

TOWNSHIP OF UPPER DEERFIELD

RESOLUTION 10-67

**AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH
RALPH BROWNLEE FOR HUMAN RESOURCES SERVICES**

WHEREAS, there exists a need for professional services to provide professional human resources services in Upper Deerfield Township regarding the review and revision of job descriptions, personnel policies and employee performance evaluations; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised, and the contract itself, must be available for public inspection;

WHEREAS, Ralph Brownlee, has completed and submitted a Business Entity Disclosure Certification which certifies that Ralph Brownlee will not make any reportable contributions pursuant to N.J.S.A.19:44A-1 commencing January 1, 2010 to any political committee or candidate through the term of this contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper Deerfield as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute an agreement with Ralph Brownlee for human resources services pertaining to a review and revision of job descriptions, personnel policies and employee performance evaluations for an amount not to exceed \$8,160.00.
2. That the aforesaid contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because N.J.S.A.40A:11-5 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law.
3. The Business Entity Disclosure Certification shall be placed on file with this Resolution.
4. A copy of the agreement has been filed with the Township Clerk and is available for public inspection in the office of the Township Clerk during normal business hours.
5. That a copy of the specific items pertaining to the award of this contract shall be published in a Notice of Award in the News of Cumberland County as required by law within ten (10) days of the Resolution authorizing same.

Moved By: John T. O'Neill, Sr.

Seconded By: John Daddario

VOTING

	<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
Bruce T. Peterson.	X			
James P. Crilley	X			
John L. Daddario	X			
John T. O'Neill, Sr.	X			
Scott Smith	X			

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Township Committee of the Township of Upper Deerfield, in the County of Cumberland, at a meeting thereof held February 18, 2010.

Roy J. Spoltore, Township Clerk