

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, SEPTEMBER 5, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, Brian Murphy, Engineer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of September 5, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

Nancy Ridgway stated that she heard that the Cumberland County Sheriff's Department will provide security for the Township meetings at no cost.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the meeting of August 15, 2013. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes, and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Restricting the Parking of Commercial Vehicles, Recreational Vehicles and Trailers along Public Streets. The Clerk read the proposed Ordinance by title. Mr. Daddario commented that if policed properly this will be a good ordinance. Chairman Crilley added that the ordinance minimizes hardships but provides for public safety. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on October 3, 2013 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

**INSERT ORDINANCE**

Chairman Crilley called for Resolutions 13-223 through 13-240 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson seconded by Mr. Smith, to adopt as a Consent Agenda Resolution 13-223 to 13-240, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. Smith, Resolutions 13-223 through 13-240 were unanimously approved by a roll call vote of 5-0.

**Resolution 13-223** entitled Imposing Lien on Block 803, Lot 4 – 1309-1313 Highway 77- Kaur.

INSERT RESOLUTION

**Resolution 13-224** entitled Imposing Lien on Block 807, Lot 2 – 1002-1003 Highway 77 – School Village LLC.

INSERT RESOLUTION

**Resolution 13-225** entitled Imposing Lien on Block 807, Lot 3 – 1001 Highway 77 – MBM Properties, III.

INSERT RESOLUTION

**Resolution 13-226** entitled Imposing Lien on Block 807, Lot 4 – 1007 E. Parsonage Road– School Village LLC.

INSERT RESOLUTION

**Resolution 13-227** entitled Imposing Lien on Block 808; Lot 1 – 1010 Olde Road – School Village LLC.

INSERT RESOLUTION

**Resolution 13-228** entitled Imposing Lien on Block 808, Lot 4 – 1017 E. Parsonage Road- School Village LLC.

INSERT RESOLUTION

**Resolution 13-229** entitled Imposing Lien on Block 808; Lot 9 – 1022 E. Parsonage Road- School Village LLC.

INSERT RESOLUTION

**Resolution 13-230** entitled Imposing Lien on Block 808; Lot 14 – 1012 School Lane – School Village LLC.

INSERT RESOLUTION

**Resolution 13-231** entitled Imposing Lien on Block 909, Lot 16 – 1209 First Avenue – Gunnison.

INSERT RESOLUTION

**Resolution 13-232** entitled Imposing Lien on Block 910, Lot 14 – 1415 Second Avenue– Kerr.

INSERT RESOLUTION

**Resolution 13-233** entitled Imposing Lien on Block 911, Lot 20 – 1405 Second Avenue - Imamura.

INSERT RESOLUTION

**Resolution 13-234** entitled Imposing Lien on Block 913, Lot 13 –1612 Third Avenue - Hatch.

INSERT RESOLUTION

**Resolution 13-235** entitled Imposing Lien on Block 913, Lot 19 – 1606 Third Avenue – Kerr.

INSERT RESOLUTION

**Resolution 13-236** entitled Imposing Lien on Block 1102, Lot 11 – 315 Old Deerfield Pike – Kasper.

INSERT RESOLUTION

**Resolution 13-237** entitled Imposing Lien on Block 1504, Lot 11 – 205 Old Deerfield Pike – Pierce.

INSERT RESOLUTION

**Resolution 13-238** entitled Imposing Lien on Block 1509, Lot 24 – 235 Cornwell Drive – Mancebo.

INSERT RESOLUTION

**Resolution 13-239** entitled Imposing Lien on Block 2701, Lot 16 – 230 Rosenhayn Avenue – Brady.

INSERT RESOLUTION

**Resolution 13-240** entitled Imposing Lien on Block 2705, Lot 8 – 586 Irving Avenue – Bad Real Estate, LLC.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract with T & W Construction Co., LLC for the East Loop Water Main Extension - #4. The Clerk read the resolution by title. Mr. Murphy commented that this was to repair sprinkler heads damaged in construction. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an overlay of Cornwell Drive and Pleasant Acres. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an overlay of Cornwell Drive and Pleasant Acres. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Shared Service Agreement with the City of Bridgeton. The Clerk read the resolution by title. Mr. Peterson commented that glad to see the Upper Deerfield Township can workout a shared service agreement with our neighbors. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Recommending the Creation of a “No Passing Zone” on Route 56 in the Vicinity of Orillia Drive. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of John T. O’Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Abatement for Improvement, Conversion or Construction of Property – Inergy Services, LLC. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Sale of Public Property On-Line through a New Jersey State Contract Auction Service – Govdeals.Com. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O’Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Temporary Part Time Custodian for Public Works. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$115,742.08. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario stated that the major boys and senior boys little league fields have been redone with the help of volunteers and public works department. The little league fields need to have some bulbs replaced at the fields that have burned out, see if replacing is eligible for the energy grant. It was agreed that the Munyon property will continue to be cut and maintained the way that it has been done. It was also suggested that the Township look into cutting old utility poles to create an open barrier rather than a fence to keep vehicles out and not interfere with the travel patterns of the wildlife in the area.

Scott Smith reported Red Barn Deli has reopened. Ken Gaunt from Gia's is operating the facility.

Bruce Peterson reported that the Environmental Commission is concerned with trash blowing out of vehicles on the way to the convenience center. Information about tarping vehicles will be included in the next newsletter, the Cumberland County Improvement Authority will be asked to issue warnings and custodians at the center will hand out literature to residents.

John T. O'Neill, Sr. reported that Patty Adams and Marion Higbee have requested time off on 9/27/13 to attend a CEU class, office coverage is in place. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve attendance for the CEU class for Patty Adams and Marion Higbee, unanimously approved 5-0 on a roll call vote. Mr. O'Neill attended a meeting at the Cumberland County Utilities Authority where there was a discussion of a potential vacuum sanitary system for the bayshore communities. The county is looking into grant funding sources for this project

Mayor Crilley stated that he met with the Mayor of Hopewell Township and both communities were concerned with the economic impact the potential vacuum sanitary system would have on the users in each municipality. They agreed that the economics would need to be evaluated at the appropriate time.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the Small Cities grant applications have been submitted to the state, one for \$200,000 for Rehab projects and one for \$320,000 for the second phase of the ADA pathways at the recreation facility. The ACMJIF mid-year safety reports, NJLM advisories, and the completed State's 2013 Best Practices Survey as reviewed by the CFO showing a 96% compliance were included in this evening's packets for review. CDC recommended that Trick or Treat be set for

10/31/13 from 4-7 pm. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve the trick or treat hours as stated, and unanimously approved 5-0. The Treasurer renewed 3 CD's for six months with Century Bank at 1%. A pre-construction meeting for the Ambulance Building addition was held, contracts have been signed, utility mark outs are done and construction should be starting next week. The Committee approved the removal of the small office adjacent to the Clark building on Cornwell Drive. The State Office of Emergency Management has received all reimbursement documents and the request to amend the reimbursement amount based on actual construction costs for Colonial Terrace, Love Lane and Silver Brook Drive. Quotes were received from John Pangburn \$9,740.00, Burger Fence \$14,250.00, K & J Fencing \$13,700.00 and General Fence \$13,200.00 to install three new gates at the convenience center. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to award the fencing contract to John Pangburn in the amount of \$9740.00 with funds coming from the recycling tonnage grant, unanimously approved 5-0 on a roll call vote.

#### ENGINEER'S REPORT

Brian Murphy reported that he has been investigating the process to purchase modular ADA compliant restrooms for the recreation areas that would be installed under the current Small Cities Facility Grant. When he obtains additional information he will report back to the Committee.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue asked if the township can install a unisex bathroom to cut down on costs? Mr. Murphy reported that there needs to separate facilities based on the volume of people. Ms. Ridgway expressed concern that her neighbor installed a raised bed septic system, the Cumberland County Health Department inspected the installation but they claimed they are only responsible for looking at the actual construction. Ms. Ridgway wanted to know who is responsible for inspecting the setback requirements.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on pending litigation, contracts and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk