

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
TUESDAY, DECEMBER 30, 2014, AT 3:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and Amy Colaneri, Treasurer.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 30, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

James Crilley opened the floor for public comment:

Nancy Ridgway of Irving Avenue stated that the advertisement in the newspaper for a public hearing had the correct date and time but the day was listed as Thursday rather than Tuesday. Roy Spoltore, Clerk checked with the Solicitor Rocco Tedesco and he advised to proceed with the public hearing.

There being no other public comments, Chairman James Crilley called for the approval of minutes for the meeting of December 18, 2014. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and unanimously carried. On motion of John Daddario, seconded by Scott Smith, to accept the minutes as received and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 55 of the Code of the Township of Upper Deerfield to create the position of Streets and Recreation Foreman to serve under the Position of Supervisor of Streets and Recreation. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway asked why the position foreman was being created. The committee explained that there would not be any new personnel hired this would allow for the designation of a working foreman to be responsible for their work crew when personnel is split. Sandy Acevedo asked if there was a title creation and salary range done on this ordinance. The Committee explained that the salary ordinance would be discussed in a separate ordinance. There being no further public comments, on motion of Bruce Peterson seconded by John Daddario to close the public hearing and unanimously carried. On motion of John Daddario., seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment thereof and Repealing Ordinances Inconsistent Therewith. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson seconded by Scott Smith to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Authorizing the Expenditure of Capital Reserve Funds for Radionuclide Treatment. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Sandy Acevedo and Nancy Ridgway asked how this ordinance would be funded. Mayor Crilley replied that the committee has been putting funds into the utility capital budget for the past few years to cover this expense and that only the users of the water utility are being billed for the improvement. There being no further public comments, on motion of Bruce Peterson seconded by Scott Smith to close the public hearing and unanimously carried. On motion of Scott Smith., seconded by John T. O'Neill, Sr. to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

Chairman James Crilley called for a resolution entitled Authorizing Interlocal Service Agreement between the Township of Upper Deerfield and Stow Creek with Respect to the Provision of Construction Code Services. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Awarding Contract for Providing IT Support. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Canceling Certain Outstanding Checks for Upper Deerfield Township Municipal Court. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Canceling Certain Outstanding Checks for Upper Deerfield Township Municipal Court Bail Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$301,681.26. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario stated that there are ten people playing basketball at the new court right now.

Scott Smith did not have a report.

Bruce Peterson did not have a report.

John T. O'Neill, Sr. did not have a report.

Mayor Crilley reminded everyone that the reorganization meeting would be held on Monday January 5 at 7 pm.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that they would need to appoint Thomas Corrigan as Prosecutor and Randy Ward and Jack Tyler as Court Security for the January 5th court session as the Committee does not reorganize until the evening of January 5th. On motion of Bruce Peterson, seconded by Scott Smith, to appoint Thomas Corrigan as Prosecutor and Randy Ward and Jack Tyler as Court Security for the January 5th court session, unanimously approved 5-0 on a roll call vote. The draft agenda for reorganization of 2015 was included in their packet for their review.

At this time Chairman James Crilley opened the meeting for additional public comments.

Sandy Acevedo of Old Burlington Road asked about the Construction Office shared services agreement with Stow Creek and how it will benefit Upper Deerfield Township. The Committee explained that Stow Creek will disband their Construction Office and Upper Deerfield Township will keep all the fees that are collected and that it is minimal amount of work for this Township.

Nancy Ridgway of Irving Avenue asked if the Tax Assessor books are open to the public for review, as she did not see the advertisement in the newspaper. The clerk will check but he stated that he knows the Assessor was preparing the notice for the newspaper. She wished everyone a safe and Happy New Year.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on personnel and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. No action will be taken after closed session meeting.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk