housing officer, administrator and two Township Committeemen be created to review the abandoned property ordinance. The Committee agreed and selected Bruce Peterson and John O'Neill serve on the committee to gather thoughts and bring back recommendations.

James Crilley, Chairman called for a resolution entitled Awarding Bid for Home Rehabilitation Contract 2012-14, Godfrey. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$980,784.40. On motion of Bruce Peterson, seconded by John O'Neill to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario had a public safety issue for closed.

Scott Smith had no report this evening.

Bruce Peterson reported that the SECC had a dinner for the volunteers featuring the Estonian General Counsel, it was good for the organization and the Township to receive this recognition.

John T. O'Neill, Sr. requested approval for Patty Adams and Marion Higbee to attend a class for CEU's with a cost of \$60 and for Theresa Warburton and Amy Colaneri to attend a CEU class for Vital Statistics with a cost of \$50, Scott Smith seconded the motion and it was unanimously approved on a roll call vote.

Mayor Crilley reported that the Township will be hosting the Lt Governor on Monday who will be making an announcement for a grant to fund repairs on 540 between Upper Deerfield and Hopewell Townships. Mr. Crilley added he attended the Main Street Legends program that honored the Woodruffs, the Mayor and Bruce Peterson presented a proclamation from the Township to the Woodruffs for their families contributions to the Township. The Committee agreed to have proclamations prepared for businesses and individuals who will be honored by the Bridgeton Chamber of Commerce and to allow both political parties county candidates to make presentations to the seniors at the Senior Center. Chairman Crilley reminded members that the monthly departmental reports are in your packets for review.

ADMINISTRATOR'S REPORT

Roy Spoltore presented the completed the State's Best Practice questionnaire. The analysis showed a final score of 96%. The Committee discussed a request from the County to provide a 5% contribution for a farmland preservation easement outside of the Township's Planning Incentive Grant area but within the County's planning area. The Committee felt preserving agricultural or open space when funds are available remains a long-term priority. The Committee discussed selecting priorities for road improvements for the Transportation Trust Grant. Love Lane between Silver Lake and Buttonmill was the first choice with North Park Drive as the second choice. The request from the Seventh Day Adventist Church for an evangelistic campaign was approved with conditions and recommendations. Mr. Spoltore reported that energy audits for five municipal buildings would be completed next week, electrical supply needs were received to install the old Love Lane generator at Fire Company #2, USDA gave approval to go out to bid for the East Loop project, the annual court security meeting will be held on Nov. 19th. The Committee approved an access request to the 100 acre park off of Irving Avenue from Atlantic Electric to upgrade their electric lines in that area. The Committee reviewed the addition plans for the Ambulance Building, a couple of suggestions were made to modify the plans that Chad Ott will discuss with the Architects. Roy Spoltore informed the Committee that NJLM advisories is included in the packet for your review

TREASURERS REPORT

The Treasurer's report as of August 31, 2012 shows the balance of all Township accounts as \$5,293,241.21.

At this time James Crilley, Chairman opened the meeting for additional public comments. Nancy Ridgeway was concerned that if the Township provided funds for the farmland preservation project, the Township would be subsidizing the County. Ms. Ridgeway was also concerned about the cost of installing the generator at Fire Company #2 since the County just received an estimate that it would cost \$300,000 to install one at the 911 Center. Mr. Peterson stated that the Township already owns the generator and that it only needs to be tied into the existing electrical system.

With no other public comments, James Crilley, Chairman called for resolution Authorizing Closed Session to discuss a public safety issue and litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario , to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

Bruce Peterson made a motion, seconded by Scott Smith, and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Roy J. Spoltore
Township Clerk