

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON WEDNESDAY, SEPTEMBER 17, 2015 AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.

Present were: James Crilley, Chairman, John O'Neill, Sr., Vice Chairman, Bruce Peterson, John Daddario, and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Clerk/Administrator, Rocco Tedesco, Township Solicitor and Amy Colaneri, Treasurer.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

“This meeting is being held in accordance with the “Open Pubic Meetings Act”. Notice of meeting has been provided and published as required by law in the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

Jim Crilley gave invocation followed by the flag salute led by John Daddario

At this time James Crilley, Chairman opened the meeting for public comment. Mr. O'Neill excused himself from the meeting for a few minutes.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of September 3, 2015. On a motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, and unanimously approved, 5-0.

The discussion and possible introduction of the ordinance titled Amending Chapter 165 of the Code of the Township of Upper Deerfield Entitled “Construction Code Enforcement” Setting Fees For Construction Permits was tabled as the Township Committee requested additional information.

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an Overlay of Love Lane. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an Overlay of Roberts Avenue, Charles Avenue and Pleasant Drive. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Tax Collector to Cancel Taxes for a Property Owned by the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

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James Crilley, Chairman called for a resolution entitled Approval of Change Order #1 Small Cities – Kobayashi. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Appointing Part-Time Security for CS Regional Municipal Court. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing a Resolution Assigning Municipal Planning Incentive Grant Funds for the Purchase of Development Easements. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$1,187,654.89. Mr. O'Neill returned to the meeting. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstaining on the JEM Print payment.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario did not have a report this evening

Scott Smith did not have a report this evening

Bruce Peterson reported that the window replacement is still on schedule for the end of October beginning of November.

John O'Neill informed the Committee of the recent CDC meeting where the Verizon/BPU stipulation agreement was discussed. He added that the CDC communities that were present agreed to have Halloween recognized on Saturday October 31st, between 4 and 7 pm.

James Crilley reported that he attended the annual SECC volunteer dinner that was well attended and was a nice event overall.

ADMINISTRATOR'S REPORT

Roy Spoltore presented quotes received to replace the carpet in the conference room and John

Karkocha's office in the lower level. Quotes were received from Orr's flooring - \$4,121.11, Matteo's \$4,332.81 and Richland Carpet, \$4725.00. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote. The Committee reviewed the Elected Officials Liability session dates that the ACMJIF puts on each year. The Committee elected to attend the December 2nd session at Merighi's. The Committee agreed to have surplus items placed on Govdeals such as the old generator from 33 and the recently replaced air packs. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried.

INSERT RESOLUTION

Copies of the monthly departmental reports and the 2nd quarter remaining budget balances were included in this evening's packet for review. The Committee unanimously agreed to have Mark Blauer prepare a firefighters assistance grant to purchase equipment in the amount of \$1,200.

DEPARTMENTAL MONTHLY REPORTS: AUGUST 2015

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Official

TREASURERS REPORT

The Treasurer's report was accepted.

At this time James Crilley, Chairman opened the meeting for additional public comments. Nancy Ridgway of Irving Avenue reported that Fairfield Township is discussing the Verizon/BPU issue and may elect to join the other municipalities. Ms. Ridgway also reported that the County Planning Board has requested a planning grant to review shared services for the municipalities of Hopewell and Greenwich. Stow Creek and Shiloh may also be part of the planning analysis.

With no further public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on contracts, litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John T. O'Neill and unanimously carried.

With no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario to adjourn the meeting, and unanimously carried.

Respectfully submitted,

Roy J. Spoltore, Township Clerk