

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON WEDNESDAY, APRIL 16, 2015 AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.

Present were: James Crilley, Chairman, John O'Neill, Sr., Vice Chairman, Bruce Peterson, John Daddario, and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Clerk/Administrator, Rocco Tedesco, Township Solicitor Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

“This meeting is being held in accordance with the “Open Public Meetings Act”. Notice of meeting has been provided and published as required by law in the South Jersey Times and the Press, Cumberland County Edition. Notice has also been posted in the Municipal Building. The Clerk shall enter this statement in the minutes of this meeting. In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

James Crilley gave the invocation followed by the flag salute led by John Daddario.

At this time James Crilley, Chairman opened the meeting for public comment.

Sgt. Petty of NJ State Police provided a review of the March statistics for the local barracks. He suggested that residents lock their cars and homes.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of April 2, 2015. On a motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Authorizing the Reading of the 2015 Municipal Budget and 2015 Utility Budget by Title. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Confirming Compliance with NJAC 5:30-7; Conducting Local Examination of 2015 Annual Municipal Budget Township of Upper Deerfield, County of Cumberland. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a public hearing on the 2015 Municipal Budget and 2015 Utility Budget. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the 2015 Municipal Budget and 2015 Utility Budget, and unanimously carried. Mary Carey, RMA from the auditor's office of Petroni & Associates stated that the staff and Committee have worked very hard and make sure the Township has a very sound budget. She added that the Township is financially secure. Mayor Crilley explained that the Township continues to have one of the lowest local

government municipal tax rates in Cumberland and Salem Counties. He added that for every \$1,000 paid in taxes, \$400 goes to the County, \$166 goes to Cumberland Regional, \$403 goes for the local school and \$31 stays for local government services. Due to the last year's reduction in surplus, real expenditures need to be cut and existing revenue sources need to be reviewed and the local tax will go up 2.5 cents. Mr. Peterson added that the local government tax rate will need to be around 9 cents before the budget can be sustained. All of the Towns and Counties are struggling with budgets each year but Upper Deerfield is strong fiscally. James Crilley added that the Township is looking at reducing the costs associated with street lights as they have become utilized for personal property security rather than the original intent to have them for road safety. Ms. Ridgway stated that the County is raising the taxes 6 cents and schools will also have an increase. Sandy Acevedo asked if the 2.5 cent increase is going toward capital improvements. Roy Spoltore explained that the 2.5 cents will help offset a portion of the capital budget increase as well as covering some of the budget costs that caused a reduction in surplus last year. Dean Hawk asked what was happening with open space in the budget and why has the Cumberland County Utilities Authority fee been increased? Mr. O'Neill, Sr. explained that the township pays for the amount of effluent treated by the CCUA and they also have a variable cost for the quality of the effluent received. The Township is currently doing our own testing of the quality of the effluent as there appears to be some discrepancies in the quality which will reduce the costs. Funds are still appropriated for open space in this year's budget. Dean Hawk asked about some of the court costs being outside the cap and the reason for the increase in the health benefits. Roy Spoltore explained that the State required the Township to move the amount of revenue received for the regional court to expenditures for the court outside of the cap. He added that due to some personnel changes health plans were adjusted as two employees who replaced individuals who retired required family plan coverage. There being no further public comments, on motion of Bruce Peterson, seconded by John Daddario to close the public hearing and unanimously carried.

James Crilley, Chairman called for a resolution entitled Adoption of the 2015 Municipal Budget and 2015 Utility Budget. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution Authorizing Closed Session to discuss contracts and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 5-0.

#### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of John Daddario, seconded by Bruce Peterson and unanimously carried.

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Authorizing the Expenditure of Capital Reserve Funds for Expansion of Facilities for Township Parks. The Clerk read the proposed Ordinance by title. John Daddario stated that this would put funding in place to pave a handicap ramp for the new bathrooms at Little League. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt proposed ordinance on first reading and setting the date for public hearing on May 7, 2015 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

#### INSERT ORDINANCE

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Authorizing the Expenditure of Capital Reserve Funds for Purchase of Public Works Vehicle. The Clerk read the proposed Ordinance by title. John Daddario stated that this would be to purchase a small dump truck on state contract. On motion of John Daddario, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on May 7, 2015 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Appointing Individuals for Temporary Seasonal Employment. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Spring Activation and Fall Winterization to Certain Underground Irrigation Systems within the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote, with John Daddario abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$1,068,806.79. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Shared Service Agreement with the City of Millville. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Certifying Employee Salaries. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario did not have a report this evening.

Scott Smith reported that the Bostwick Lake Commission met last evening. Public works will install concrete pads for the picnic tables and solar light will be installed on the flag pole. Public works has replaced the damaged guardrail on Cornwell Drive, no parking signs installed on Oak Hill Drive and the repair of storm drain basins on Concord Court are ½ way completed. The new mower is in and works great.

Bruce Peterson reported that quotes have been received for leveling the floor and installing vinyl at the Recycling Center from Orr’s Flooring \$2,487.52, Commercial Interiors Direct, Inc. \$3,968.05 and Don B Franks Floor Coverings \$3800.00. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr. to award contract to Orr’s Flooring in the amount of \$2,487.52, unanimously approved 5-0 on a roll call vote. Quotes were also received for the demolition of the original ramp at the recycling center from David B. Gates, Inc. \$17,350.00, Sansalone Excavating \$19,326.00, and Garrison Enterprises, Inc. \$22,100.00. On motion of Bruce Peterson, seconded by Scott Smith to award the contract to David B. Gates, Inc. in the amount of \$17,350.00 unanimously approved 5-0 on a roll call vote.

John T. O’Neill, Sr. reported that the Environmental Commission held a workshop on Genetically Modified Organisms which was very well attended. It was a very interesting program and is definitely a two sided topic.

Mayor Crilley reported that the Little League Opening Day was Saturday, April 11<sup>th</sup>. The league currently has 26 teams and a ton of volunteers to make it all happen. They put on a very nice ceremony.

ADMINISTRATOR’S REPORT

Roy Spoltore reported that the Township received an award letter from NJ DOT in the amount of \$170,000 to repave Button Mill Road. Mr. Spoltore reminded everyone of Community Day on April 25<sup>th</sup>. The Pella salesman for the windows will be making an appointment to measure the windows again so that we can get proposals to replace the windows. Departmental reports for March are contained in the packet.

DEPARTMENTAL MONTHLY REPORTS: March 2015

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Official

TREASURERS REPORT

The Treasurer’s report was accepted.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Minutes of Meeting

April 16, 2015

Page 5

Sandy Acevedo of Old Burlington Road stated that the new paved walkway in the recreation area is very nice and volunteered to help pick up the trash along the walk paths. It was explained that public works has recently cleaned the area but she is always welcome to help keep the area clean.

Nancy Ridgway of Irving Avenue stated that many municipalities are cutting back on the number of street lights. She added that Burt Lopez from Atlantic City Electric is trying to municipalities to switch over to the LED lighting.

With no other public comments and no further business to come before the Committee, on a motion of Bruce Peterson, seconded by John Daddario, to adjourn the meeting, and unanimously carried 5-0 on a roll call vote.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk