

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MAY 15, 2014, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, and David J. Rogers, Streets and Recreation Supervisor.

Committeeman John Daddario was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 15, 2014 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 13, 2014, posted on the bulletin board in the Municipal Building on January 6, 2014 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley, Chairman opened the meeting for public comment.

Sergeant Ponte from the Bridgeton State Police Barracks provided the monthly activities in Upper Deerfield Township for April. The local NJSP had a total of 123 vehicle stops, 12 DWI's with 2 arrests, 34 accidents, 70 investigations, 7 burglaries - 5 cars and 2 homes with one arrest. He noted that the burglaries are taking place between the hours of 9 am – 3 pm while most people are at work and school. He suggested that people lock their doors and windows and turn on their alarms if they have one.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of May 1, 2014. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to accept the minutes as received, and unanimously approved 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Authorizing the Expenditure of Capital Reserve Funds for the Sanitary Landfill Closure. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore explained that there are various items that EPA is requesting to be done at the old sanitary landfill. There being no public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Authorizing the Expenditure of Capital Reserve Funds for Improvements to the Convenience Center. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore gave an overview of the proposed improvements to be completed at the Convenience Center. There being no public comments, on motion of Scott Smith, seconded by Bruce Peterson to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and possible introduction of an ordinance entitled, Authorizing the Expenditure of Capital Reserve Funds for Improvements to the Municipal Building. The Clerk read the proposed Ordinance by title. Roy Spoltore explained that this ordinance will make the funds available to continue doing upgrades to the Municipal Building. Bruce Peterson stated that over the past few years, air conditioning units have been replaced on a frugal budget and the Township needs to continue to upgrade these units in the building and replace other items. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on June 5, 2014 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Honoring Kasey S. Lechner. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0. Kasey Lechner and his father were in attendance and the committee members acknowledged Kasey's hard work and dedication in earning his Eagle Scout award.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract with Ricky Slade Construction for Reconstruction of Portion of Love Lane - #2. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Award of Contract for Pre Engineered Building at the Upper Deerfield Convenience Center. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Temporary Seasonal Position. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Sale of Public Property On-Line through a New Jersey State Contract Auction Service – GOVDEALS.COM. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Disposal of Public Property for Salvage Value. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution of Concurrence for Bus Stops at Laurel Plaza Drive. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Lawn Maintenance for Various Vacant Properties. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$741,305.38. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

Scott Smith reported that the Planning Board meeting on Monday evening was well attended for the K & E application. The meeting will be continued in June where the applicant and opposing counsel will continue to testify.

Bruce Peterson asked about the maintenance of vacant lots in the development off of Button Mill Road and Love Lane. The solicitor will review the situation and determine what actions the municipality may request.

John T. O'Neill, Sr. reported that he will be attending Kasey Lechner's Eagle Scout court of honor presentation in June.

Mayor Crilley reported that the Planning Board has an opening for alternate #4, and Michelle Mooney has expressed interest in getting involved in the Township and he recommended that she be appointed to the vacant position on the Planning Board. On motion of Bruce Peterson, seconded by Scott Smith, to appoint Michelle Mooney as Alternate #4 and unanimously carried. Marion Moore and the Historic Commission sent in a thank you letter to the Committee for their involvement with making this year's Community Day another successful day. Another resident sent in a letter explaining how helpful Andrea Penny was with the recent death of a family member.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that there may be a few homeowners in the school village section that may need financial assistance for tying into the new sewer lines, similar to what was done for residents on First through Fourth Avenues. The previous tie-ins allowed residents to receive up to an eight hundred dollar no interest loan from the home rehab revolving loan to be paid back monthly in equal installments with their sewer bill over the next five years. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to authorize for homeowners in school village, a maximum \$800 no interest loan from the home rehab revolving loan to tie into the new sewer lines, unanimously approved 4-0 on a roll call vote. Green Acres recently announced a new round of funding with an application deadline of July 31st. The administrator will be reaching out to the County and the City of Bridgeton pertaining to a possible project. The water inter-connect with the City of Bridgeton had a small delay and should be completed tomorrow. The draft report of the 2013 audit shows no recommendations. The road projects the Township submitted last fall for the NJ trust program did not receive any state funding. CRHS is requesting to hang school signs along Silver Lake Road, there was a question if zoning permits would be required. On motion of Bruce Peterson, seconded by Scott Smith and unanimously carried, to waive the zoning permit fees if they would be required. Monthly departmental reports were included in this evenings packet are for review. Oil has been removed from the tank in the old Clark building, a new vendor to remove the fluorescent light tubes at the convenience center has been found and staff is currently packing the tubes in containers for their removal. The new electronics vendor only wants to recycle microwaves, computers and TV's rather than the old vendor who took any item with a cord. Brian Murphy reached out to CB Structures and they stated they would begin construction on the new building at the convenience center within approximately 2 ½ months, demo of the old building is scheduled for the first part of June. The shed for municipal building is set for delivery on Monday. Prices for a hood system at the EMS Building were received from Eagle Fire in the amount of \$9,600.00, High Brothers Industries in the amount of \$9,800.00, and Door Fire did not submit a proposal. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to award bid to Eagle Fire in the amount not to exceed \$9,600.00, unanimously approved 4-0 on a roll call vote. The Administrator and Solicitor will review Township ordinances pertaining to two current issues: 1) can a person who resides in a rental unit that does not own a vehicle have a friend who does not live in the Township get a

sticker for the convenience center and 2) how many dogs may a resident have on their property and should the Dog Kennel license requirement be established strictly for commercial purposes. The Administrator advised the Committee that they would be receiving an email with a Pin # and link to file their 2014 Financial Disclosure Statements.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Sandy Acevedo of Old Burlington Road asked about the status of the site plan approvals for residential development that were approved between 2006-2008, but the Township did not have the water allocation to service the developments. She was informed that state statutes regulate the process. She also asked who files a complaint if a property has more than 6 dogs? Animal Control officer was noted.

Nancy Ridgway of Irving Avenue thought that modifications to the dog ordinance should take into account residents who have show dogs and felt there are certain circumstances where a resident may not own a vehicle who needs to take their waste to the convenience center. Ms. Ridgway stated that the Planning Board discussed the residential tax abatement at their recent meeting, she is still concerned about the impact of the rebate. She thanked the Committee for passing the resolution pertaining to creating bus stops at Laurel Plaza, but she would still like crosswalks.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton, Recording Secretary

Roy J. Spoltore, Township Clerk