

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON THURSDAY,  
OCTOBER 20, 2011, AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77,  
SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, John T. O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor and Brian Murphy, Township Engineer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of October 20, 2011 was included in a list of meetings notice sent to The News of Cumberland County, on January 11, 2011 and the Press, Cumberland County Edition on January 12, 2011 and advertised in said newspapers on January 13, and January 15, 2011, posted on the bulletin board in the Municipal Building on January 7, 2011 and has remained continuously posted as required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Jim Crilley gave invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley, Chairman read a resolution honoring Bruce and Debby Riley for their activities and program commemorating the 10<sup>th</sup> Anniversary of 9/11. James Crilley thanked the Riley's for providing the citizens of the area a commemorative program of this tragic historic event and presented them with a copy of the resolution. John O'Neill, Sr. added that it was quite an endeavor, children's questions were priceless and one hates to perpetuate sorrow and hurt but it is important that people remember the event. Bruce Peterson expressed his gratitude for the 9/11 remembrance and the dedication of all those involved in preparing such an event. Scott Smith noted that it was impressive how smoothly all of the activities were run. John Daddario added that he was glad to see that they are now in Upper Deerfield Township. Bruce Riley thanked the Committee and reported the resolution will be placed in the reception area of their new business location for Ultra Clean Technologies.

At this time James Crilley, Chairman opened the meeting for public comment. Dean Hawk of Merritt Avenue reported that a digging tool with a pouch that was made at WW Manufacturing was used at the World Trade Center cleanup. Roughly 1,500 of the digging tools were made for the 9/11 cleanup crews. Tom Connelly of Irving Avenue asked about the lighting fixtures at the new Dollar General store that does not meet good lighting standards. Teresa Warburton stated that lighting fixtures that meet lighting standards are on order and will be installed.

There being no further public comments James Crilley, Chairman called for the approval of minutes for the Meeting of October 6, 2011. On motion of Scott Smith, seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith to accept the minutes as received and unanimously approved 4-0 with Bruce Peterson abstaining.

James Crilley, Chairman called for a resolution entitled, Appointing Roy J. Spoltore Township Clerk. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Tax Payments to be refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, authorizing the Tax Collector to Cancel Taxes. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,063,819.56. On motion of Bruce Peterson., seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the backhoe had two tires blow out and received replacement prices of \$1,506.00 from Cumberland Tire, \$1,539.74 from Fred Harz & Son and Farm Rite did not submit a quote. On motion of John Daddario, seconded by Scott Smith to award contract to Cumberland Tire and unanimously approved. EMS Chief Chad Ott is working with Upper Deerfield Township School for an extrication training drill of a busload of children on Sunday at Woodruff School.

Scott Smith reported that he received a call regarding the road condition of Button Mill Road near the Signature Home development. Mr. Smith has noticed that the State Police has been patrolling First through Fourth Avenues regularly after school hours.

John T. O'Neill, Sr. reported that the CCUA is looking at a 2% budget increase for 2012. Mr. O'Neill stated that the meeting with County officials regarding Silver Lake Dam went well. EMS and Fire Companies need to make sure that they are talking to County officials about preparing to upgrade their radios to the new digital bands that will be required in 2013.

Bruce Peterson reported that Fralinger Engineering has finished the dam assessment at Bostwick Lake and there are minor repairs that will need to be done. The parking lot needed extensive work and the County has provided a significant amount fill to the area. The former caretaker is currently vacating the premises, and the Commission hopes to demolish the building in the former

campground area. The SECC has received a grant for strategic planning purposes and they are looking into a shared service arrangement that may allow for a part time director of the museum.

James Crilley stated that he, Ted, Terry and Brian had a cooperative meeting with County officials and FEMA officials at Love Lane by the Silver Lake Dam regarding responsibilities and timetables. Mr. Murphy will be gathering estimates for the repairs so that funding may be put in place. Chairman Crilley reported that another meeting was held on merging the municipal court system with 8 State Police municipalities. It appears there will be significant savings among the municipalities but no State Police Courts are covering there expenses.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that at the last meeting the Committee authorized A Check Company to do background checks on volunteers at a cost of \$20.00 per person. After further review the state also receives a \$12.00 fee for each drivers license check so the total cost will be \$32.00 per person. On a motion of John Daddario, seconded by John O'Neill, the Committee unanimously by roll call vote authorized the expenditure of \$32.00 per background check for A Check Company.

#### INSERT RESOLUTION

The Committees evening packet included revised joint municipal court numbers with very conservative budget numbers for the first year for each municipality. Grants for lighting the soccer fields are not available at this time through the State or DCA programs, Senator Sweeney's office will be sending information from foundation groups that may have funding available. The JIF is modifying its premium calculations for municipalities based on a six year average loss and developing a Retro program for municipalities who are currently claiming losses in excess of their annual actuarial contribution calculation. The JIF's government official meeting will take place at the League convention on Nov 16<sup>th</sup> or at Merighi's on Dec 6<sup>th</sup>. All committee members plan on attending the meeting at Merighi's which will provide for a \$250.00 reduction per attendee on the Township's 2012 JIF insurance premium. Monthly Departmental reports are attached for your review.

#### DEPARTMENTAL MONTHLY REPORTS: September 2011

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

## ENGINEER'S REPORT

Brian Murphy reported that he met with GPM Associates regarding the water modeling study, they still have a few adjustments to make and then they need to do flow tests. The Seabrook Water System has two issues that need to be addressed before the system can operate automatically. The pressure sensor is too close to the pump and needs to be relocated further away and the treatment system needs a dial out alarm system. Mr. Nocentino from Thoroughbred Court will have a new contractor working again tomorrow.

## TREASURERS REPORT

The Treasurer's report as of September 30, 2011 shows the balance of all Township accounts at \$6,937,465.44. On motion of John Daddario, seconded by Scott Smith, and unanimously approved to accept the Treasurer's report as received.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgeway asked if it was public knowledge which eight municipalities would be included in the joint court. The Committee noted that Deerfield, Hopewell, Greenwich, Lawrence, Pittsgrove, Shiloh, Stow Creek and Upper Deerfield are the eight municipalities. Ms. Ridgeway asked the status of the re-evaluation. Roy Spoltore explained that the process is moving along and the company anticipates having revised assessment notices sent to property owners sometime in November utilizing December as a time to go over assessments with property owners with the new assessments being sent to the County around the January 10<sup>th</sup> time period. She also asked if the Township had requested a list of the roads that will be affected within the municipality by the proposed County development standards. Chairman Crilley stated the administrator will contact the County Planning Board regarding the proposed development standards.

Dean Hawk asked what type of user friendly activities could be done at Bostwick Lake. Bruce Peterson stated that it is primarily a passive recreation area consisting of a picnic area and fishing at this point in time.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for public safety, litigation and contracts. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt resolution, unanimously carried 5-0.

Bruce Peterson made a motion, seconded by John O'Neill, Sr. and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Amending Chapter 188 of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on November 3, 2011 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law with copies to be made available upon request.

INSERT ORDINANCE

On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, and unanimously approved 5-0 on a roll call vote to award a contract not to Pennoni Associates for engineering services to review and design repair of the Love Lane roadway by Silver Lake Dam and the downstream embankment that was damaged by both of the storms in August.

INSERT RESOLUTION

The Committee agreed to have a special meeting on Tuesday October 25<sup>th</sup> at 2 pm if financing of the repairs for Love Lane need to be expedited, the administrator will contact the auditor for his recommendation of the time schedule.

There being no further business to come before the Committee, on motion of John O'Neill, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk