

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JULY 21, 2011, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John T. O'Neill, Sr., and John Daddario all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer and David J. Rogers, Supervisor Streets & Recreation. Township Committeeman Scott Smith was unable to attend the meeting

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of July 21, 2011 was included in a list of meetings notice sent to The News of Cumberland County, on January 11, 2011 and the Press, Cumberland County Edition on January 12, 2011 and advertised in said newspapers on January 13, and January 15, 2011, posted on the bulletin board in the Municipal Building on January 7, 2011 and has remained continuously posted as required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Jim Crilley gave invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley, Chairman opened the meeting for public comment.

Tom Connelly of Irving Avenue informed the Committee that there was a panhandler at Wal-Mart about 3 weeks ago. Nancy Ridgeway of Irving Avenue stated that there was a good photo in the newspaper regarding the adult daycare center groundbreaking.

There being no further public comments James Crilley, Chairman called for the approval of minutes for the Meeting of July 7, 2011. On motion of Bruce Peterson, seconded by John Daddario., to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario, to accept the minutes as received, and unanimously approved 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, An Ordinance to Amend Chapter 165 of the Code of the Township of Upper Deerfield Entitled: “Construction Code Enforcement,” Setting Fees for Construction Permits. On motion of John Daddario, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance, which was unanimously carried 4-0. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of John T. O'Neill, Sr., seconded by John Daddario to close the public hearing, and unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 3-0 on a roll call vote with Bruce Peterson abstaining.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance to Amend Chapter 188-1 of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. John O'Neill reported that the chief of the ambulance squad has recommended these rates in order to be in line with neighboring emergency services. John Daddario stated that the township does not send out a second bill if a resident's insurance does not pay or if someone cannot afford to pay the bill. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt the proposed ordinance on first reading and setting the date for public hearing on August 4, 2011 at 7:00 pm, and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law. Copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Authorizing Acceptance and Dedication of Public Roadway. The Clerk read the proposed Ordinance by title. Ted Baker stated that this ordinance would provide for the dedication of the roadway at the Old Star Bound Gymnastics Building on Highway 77. The Committee members commented that the new owners of the building will be good neighbors, make good use of the property and keep it in pristine condition. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on August 18, 2011 at 7:00 pm, and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law. Copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled, A resolution Granting Final Approval of the Jeffery and Deborah Garton Application To Sell Development Easement. The Clerk read the resolution by title. Bruce Peterson stated that the 5% contribution is prudent based on the other potential obligations the Township may have at this time. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled, Tax Payments to be refunded. The Clerk read the resolution by title. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 3-0 on a roll call vote with John Daddario abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$342,729.34. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that Station 32 has been selected to receive a piece of the south tower beam and requested authorization to use their transport vehicle to pick up the section of the beam, the Committee agreed. Regarding Thoroughbred Estates the water level in the basins has not changed and emphasized that no new permits will be issued until the basins are operating properly. Mike Hendricks of Thoroughbred Court added that he was helped to clean out the silt from the basin, but then there is another heavy rain and the basin becomes silted again.

John T. O'Neill, Sr. reported that he and Jim Crilley attended the Senior Center Advisory Committee meeting and Director Kim complimented how the building has been maintained by Wayne Post. The carpet in the front walk area needs to be replaced, a different flooring will be investigated due to the volume of traffic. Currently, receiving prices to purchase and install a door between the library and the exercise room and a door between the opening of the old and new sections of the cafeteria. An ice cream social, beauty week, passport applications, revaluation presentation and Senior Prom are activities that are taking place in the next few weeks.

Bruce Peterson reported that at the Bostwick Lake Commission meeting, Mr. Tedesco presented demolition quotes for the buildings. Bills will be sent to the municipalities for this year's financial contributions. There are insurance issues that are being reviewed by the Commission. The Township's JIF is currently covering liability and property insurance until the Commission makes a recommendation to the municipalities. The campground building should be demolished, septic systems need to be pumped and sanded, and the wells need to be capped by a well driller.

James Crilley reported that he and John Daddario attended the Fire Academy graduation and Seabrook Fire and Rescue had the largest number of graduates. Mr. Crilley attended the mayors meeting hosted by the freeholders, representatives of the County Departments presented a synopsis of their programs. A letter was received from DEP concerning the Southern Pine Beetle was forwarded to the Environmental Commission to review. The county engineering department has not formally responded to the Township's request to make Laurel Heights Drive a no passing zone and implement a vehicle weight limit on the road. The Committee members received a procedural policy from the finance committee and were asked to review the policy

and present any questions or comments by the next meeting. The ground breaking for the Senior Adult Daycare Center was held on Tuesday and was well attended.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the committee that an emergency response plan for the Township utility plants is being prepared in compliance with USDA requirements. The Committee authorized submitting information about the Township's electric accounts to the SJ Power Cooperative in order to reduce the power consumption portion of the bills. A preliminary tax rate for the township has been established showing an increase of about 1 cent. The state has released their best practices form for 2012, which is contained in the packet. A sample local pay to play ordinance was included for review as it is a requirement of the best practice policies. Tiny's Plumbing replaced all of the HVAC units in the court room today, there are still a few more that need to be installed. Quotes for tub grinding brush should be available for the next meeting. The newsletter should be out in early August.

DEPARTMENTAL MONTHLY REPORTS: June 2011

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

TREASURERS REPORT

The Treasurer's report as of June 30, 2011 shows the balance of all Township accounts as \$5,549,302.72.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgeway felt the re-evaluation group should hold a meeting for the general public so they would not overcrowd the senior center. Ms. Ridgeway asked if there is any way the school schedule could be included in the newsletter. Ms. Ridgeway asked Mr. Baker to investigate if the municipality may control certain conditions of County Roadway if the roadway begins and ends in the same municipality.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for potential litigation, tax appeal and contracts. The Clerk read the

resolution by title. On a motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 4-0.

Bruce Peterson made a motion, seconded by John O'Neill, Sr. and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Vacating a Portion of Deerfield Drive. The Clerk read the proposed Ordinance by title. Ted Baker stated that this ordinance would conclude issues at Countryside Village. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on August 18, 2011 at 7:00 pm, and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law. Copies to be made available upon request.

INSERT ORDINANCE

The Committee authorized continuing an analysis of a joint municipal court with various municipalities.

There being no further business to come before the Committee, on motion of John Daddario, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk