

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON THURSDAY,
NOVEMBER 3, 2011, AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77,
SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, John T. O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor and Brian Murphy, Township Engineer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 3, 2011 was included in a list of meetings notice sent to The News of Cumberland County, on January 11, 2011 and the Press, Cumberland County Edition on January 12, 2011 and advertised in said newspapers on January 13, and January 15, 2011, posted on the bulletin board in the Municipal Building on January 7, 2011 and has remained continuously posted as required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Jim Crilley gave invocation followed by the flag salute led by Scott Smith.

At this time James Crilley, Chairman opened the meeting for public comment.

Bob Nocentino the developer of Thoroughbred Estates requested a new building permit or a partial permit. Chairman Crilley stated that the Committee took the position that no new additional permits would be issued until the basins are operating properly. Mr. Nocentino reported that he is behind on the work schedule submitted, but he has a new contractor on site and things should be moving along much better now. John Daddario stated that the developer lost a lot of good work days because of his contractor's inaction. Mr. Peterson added that this committee is not going to allow any new permits until the Township Engineer calls to let us know that you have met the required obligations.

There being no further public comments James Crilley, Chairman called for the approval of minutes for the Meeting of October 20, 2011. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario to accept the minutes as received and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Vacating a Portion of Deerfield Drive between Pearson Road and Ichisaka Way within the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson., seconded by Scott Smith, to open the meeting for a public hearing on the proposed ordinance and was unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Mr. Baker explained that due to the rearrangement of roads in the Vesta development there is a need to vacate a portion of Deerfield Drive where homes are now constructed. There being no public comments, on motion of John Daddario, seconded by Bruce Peterson to close the public hearing, and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 188 of the Code of The Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith, to open the meeting for a public hearing on the proposed ordinance and was unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Mr. Spoltore explained that the ordinance provides a fee schedule for rescue services that will be billed against the insurance companies. Mr. Daddario added that the Township will only bill the insurance companies not bill the accident victim or or chase them down for non-payment. There being no public comments, on motion of John Daddario, seconded by Bruce Peterson to close the public hearing, and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter § 12-1 of the Municipal Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. Mr. Spoltore explained that this ordinance will enable the creation of a joint regional court. Mr. Crilley added that the joint court would be combining 8 municipal courts to help reduce costs. Mr. Peterson noted that all of the courts have State Police coverage. Mr. Crilley reported that Upper Deerfield will be the host municipality. Nancy Ridgeway asked if all the traffic tickets would be collected here in Upper Deerfield Township. Dean Hawk asked how the Township would be protected if a lawsuit would happen regarding the court. Mr. Baker stated that all of the participating municipalities have insurance coverage in place and there are levels of legal layers that protect municipalities. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on November 17, 2011 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

Chairman Crilley called for Resolutions 11-251 through 11-262 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Daddario, to adopt the consent agenda for Resolutions 11-251 to 11-262. On a motion by Mr. Daddario, seconded by Mr. Smith, and unanimously approved, Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Daddario seconded by Mr. Smith and unanimously approved, Resolutions 11-251 to 11-262 were approved on a roll call vote 5-0.

Resolution 11-251 entitled Imposing Lien on Block 402, Lot 21 – 43 West Deerfield Road

INSERT RESOLUTION

Resolution 11-252 entitled Imposing Lien on Block 911, Lot 20 – 1405 Second Avenue

INSERT RESOLUTION

Resolution 11-253 entitled Imposing Lien on Block 911, Lot 24 – 1401 Second Avenue

INSERT RESOLUTION

Resolution 11-254 entitled Imposing Lien on Block 914; Lot 3 – 1818 Fourth Avenue

INSERT RESOLUTION

Resolution 11-255 entitled Imposing Lien on Block 1110.01; Lot 8 – 4 Krysta Court

INSERT RESOLUTION

Resolution 11-256 entitled Imposing Lien on Block 1405, Lot 9 – 1 Concord Court

INSERT RESOLUTION

Resolution 11-257 entitled Imposing Lien on Block 1504; Lot 17 – 12 Hood Drive

INSERT RESOLUTION

Resolution 11-258 entitled Imposing Lien on Block 2703; Lot 14 – 67 Victory Road

INSERT RESOLUTION

Resolution 11-259 entitled Imposing Lien on Block 1003; Lot 14 – 8 Seeley Road

INSERT RESOLUTION

Resolution 11-260 entitled Imposing Lien on Block 502; Lot 4 – 17 Northville Road

INSERT RESOLUTION

Resolution 11-261 entitled Imposing Lien on Block 1507, Lot 17 – 21 Dawson Drive

INSERT RESOLUTION

Resolution 11-262 entitled Imposing Lien on Block 1202; Lot 7 – 1241 State Highway 77

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Resolution Authorizing the Foreclosure of Tax Title Liens in REM The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Resolution Authorizing the Foreclosure of Tax Title Liens in REM The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Authorizing Professional Service Agreement With Karabashian Eddington Planning Group for Planning Services. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Appointing Seasonal Employee to Public Works Positions. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Resolution Awarding Bid for Home Rehabilitation Contract 2011-03. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$2,090,134.75. On motion of Bruce Peterson., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario stated that EMS Chief Chad Ott arranged an evacuation drill of a school bus with Seabrook Fire & Rescue, the Upper Deerfield Township Schools and children from the drama club to participate. Everything went well and there was all positive public feedback on this bus drill.

