

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, NOVEMBER 21, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Township Solicitor, Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 21, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario

Nancy Ridgeway of Irving Avenue asked about the ASAP grant program. Roy Spoltore explained that the Alliance for Substance Abuse grant program provides activities and information pertaining to substance abuse for students residing in the seven Cumberland Regional sending districts and the Township has been the host of the accounting procedures for the grant. Sergeant Ponte provided the State Police activity report for the past seven weeks with the State police responding to 357 calls in the Township during this time period. Sgt. Ponte also felt that the active shooter drill at Cumberland Regional was informative and a positive learning experience. Chairman Crilley and Committeeman O'Neill, who viewed the drill from the monitors in the schools PAC, concurred with the Sgt's comments regarding the active shooter drill.

There being no other public comments, Chairman James Crilley called for the approval of minutes for the meeting of November 7, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, and unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 4-0 with Scott Smith abstaining.

Chairman James Crilley called for a resolution entitled Approval of Change Order #1 Small Cities - Hymer. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

Chairman James Crilley called for a resolution entitled Authorizing Shared Service Agreement with the City of Bridgeton, Cumberland County. The Clerk read the resolution by title. Mr. Peterson stated that he was glad to see the water interconnect moving forward. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,124,568.81. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the EMS building addition is progressing well and that leaf collection has started and moving along.

Scott Smith reported that information was collected and brought back from the New Jersey League of Municipalities Convention.

Bruce Peterson expressed concern with the County's closing of Park Drive and Burlington Road for reconstruction projects. Park Drive is a major artery with no easy detour. The road has been closed and there were no materials on sight or reason for the road to be closed. The Committee agreed to send a letter to the Freeholders expressing their concern about the road closures and the economic impact the closings are having on local businesses.

John T. O'Neill, Sr. reported that the CCUA made a presentation about the conceptual bayshore sanitary line at the last CDC meeting. CCUA states that the system will only be constructed with 100% grant funds.

Mayor Crilley added that CCUA states that the conceptual project will not cost the current users any money. The Chairman reported that the County would be installing 1200' of guiderail along Silver Lake Road next week. CDI had an open house and ribbon cutting on a new imaging machine.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that NJLM advisories, monthly departmental reports and a synopsis of the eight educational sessions he attended at the NJLM convention are in the packet for review. The Committee discussed the idea of having old court debt collected through a private collection agency and asked Mr. Spoltore to get more information. EPA will be doing an inspection of the old landfill on Dec. 12<sup>th</sup>. The Committee discussed the clarifying the road name of the road off of Parkview Heights Drive. 911 center and the post office have two different names for the road and the Committee determined that the logical name for the road would be Parkview Heights Extension. The Assessor will notify 911, the post office and the homeowners of the official name. The Clerk asked the Committee if they wanted to Blauer Associates to prepare an application from FEMA for a firefighters assistance grant to replace the air packs for all three companies. After some discussion, James Crilley, Chairman called for a resolution entitled Awarding Professional Service Contract to Mark Blauer - DBA/Blauer Associates in an amount not to exceed of \$1,200.00. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

At this time Chairman James Crilley opened the meeting for additional public comments. Dean Hawk asked what the Love Lane road project is and the status of Bostwick Lake. The Committee

explained that the Love Lane repair was from Silver Lake to Buttonmill Road and the project contains a lot of drainage work and that Alloway has asked to be removed from ownership of Bostwick Lake. Nancy Ridgway of Irving Avenue was concerned about the percentage that might be paid to a private collection agency for old court debt. The Committee explained that private collection of municipal court debt is regulated by NJ State Statute. Nicholas Dorowolski was concerned about the condition of the old Tino's Restaurant building. The construction office will inspect. Mr. Dorowolski suggested that the Township have an area in the Township where businesses could place their signs for a fee. Chairman Crilley stated that the CCUA will have their budget hearing on Nov. 25<sup>th</sup>.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending litigation, contracts and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt resolution, unanimously carried 5-0 on a roll call vote. No action will be taken after closed session meeting.

#### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John Daddario and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk