

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, DECEMBER 18, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor, Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Chad Ott, Chief of EMS.

The meeting was called to order by Mayor James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 18, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

Mayor James Crilley gave an invocation followed by the flag salute led by John T' O'Neill, Sr.

Chad Ott, Director of Emergency Management reviewed the Hazard Mitigation Plan for the Township with the Committee and public. He informed everyone that the Hazard Mitigation Plan has been delivered and is linked on the township website for review. Mr. Ott reviewed a couple of changes to the plan he is requesting email before the plan is scheduled for adoption in February 2015. With no other suggestions the Committee recommended that the revised plan be sent along to the appropriate agencies.

There being no public comments, Chairman James Crilley called for the approval of minutes for the meeting of December 4, 2014. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received and unanimously approved 5-0.

Mayor James Crilley, called for a discussion and possible introduction of an ordinance entitled, Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof and Repealing Ordinances Inconsistent Therewith. The Clerk read the proposed Ordinance by title, and on motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt ordinance on first reading and setting date for public hearing on December 30, 2014 at 3:00 pm, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

Mayor James Crilley, called for a discussion and possible introduction of an ordinance entitled, Ordinance Authorizing the Expenditure of Capital Reserve Funds for Radionuclide Treatment. The Clerk read the proposed Ordinance by title, and on motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt ordinance on first reading and setting date for public hearing on December 30, 2014 at 3:00 pm, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

Mayor James Crilley called for a resolution entitled Authorizing Professional Service Agreement with Scheule Planning Solutions, LLC for Planning Services. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Mayor James Crilley called for a resolution entitled Charging 2013 Capital Budget Line Items and Turning them over to the General Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Mayor James Crilley called for a resolution entitled Charging 2013 Capital Utility Budget Line Items and Turning them over to the Utility Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Mayor James Crilley called for a resolution entitled 2014 Budget Transfer #3. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Mayor, James Crilley called for a resolution entitled Payment of Bills in the amount of \$163,824.98. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote with John Daddario abstaining on the JEM Print payment.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that he read something that the Township was not supporting Cumberland Midget Football. The Committee discussed all of the financial support they have provided to all of the Leagues that are based on Township lands. After much discussion, Mr. Daddario and Mr. Smith will request rosters from each of the Leagues in an effort to determine the percentages of children participating from each municipality. Once the percentages have been determined a letter will be sent to each municipality to see if they are willing to provide any financial support for the leagues.

Scott Smith stated that leaf pickup is moving along as long as the trucks keep running. The crews are currently in the lake area and the last pickup should occur in early January 2015.

Bruce Peterson did not have a report this evening.

John T. O'Neill, Sr. reported that a thank you card was received from Donna Lloyd, the Senior Center Director thanking the Township Committee for their support of the holiday party and to express the centers gratitude and support the Committee provided throughout the year.

Mayor Crilley stated that the regional court committee met this afternoon to interview professionals for the Prosecutor's position and to finalize the draft 2015 budget. He added that there appears to be one additional community that will be joining the regional court in 2015.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the State DEP just announced the Tonnage Recycling Grant awards and Upper Deerfield Township will be receiving \$37,084.03. Stow Creek Township has expressed their intent to continue with the shared service agreement with Upper Deerfield Township for the construction office services. Stow Creek intends to disband their Construction Office and create a true inter-local agreement. Final details are being worked out. Tonight's packets included the remaining budget balances as of Nov 30th, monthly departmental reports and NJLM advisories for review. The 2004 small dump truck needs a new transmission. On motion of John Daddario, seconded by Bruce Peterson to approve repair of truck #4 the small dump truck in the amount not to exceed \$5,500.00, unanimously approved 5-0 on a roll call vote. Mr. Spoltore added that Green Acre grant awards should occur in January.

At this time Chairman James Crilley opened the meeting for additional public comments.

Nancy Ridgway resident of Irving Avenue stated that at the Cumberland County Improvement Authority meeting yesterday it was stated that no one can tell them what they can do with their money. She felt the committee should be more actively involved because things are happening fast. She added that Upper Deerfield was the only community having issues with the proposed shared service agreement.

Sandy Acevedo resident of Old Burlington Road asked what was the outcome regarding the presentation made by Land Partners, Inc. at the last meeting. Rocco Tedesco, Solicitor advised her that a letter was sent that the Township could not meet their time frame for approval for 2014 funding and also had concerns about recent case law pertaining to the designation of vacant land as a redevelopment area. Ms. Acevedo felt that charging non-residents a higher sign-up fee should be suggested to each of the Leagues utilizing fields in the Township.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending personnel and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

The Committee discussed the need to create the position of Streets and Recreation Foreman. Mayor James Crilley, called for a discussion and possible introduction of an ordinance entitled, Ordinance Authorizing Amending Chapter 55 of the Code of the Township of Upper Deerfield to Create the Position of Streets and Recreation Foreman to Serve Under the Position of Supervisor of Streets and Recreation. The Clerk read the proposed Ordinance by title, and on motion of Bruce Peterson, seconded by John Daddario to approve and adopt ordinance on first reading and setting date for public hearing on December 30, 2014 at 3:00 pm, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk