

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON THURSDAY, NOVEMBER 4, 2010 AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.

Present were: James Crilley, Chairman, Bruce Peterson, Vice Chairman, John Daddario, John O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Clerk/Administrator, Ted Baker, Township Solicitor Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

“In compliance with the Open Public Meetings Act a schedule of regular meetings containing the location and the time and date of each meeting was approved at the Annual Organization meeting of the Township Committee, and within seven days following the Annual Organization meeting, a copy of such schedule of regular meetings was posted in the Municipal Building, at Seabrook, NJ., which Notice has remained so posted throughout the year, and copies of the schedule of regular meetings have been mailed to The News and the Press, Cumberland County Edition, and filed with the Township Clerk in compliance with said Act.” In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

Jim Crilley gave invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of October 21, 2010. On motion of Bruce Peterson, seconded by Scott Smith to dispense with the reading of the minutes, and unanimously carried with John T. O'Neill, Sr. abstaining. On motion of John Daddario, seconded by Scott Smith to accept the minutes as received, and unanimously approved 4-0 with John T. O'Neill, Sr. abstaining.

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Authorizing An Emergency Appropriation Under N.J.S.A. 40A:4-53 To Conduct A Property Revaluation For Purposes Of Tax Assessments For The Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. Roy Spoltore explained this is the procedure necessary to allow for the revaluation expenditure to be deferred in the budget over a five year period. On motion of Bruce Peterson, seconded by John T., O'Neill, Sr. to approve and adopt proposed ordinance on first reading and setting the date for public hearing on November 18, 2010 at 7:00 pm and was unanimously carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

#### INSERT ORDINANCE

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Township Of Upper Deerfield Ordinance Amending Code Of The Township Of Upper Deerfield Requiring The Removal Of Political Signs Subsequent To An Election. The Clerk read the proposed Ordinance by title. John Daddario suggested the signs be removed five days after the conclusion of the election rather than the proposed ten day period. The Committee agreed to the change and on a motion of Scott Smith, seconded by John T., O'Neill, Sr. to approve and adopt proposed ordinance on first reading and setting

the date for public hearing on November 18, 2010 at 7:00 pm and was unanimously carried 5-0. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

INSERT ORDINANCE

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Amending Section 98-40.3 of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title. Roy Spoltore explained that this ordinance and the next two are identical to the ordinances that were introduced in October. The last two proposed ordinances are recommendations to modify road setbacks in the redevelopment areas from the Planning Board. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 16, 2010 at 7:00 pm and was unanimously carried 4-0 with Bruce Peterson abstaining as he is a property owner within 200 feet of the redevelopment area. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

INSERT ORDINANCE

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending "Exhibit F" of the Code of the Township of Upper Deerfield Redevelopment Plan. The Clerk read the proposed Ordinance by title, and on motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 16, 2010 at 7:00 pm and was unanimously carried 4-0 with Bruce Peterson abstaining as he is a property owner within 200 feet of the redevelopment area. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

INSERT ORDINANCE

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending The "Upper Deerfield Redevelopment Area Design Guidelines". The Clerk read the proposed Ordinance by title, and on motion of Scott Smith, seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 16, 2010 at 7:00 pm and was unanimously carried 4-0 with Bruce Peterson abstaining as he is a property owner within 200 feet of the redevelopment area. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

INSERT ORDINANCE

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending "Exhibit E" of the Code of the Redevelopment Plan For The Township Of Upper Deerfield. The Clerk read the proposed Ordinance by title, and on motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 16, 2010 at 7:00 pm and was unanimously carried 4-0 with Bruce Peterson abstaining as he is a property owner within 200 feet of the redevelopment area. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

INSERT ORDINANCE

Jim Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Section 98-7 Of The Zoning And Development Code of the Township of Upper Deerfield

Redevelopment Plan. The Clerk read the proposed Ordinance by title, and on motion of John Daddario, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on December 16, 2010 at 7:00 pm and was unanimously carried 4-0 with Bruce Peterson abstaining as he is a property owner within 200 feet of the redevelopment area. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

#### INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Referral To The Upper Deerfield Township Planning Board Pursant To NJSA 40:55D-64 On The Following Proposed Ordinances: Amending Section 98-40.3 Of the Code Of The Township Of Upper Deerfield, Amending The Upper Deerfield Township Redevelopment Area Design Guidelines, Amending "Exhibit F" Of The Township Of Upper Deerfield Redevelopment Plan, Amending "Exhibit E" Of The Township Of Upper Deerfield Redevelopment Plan And Amending Section 98-7 Of The Zoning And Development Code Of The Township Of Upper Deerfield. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, and unanimously carried 4-0 with Bruce Peterson abstaining as he is a property owner within 200 feet of the redevelopment area.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing The Tax Collector To Adjust Taxes – Veterans Deduction Earnest. The Clerk read the resolution by title. On motion of Bruce Peterson., seconded by Scott Smith to approve and adopt said resolution, and unanimously carried 5-0.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing The Tax Collector To Adjust Taxes – Estonian Lutheran Church. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, and unanimously carried 5-0.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Cancel Balance Of Funds Remaining In Ordinance Numbers 363, 531, 584, 612 & 640. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, and unanimously carried 5-0.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,977,139.16. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, and unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

#### COMMITTEE REPORTS

John Daddario congratulated Bruce Peterson on his re-election and commended the Committee for their hard work and dedication to the community. Mr. Daddario met with Donald Sims the Fire Official

to begin preparation of a Township wide Standard Operating Procedure for the fire companies, the intent is to have it prepared and adopted by January 2011.

Scott Smith – congratulated John Daddario and Bruce Peterson on their elections. Cohansey Soccer submitted a request to purchase soccer goals, flag pole and a refrigerator. Quotes were received for the soccer goals from Soccer Specifics - \$7,880.00 and Soccer Evolution - \$8,156.00. Flag pole quotes were received from Flagpoles Etc for the pole - \$714.00 and Gates Flag & Banner Co. - \$1,490 including installation, US Assembly submitted a price of \$300 to install the flagpole for Flagpoles Etc. On Motion of Scott Smith, Seconded by John T. O’Neill, Sr., and unanimously carried 5-0 on a roll call vote to allow Cohansey Soccer to make the purchases for goals from Soccer Specifics, flagpole from Flagpoles Etc. and US Assembly to install flagpole. Purchase of a refrigerator is contingent on funds being available and the vendor accepting a Township purchase order,.

John O’Neill, Sr. stated that he and Mayor Crilley met with the Cumberland County Utilities Authority Finance Committee to discuss their proposed 2011 budget. Mayor Crilley and Mayor Kelly previously attended a Utilities Authority meeting expressing their concern over a proposed 4.9% increase for 2011. The Finance Committee called a special meeting last week and they submitted a revised budget with a 3.34% increase. Mr. O’Neill noted that the meeting was good and the Authority was up front with their finances, but one of their problems is a reduction in flow. Jim Crilley added that the intent was to get within a 2 % increase similar to the schools and municipalities as representatives went over the budget line by line. A public hearing is scheduled for Monday, November 8, 2011 at 4:30 pm at the CCUA Administration Building located at 333 Water Street in Bridgeton on the 2011 Budget.

Bruce Peterson – congratulated John Daddario on his re-election, expressing his pleasure and honor to work with the members of the Committee, adding that this group is not about politics. Mr. Peterson commented that there are difficult times ahead with tough financial decisions to be made.

James Crilley – reported that Saturday, November 6<sup>th</sup> at 10:00 am the Veteran’s Ceremony will be held at the Veteran’s field. A special meeting of Township Committees from Upper Deerfield, Hopewell and Alloway will be held on Monday, November 8<sup>th</sup> at 4:00 pm in the Senior Center on Bostwick Lake. A Farmland Preservation Advisory Committee meeting will be held on Monday, November 15<sup>th</sup> at 1:00 pm. A meeting will be held on Tuesday, November 9<sup>th</sup> to discuss shared services. The Cumberland County Open Space Committee is starting to hold public hearings. Chairman Crilley presented Planning Board resignations. On Motion of Bruce Peterson, seconded by John Daddario, to regretfully accept the resignations of Robert Comer, Jodi Hirata and Gary Barbeck from the Planning Board, and unanimously approved. On motion of Bruce Peterson, seconded by John Daddario and unanimously approved to move alternates up to regular board members as follows Pauline Smith to fill unexpired Term of Jodi Hirata 12/31/12, and Russ Vanella to fill unexpired Term of Robert Comer 12/31/13. On Motion of Bruce Peterson, seconded by John Daddario and unanimously approved to fill the vacant Alternate positions as follows Robert Whitesell to fill Alternate #3 12/31/10, Jack Waselik to fill Alternate #1 12/31/11, and Louis Bramante to fill Alternate #4 12/31/11. Mr. Crilley instructed Roy Spoltore to get thank you letters out to all the departing Planning Board Members and have the Planning Board Secretary call the new members so they can get sworn in at the November 8<sup>th</sup> meeting.

#### ADMINISTRATOR’S REPORT

Roy Spoltore informed the Committee that an advisory from the NJLM was in their packets regarding budget and economic development seminars that are being held at the League Convention.

#### ACMJIF UPDATE

Mr. Spoltore informed Committee that the third quarter snapshots for the MEL and ACMJIF are contained in their meeting packets. The JIF continues to discuss a reallocation strategy for establishing premiums. The JIF has established a dividend of 1.8 million for 2011 with Upper Deerfield Township receiving \$17,501. The Elected Officials Liability Seminars have been announced and the Committee members agreed to attend the meeting on December 7<sup>th</sup> at Merighi's in Vineland, each member attending will earn a \$250.00 credit on the 2011 insurance premium.

#### ENGINEER'S REPORT

Brian Murphy – spoke with Ron Curcio at ARH Engineering and they are completing a checklist for the Love Lane Facility upgrades which is approximately 99.9% complete. The Seabrook Water Facility is going well, the tanks are in place, walls are going up and it remains on schedule for a March start up. The Salt Shed is almost complete but needs a 40' by 12' section of concrete near the north wall as a change order with a cost of \$4,448.00 to the Don Rogers Contract. On a motion by John Daddario, seconded by John O'Neill and unanimously approved the change order was approved.

#### INSERT RESOLUTION

The committee was discussed the need for an electrical service to provide lighting for the salt shed. Mr. Murphy will investigate the code requirements with the Code Officials for the electrical and lighting requirements.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Dean Hawk – asked about the Bostwick Lake and CCUA meeting date and times. In regards to the discussion of the CCUA budget, Mr. Hawk noted that Clement Pappas is a large fruit juice for private label products. Chairman Crilley added that the Township met with Pappas officials who requested a meeting with CCUA officials regarding their sewage waste procedures.

Nancy Ridgeway – Irving Avenue – questioned the amount of CCUA surplus.

With no further public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for discussion of possible litigation, personnel issues, safety issues and contract discussions. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried.

#### INSERT RESOLUTION

On a motion by Mr. Smith, seconded by Mr. Daddario, the meeting was reopened to the public, and unanimously approved.

On a motion by Mr. Peterson, seconded by Mr. O'Neill, and unanimously approved the Committee authorized a job stipulation resolution for Emmett Hall.

#### INSERT RESOLUTION

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk