

The Regular Meeting of the Planning Board of the Township of Upper Deerfield was held on Wednesday, Feb 17, 2010 at 7:00 P.M. in the Municipal Building, Seabrook, N.J.

Chairman Bruno Basile called the meeting to order and read the following notice:

This is a regularly scheduled meeting of the Planning Board of the Township of Upper Deerfield. In compliance with the "Open Public Meeting Act" a schedule of regular meetings containing the location and time and date of each meeting was approved at the Annual Organization Meeting of the Board, and within seven days following such Organization meeting, a copy of such schedule of regular meetings was posted in the Municipal Building at Seabrook, New Jersey, which Notice has remained so posted throughout the year, and copies of the schedule of regular meetings have been mailed to The News of Cumberland County and filed with the Township Clerk in compliance with said Act.

Present:

Chairman: Bruno Basile

Vice Chairman: Ed Overdevest

Members: Robert Comer, Edward Fleetwood, Jodi Hirata (came in at 7:06pm), Ernest Holt, Terry O'Neil, Bruce Peterson, alternate # 1 Russ Vanella, alternate # 2 John Timberman

Staff: Engineer Robert C. DuBois,P.E., Planner Randy Scheule, PP,AIC, Solicitor Theordore H. Ritter, Esq., Secretary Vicki Vagnarelli.

Absent: Gene Stoms, alternate # 3 David Dean, alternate # 4 Gary Barbeck

On motion of Ed Fleetwood, seconded by Jodi Hirata, minutes of January 11, Reorganization and January 11, Regular meeting, unanimously approved.

NEW BUSINESS

Applicant: Coombs Properties, LLC - Bk 103/4, 7, Minor Subdivision (1 new lot) **CANCELED Application Incomplete**

COMMITTEE/COMMISSION

Randy Scheule discussed Master Plan Reexamination giving out Memorandum dated February 17, 2010

CORRESPONDENCE

Economic Development Committee – Minutes of November 24, 2009

Memorandum Ted Baker dated Jan. 12, 10 – Maintenance & Repair of Storm Water Management Structures

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ADDITIONAL INFORMATION

Work Program for Planning Board – Reexamination Master Plan Report is the priority of the Board at this time. Master Plan Review Committee will be working on this.

Randy Scheule, Karabashian Eddington, Planner

Bruno A. Basile

Edward Fleetwood

Edward Overdevest

Robert Comer

SOLICITOR, PLANNER, ENGINEER, & BOARD: DISCUSSION, REVIEW, QUESTIONS

Solicitor: Review of Policies & Procedures Sample Draft: Solicitor and Board discussed what Policies & Procedures should entail and made changes to sample. Intent is to merge current policies with Cox book policies. Solicitor will make necessary changes and all current Board members, new Board members and new applicants receive copies.

Planner: Randy Scheule will look at MP to see most relevant but needs updating, talk to many to encapsulate the needs and desires of the Township. State statutes play a part, COAH still no decision from state. Will incorporate all plans current such as Landscape Buffer Ordinance, Environmental Inventory, etc.. Through review may see a need for possible Revision to Checklist, Tree Ordinance, etc.

Being no further business at this time on motion of Ed Fleetwood, seconded by Robert Comer the meeting was adjourned at 8:18pm.

Respectfully Submitted,

Vicki Vagnarelli
Planning Board Secretary