

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, SEPTEMBER 6, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, Amy Colaneri, Treasurer, David J. Rogers, Streets and Recreation Supervisor, and Chad Ott, Chief of EMS. Township Committeeman Bruce Peterson was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of September 6, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of August 16, 2012. On motion of John T. O'Neill, Sr. seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, An Ordinance Readopting Article II of Chapter 360 of the Code of The Township of Upper Deerfield with respect to Tax Exemptions for the Construction of Commercial or Industrial Structures or Improvements. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Ted Baker explained that State Statutes require governing bodies to reaffirm the municipality's intent to keep the tax abatement ordinance active after it has been on the books for ten years. There being no public comments, on motion of John T. O'Neill, Sr., seconded by Scott Smith, to close the public hearing, unanimously carried 4-0. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote.

INSERT ORDINANCE

Chairman Crilley called for Resolutions 207 through 216 to be combined as a consent agenda and voted upon as one item. Mr. O'Neill, Sr. made a motion to combine Resolutions 207 to 216 as a Consent Agenda and voted upon as one item, seconded by Mr. Daddario, and unanimously carried. The Clerk read the resolutions by title. On a motion by Mr. Smith, seconded by Mr. Daddario, and unanimously approved on a roll call vote of 4-0, Resolutions 207 - 216 were approved.

Resolution 12-207 entitled Imposing Lien on Block 804, Lot 2 – 1 Deerfield Dr.

INSERT RESOLUTION

Resolution 12-208 entitled Imposing Lien on Block 1504, Lot 17 – 12 Hood Drive.

INSERT RESOLUTION

Resolution 12-209 entitled Imposing Lien on Block 1401, Lot 14 – 14 Concord Court

INSERT RESOLUTION

Resolution 12-210 entitled Imposing Lien on Block 1507, Lot 17 – 21 Dawson Drive

INSERT RESOLUTION

Resolution 12-211 entitled Imposing Lien on Block 1504, Lot 85 – 23 Granada Drive

INSERT RESOLUTION

Resolution 12-212 entitled Imposing Lien on Block 2501, Lot 54.01 – 27 Orillia Drive

INSERT RESOLUTION

Resolution 12-213 entitled Imposing Lien on Block 708, Lot 5.01 – 59 Fox Road

INSERT RESOLUTION

Resolution 12-214 entitled Imposing Lien on Block 911, Lot 20 – 1405 Second Ave.

INSERT RESOLUTION

Resolution 12-215 entitled Imposing Lien on Block 910, Lot 1 – 1520 Third Ave.

INSERT RESOLUTION

Resolution 12-216 entitled Imposing Lien on Block 914, Lot 3 – 1818 Fourth Ave.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled A Resolution Granting Final Approval of the Tirelli Application to Sell Development Easement. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Reduction of Performance Guarantee for Land Partners of New Jersey, LLC. The Clerk read the resolution by title. Brian Murphy reported that Bob DuBois has inspected work that was done and the developers are currently testing the integrity of the utility pipes that they installed previously. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Temporary Part Time Custodian for the Convenience Center. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Appointing Emergency Medical Technicians. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing the Tax Collector to adjust taxes Exempt Veteran. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Annual Report of Audit for the Year 2011. The Clerk read the resolution by title. Mayor Crilley stated that audit again has no recommendations, he asked that every staff member be thanked for their assistance in attaining this result. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Purchase Ice Control Sand Through a Cooperative Price Contract with the County of Cumberland The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Purchase Rock Salt Through a Cooperative Price Contract with the County of Cumberland The Clerk read the resolution by title. On

motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$163,065.80. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario – No report this evening.

Scott Smith – No report this evening.

John T. O'Neill, Sr. requested approval for CEU credits for Ed Fleetwood for one day out of office at cost of \$15.00. On a motion of John T. O'Neill, Sr., seconded by John Daddario to approve the CEU request for the staff member, unanimously approved 4-0 on a roll call vote.

Mayor Crilley stated that the Lt. Governor was here on an Agricultural tour of the Seabrook Bros. facility. Seabrook executives noted that the Township has a very open door policy with the company and meets with company officials to discuss any issues. The Lt. Governor stated that is the way government and business should be interacting. The Senior Center recently had a day at the Ball Park for the seniors last week with Dickie Noles from the Phillies there to talk with them. Mr. Noles went around the room and spoke with every senior. The Mayor reported that the CDC is trying to coordinate the Trick of Treat times in the County and is suggesting that the time be established for Wednesday, October 31, 2012 from 4-7 pm. The Committee unanimously agreed to utilize that date and time for Trick or Treat.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the website is now current with the minutes, resolutions and agendas for the Township Committee and Planning Board. The Township tax maps are also now on the website under public forms. The Administrator reported that he is looking over the properties that are listed as Township owned to determine what may be saleable. After an initial review there are only 4 or 5 properties that may be able to be offered for sale. A completed draft copy of the State's CY 2012 Best Practices is included in this evening's packet for your review. It is currently being reviewed by the CFO and needs to be returned to the State by September 28, 2012. Recent NJLM advisories are included for your review. A Doctors note was received enabling Emmett Hall to return to work on September 18, 2012. The NJLM convention will be held on Nov. 13th through Nov 15th. A revised draft of a letter to the volunteer organizations requesting annual financial information is included the packet for final review. The Township has been asked to take a subordinate position in a completed home rehab grant of Curtis Watson. The grant recipient from 2007-2008 rehab funds is looking into refinancing their existing mortgage, the balance owed the Township on the six year interest free deferred loan is approximately \$3500 with an unforgiveable balance of approximately

\$12,000 when the property is sold. Based on the appraisal, proposed refinance amount and the amount owed to the Township the property would only be leveraged at approximately 40% of value if it is refinanced and the Township maintains its subordinate position. On a motion of John Daddario, seconded by Scott Smith, the Township Committee unanimously agreed on a roll call vote of 4-0, to take a subordinate position if Mr. Watson is to refinance his property. Ted Baker provided a copy of a draft ordinance pertaining to abandoned properties, he asked the Committee to review the language and see if they had any issues.

Lieutenant Gary Catts the new Station Commander at the Bridgeton State Police Barracks introduced himself to the Committee. He stated that he is proactive with media relations, there is limited manpower, and he is reaching out to officials at the local schools and the Township Clerks. He added that last month there were approximately 3,000 calls and traffic offenses of which 459 were from Upper Deerfield Township. Lt. Catts stated that school resource people have been cut back but they will still have a presence in Cumberland Regional.

ENGINEER'S REPORT

Brian Murphy reported that the 67 lot Seabrook East subdivision is back under construction and they are testing the water and sewer utility lines. A small portion of Fox Road near Centerton Road was treated with a new oil and stone overlay mixture to see if it has durability and should be part of the Township's road maintenance program in the future. Mr. Murphy presented a draft letter to the USDA that Avo Kart has requested confirming that the Township will be responsible for any costs in excess of the amount that the Township has remaining through the USDA grant and loan. The Love Lane road repair is complete and South State did a good job. Mr. Murphy is gathering additional information for the Colonial Terrace storm water project. Bob Nocentino of Thoroughbred Estates was sent a letter to remind him that this is the appropriate time to do seeding of the basins. Mr. Murphy added that he can do the seeding now or the Township will have no choice but to pull his bond and have it done in the spring of 2013.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue asked about Seeley Lake Bridge? She stated the County is working on improving the infrastructure and is concerned that her tax dollars are paying for a private lake and dam. Ms. Ridgway also asked about whether the Township receives energy receipts tax. Mr. Spoltore explained that the State has recently maintained State aid numbers by decreasing State Aid CMPTRA figures and taking the statewide increase in energy receipt taxes and disbursing the increase to municipalities so that their funding level stays flat.

Wayne Post of Landis Avenue stated that this was his first time attending a meeting and he complimented the committee on how the meeting was run. He suggested that the Township make a DVD to show children how government functions.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of contract and personnel. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

John O'Neill made a motion, seconded by Scott Smith, and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of John Daddario, seconded by Scott Smith, to adjourn the meeting, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk