

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, FEBRUARY 5, 2015, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, John T. O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer, Chad Ott, Chief of EMS, Amy Colaneri, Treasurer, and Teresa Warburton, Recording Secretary

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

“This meeting is being held in accordance with the “Open Public Meetings Act”. Notice of the meeting has been provided and published as required by law in the South Jersey Times, and the Press, Cumberland County Edition. Notice has also been posted in the municipal building. In compliance with State Fire Safety Statues the Chairman instructed those present how to exit the room in an emergency.”

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

At this time James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of January 15, 2015. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes and to accept the minutes as received, unanimously approved 5-0.

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, An Ordinance Amending Chapter 93, Article XII of the Code of the Township of Upper Deerfield With respect to the Parking of a Vehicle on a part of Oak Hill Drive. The Clerk read the proposed Ordinance by title. Brian Murphy gave an overview of the proposed ordinance which will prohibit street parking on a small section of Oak Hill Drive due to the inability to have emergency vehicles reach homes if a vehicle were parked on the street. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on March 5, 2015 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

**INSERT ORDINANCE**

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, Amending Ordinance 720 Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the ordinance which will allow for substitute construction office inspectors on an hourly basis. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on February 19, 2015 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

**INSERT ORDINANCE**

Chairman James Crilley called for a discussion and introduction of an ordinance entitled, authorizing the Expenditure of Capital Reserve Funds for Improvements to the Municipal Building & Facilities. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the ordinance which will put the proposed window replacement funds in one ordinance. The next resolution will cancel a previously approved ordinance that would have provided partial funding for the window replacement. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on February 19, 2015 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

#### INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Cancelling Ordinance Number 713. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills, in the amount of \$2,011,317.03. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

### **COMMITTEE COMMENTS**

John Daddario asked the status of the firefighter assistance grant. Roy Spoltore stated that will be going out to bid in next 10 days and should have an update by the March meeting. Mr. Daddario would like to see markings put on the walkways to show ¼ mile, ½ mile, ¾ mile and 1 mile so the individuals would know how far they have walked. He added he would like to see if there are recreation grant funds or corporate funds to expand the walk paths and purchase and install fitness equipment along the trails so that the Township Park is not just for baseball, soccer and football. Mr. Peterson suggested that the markings be done every tenth of a mile. James Crilley, Bruce Peterson, and John Daddario recently attended the Fire and EMS Banquet which was well attended and hopefully have a list of the individuals that were honored by the next meeting.

Scott Smith reported that Bostwick Lake held its reorganization meeting and there was mention of adding benches and picnic tables to the area. The Commission also discussed the algae issue in the lake.

Bruce Peterson reported that there is some mold developing in the museum area on the back wall. Roy Spoltore will have the Construction Official and Engineer look at the situation to have it fixed. Material to have the recycling center handicap bathroom and break room will be delivered soon. Mr. Peterson added that he was glad that things are moving along to replace the windows which will be a vast improvement and long needed.

John T. O'Neill, Sr. stated that the Environmental Commission has agreed to sponsor a sign at Foster's Run near the municipal complex for CAWA. He added that this is a great idea for them to do.

Mayor Crilley stated that the 1<sup>st</sup> Responders dinner had about 115 participants and the Township Committee will do a formal honoring of award winners. Business visits will start up again now that the weather is breaking. He added that he and Terry O'Neill will be attending the CDC meeting next week in Maurice River with all Mayor's and Freeholders.

### **ADMINISTRATOR'S REPORT**

The Committee reviewed the correspondence from Christina Verna requesting a payment plan for her 2014 taxes while she keeps the 2015 taxes current. After some discussion, on a motion by Bruce Peterson, seconded by John Daddario, the Committee approved the resolution entitled Authorizing Installment Tax Payments Regarding Block 102, Lot 2.01 on the Tax Map of the Township of Upper Deerfield on a 5-0 roll call vote.

### **INSERT RESOLUTION**

The Committee unanimously approved the scraping of four aluminum bleachers that were damaged beyond repair during the derecho and subsequently the units were replaced, on a motion by Bruce Peterson and seconded by Scott Smith. The Committee also discussed replacing the sections of guiderail at the intersection of Cornwell Drive and Button Mill Road. Chad Ott will review and take care of the situation after meeting with Brian Murphy. Roy Spoltore presented the Environmental Commission's annual report to the Committee members. Mr. Spoltore informed the Committee that Downe Township passed a resolution requesting their desire to join the CS Regional Court. The Regional Court Committee will meet to discuss Downe Township's request. CS Regional is currently reviewing their court security plan. NJLM's Mayors Advisories were included as part of this evening's packet.

### **ENGINEER'S REPORT**

Brian Murphy reported that QC Labs will begin effluent testing upstream and downstream of Clement Pappas starting next week. Mr. Murphy is in the process of having the old Seabrook sewer mains from the County lift station behind the Convenience Center to Parsonage Road, videoed as part of the grant to replace and slipline these sewer mains. The office and break room at the convenience center will be started soon. DEP's issue of training for the radionuclide treatment has been resolved; the necessary paperwork has been forwarded to DEP. Mr. Murphy will forward DEP's response to the Solicitor.

## **SOLICITOR'S REPORT**

Rocco Tedesco informed the Committee that the township has been receiving complaints regarding the operation of the mining operation on Fox Road. Mr. Tedesco has reviewed the complaints and received information from Planning Board Solicitor Ted Ritter, Zoning Officer Ed Fleetwood and Conflict Planning Board Engineer Robert DuBois. According to the reports, excavation is taking place as marked, there were no limitations on the operation from any of the approval resolutions and noise control is a function of the State or County Health Department. Mr. Tedesco informed the Committee that potential developers of the Bristol Ponds development would like to address the Committee at a future meeting. The Committee will review the Fiscal Impact study the developers prepared and have them make a presentation at a future meeting.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on contract, litigation and other matters requiring attorney client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0.

## **INSERT RESOLUTION**

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by Scott Smith and unanimously carried.

With no public comments and no further business to come before the Committee, on a motion of John Daddario, seconded by John T. O'Neill, Sr., to adjourn the meeting, and unanimously carried.

Respectfully submitted,

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Teresa L. Warburton, Recording Secretary

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Roy J. Spoltore, Township Clerk