Scott Smith reported that GPM Associates presented a water modeling report that showed various water pressures in certain areas of the Township water system at the utilities meeting.

John T. O'Neill, Sr. stated that the presentation of the water modeling report went well at the utility committee meeting. Mr. O'Neill added that it is good to see the communities come together without any issues to create the Joint Court System. Recently, went to visit some local businesses with Chairman Crilley, Roy Spoltore and Tony Stanzione, all of the businesses were upbeat and happy to be in the Township. The Senior Center is in need of installing doors between the two lunch areas and a door to separate the exercise room and library. Mr. O'Neill is requesting the Engineer to review the request for proposal for the doors, make modifications and then solicit quotes. The CER program at the senior center has provided 831 service units and served 6,238 meals, while the health component has provided 622 service units.

Bruce Peterson agreed that all of the construction bid specs should be going through the Engineer. The Bostwick Lake Commission is still planning to demolish the building on the Upper Deerfield side. Fralinger's engineering report showed that there was minimal damage done to the dam by the two August storms, however there was damage done to the parking area. The Commission is still sorting out the insurance issues for the Commission. Ted Baker added that there is a draft ordinance establishing park hours that would need to be adopted by the three municipalities.

James Crilley stated that we do not have the final savings for the joint court system but the estimate is anticipating over \$150,000 will be saved by the municipalities. Dean Hawk asked what the largest expense is for the courts. Mr. Crilley stated that personnel is the largest expense. Chairman Crilley explained that the courtesy business visits have been well received and gives the business a chance to ask questions about the Township. The annual Veteran's Day Ceremony is this Saturday at the Veteran's memorial. The Pride Committee suggested that businesses in Upper Deerfield should state they are located in Upper Deerfield. On motion of John Daddario, seconded by Scott Smith, to appoint George Taylor, III as an alternate to the Recreation Committee, replacing Michael Large was unanimously approved. A section of Laurel Heights Drive is planned to be repaved next Thursday and Friday approximately 12-14 feet wide.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the committee that the Townships Farmland Preservation Plans request for annual Planning Incentive Grants needs to be submitted to SADC by December 15, 2011. The Committee had a lengthy discussion on a proposed Rails to Trails program, they were not inclined to participate as they were concerned of the potential of motorbikes and quads causing serious accidents. The auditor recommended that the Township utilize an emergency temporary appropriation to reconstruct the damage done to Love Lane and the downstream embankment at Silver Lake Dam. Once the estimated amount of repairs is known the Township should adopt a bond ordinance to cover the costs of the emergency temporary appropriation, so that there would not be a temporary appropriation to carry into the next year. Roy will check with DCA to see if the bidding process can be expedited. Final documents have been submitted to DCA for the Shared Services Grant and to NJDOT for Grier's Lane. Solid Waste hauling and banking RFP's have been prepared and made available to prospective vendors. The NJ Planner was in their packets for their review. Ed Fleetwood, requested proposals to board up the abandoned homes on 17 and 180 Northville Road from CJ Berni, PJ Leyman, Frank Spatola and Bob Blake. CJ Berni was the only one that submitted a quote in the amount of \$1,195 and \$950 for each property . On motion of

Bruce Peterson, seconded by John Daddario, and unanimously approved on a roll call vote, to award the contract to CJ Berni pending a review by Ted Baker that proper notification had been sent out.

ENGINEER'S REPORT

Brian Murphy reported that the Seabrook water system is close to being able to operate automatically but a couple of modifications to the system are needed. Quotes were received to install a service lateral on the Seabrook Water system from Garrison Enterprises in the amount of \$7,369.00, Crown Pipeline in the amount of \$14,000.00 and Mathis Construction did not submit a quote. On a motion of John T. O'Neill, Sr., seconded by Scott Smith, and unanimously approved on a roll call vote, to award the contract to Garrison Enterprises in the amount of \$7,369.00. Quotes were received to relocate a pressure transducer on the Seabrook Water System from Allied Control Systems, Inc. in the amount of \$800.00, Complete Control Services, Inc. in the amount of \$1,810.00 and Scalfo Electric in the amount of \$1,995.00. On a motion of John Daddario, seconded by Bruce Peterson, and unanimously approved on a roll call vote, to award the contract to Allied Control Systems in the amount of \$800.00. Quotes were received to install a Verbatim Alarm System at the Seabrook Water Facility from from Allied Control Systems, Inc. in the amount of \$9,220.00, Complete Control Services, Inc. in the amount of \$8,860.00 and Scalfo Electric did not submit a quote. On a motion of Bruce Peterson, seconded by Scott Smith, and unanimously approved on a roll call vote, to award the contract to Complete Control Services, Inc. in the amount of \$8,860.00.

GPM Associates had a 3D model of the Township water system which showed water pressures, simulated water flow based on system assumptions, and shows the important upgrades to the system based on new lines being installed. GPM will be in the Township on Tuesday to do hydrant flow tests to provide more accurate data on the water flows in the Township.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Ernest Holt asked if the developer removed the dirt piles at Thoroughbred Estates would it reduce the silt problem they are having with the basins. Brian Murphy explained they would have less silt but they still need to stabilize the banks of the basins and finish installing the sand trenches.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk