

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JULY 18, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Bruce Peterson, John Daddario and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Dante Romanini, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of July 18, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

James Crilley introduced Paul Forlenza, Deputy Executive Director from the Atlantic County Municipal Joint Insurance Fund for a presentation. Mr. Forlenza reported that Upper Deerfield Township is one of 42 municipalities included in the ACMJIF and the Township is up for their three year renewal review. Mr. Forlenza presented an overview of the JIF, history of Upper Deerfield Township's involvement and the three year renewal process. Rocco Tedesco, Solicitor asked about the Township's insurance per occurrence limits and the re-insurance programs. Dean Hawk asked if the municipal JIF's are similar to the JIF that Cumberland County just entered. Mr. Forlenza stated that municipal and county governments have different insurance needs and ACMJIF does not have anything to do with the County JIF programs.

James Crilley, Chairman called for a resolution entitled Authorizing Entering into a Three year renewal agreement with the Atlantic County Municipal Joint Insurance Fund. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

Rocco Tedesco, Solicitor introduced Dante Romanini to the Township Committee giving a brief professional history of Mr. Romanini and stated that he would be the contact person in his absence.

NJ State Police Station Commander Jim Meyers gave an overview of the calls for the month of June 2013 with Upper Deerfield Township still being the bulk of their calls: 368 service calls which included 128 motor vehicle stops, 63 criminal investigations, 30 motor vehicle accidents and 7 burglaries. The station commander informed everyone that there is a new telephone scam directed at the elderly, where they ask an individual for information because they have won something. Countryside Village is sponsoring a National night out event on August 6 from 10-4 pm. The State Police will be attending the event and trying to make it as successful as possible. State Police now have a facebook page. Mayor Crilley asked Lt. Meyers if the

State Police have any issues with the regional court? Lt. Meyers stated that the court was working fine. John Daddario suggested the State Police talk with the folks at the Senior Center regarding personal and home security issues. Nancy Ridgway informed the Station Commander that the speed limit on Irving Avenue by the Bridgeton – Upper Deerfield boundary has been reduced.

Sandy Morrissey and Steven Smith representing the Upper Deerfield Township Environmental Commission asked the Committee to review the cutting schedule for the old Munyon Property. The Environmental Commission would like to see the former Munyon property remain fallow and uncut so that it can attract wildlife. The Township Committee suggested that a sub-committee of the Environmental Commission and public works get together to bring back a suggested management plan for this property to the Township Committee. The management plan will review the need for fencing, trash removal, mowing and long term use.

Dean Hawk stated he would still like to see members of the Township Committee attend Cumberland County Freeholders meeting to state their objections to issues before the Freeholders. Mr. Hawk informed the Committee that the Freeholders would be voting to support three different bond issues that would be issued by the Cumberland County Improvement Authority in the amount of 25 million dollars for social services buildings, 75 million for a Vocational Technical School and 6 million dollars for capital improvements. Sandy Acevedo added that she would like to hear Mr. Crilley's passionate speeches at a Freeholder meeting. The Committee stated that they can accomplish more in a one on one setting with members of the Freeholder Board than they could if they went to a Freeholder meeting where everything would be interpreted as a political agenda and future issue.

There being no additional public comments, James Crilley, Chairman called for the approval of minutes for the meeting of July 2, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Authorizing adding Section 1-113 to the Standard Operating Procedures of the Rules and Regulations of the Upper Deerfield Township Fire Department. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway stated that she is in support of this program and it is an excellent program if it is done correctly. Mr. Daddario gave an overview and emphasized how this will get young adults interested in learning the process of firefighting. There being no further public comments, on motion of Bruce Peterson seconded by Scott Smith, to close the public hearing and unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

#### INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, Authorizing the Expenditure of Capital Reserve Funds for the Construction of Road Improvements. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for

a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway resident asked how much the State is paying on this project. Mr. Peterson informed Ms. Ridgway that the State is contributing \$188,000 for this project. Ms. Ridgway added that the Township needs to continue to seek funds from the State for infrastructure work. There being no further public comments, on motion of Bruce Peterson seconded by Scott Smith, to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

Chairman Crilley called for Resolutions 13-168 through 13-173 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson seconded by Mr. Daddario, to adopt as a Consent Agenda Resolutions 13-168 to 13-173, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Daddario, seconded by Mr. Peterson, Resolutions 13-168-13-173 were unanimously approved by a roll call vote of 5-0.

**Resolution 13-168** entitled Imposing Lien on Block 502, Lot 8 – 1397 Highway 77 - Hewitt.

INSERT RESOLUTION

**Resolution 13-169** entitled Imposing Lien on Block 1509, Lot 24 – 235 Cornwell Drive - Mancebo.

INSERT RESOLUTION

**Resolution 13-170** entitled Imposing Lien on Block 2501, Lot 90 – 179 Landis Ave. - Haberler.

INSERT RESOLUTION

**Resolution 13-171** entitled Imposing Lien on Block 2701, Lot 6 – 230 Rosenhayn Avenue - Brady.

INSERT RESOLUTION

**Resolution 13-172** entitled Imposing Lien on Block 2705; Lot 8 – 586 Irving Ave. – Bad Real Estate, LLC.

INSERT RESOLUTION

**Resolution 13-173** entitled Imposing Lien on Block 2804, Lot 3 – 179 Carmel Road - Miller.

INSERT RESOLUTION

Chairman Crilley called for Resolutions 13-174 through 13-180 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith, to adopt as a Consent Agenda Resolutions 13-174 to 13-180, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson, seconded by Mr. O'Neill, Sr., Resolutions 13-174 to 13-180 were unanimously approved by a roll call vote of 5-0.

**Resolution 13-174** entitled Adoption of State Model Citizen Participation Plan for DCA Small Cities Program.

INSERT RESOLUTION

**Resolution 13-175** entitled Identifying Small Cities Fair Housing and Equal Opportunity Officer.

INSERT RESOLUTION

**Resolution 13-176** entitled Approving Housing Rehabilitation Grant Management Plan.

INSERT RESOLUTION

**Resolution 13-177** entitled Approving of Housing Rehabilitation Policies and Procedures Manual.

INSERT RESOLUTION

**Resolution 13-178** entitled Apply for and Obtain a grant from the New Jersey Department of Community Affairs for Approximately \$200,000 to carry out a Fiscal Year 2014 Housing Rehabilitation Fund Project to Assist Low and Moderate Income Homeowners throughout Upper Deerfield.

INSERT RESOLUTION

**Resolution 13-179** entitled Approving Public Facilities Grant Management Plan.

INSERT RESOLUTION

**Resolution 13-180** entitled Apply for and Obtain a Grant from the New Jersey Department of Community Affairs for up to \$400,000 to Carry Out a Fiscal Year 2014 Public Facilities Project to Remove Architectural Barriers that Restrict Access of the Elderly and Handicapped within the Township Recreation Complex and Other Public Locations in Order to Comply with the Americans with Disabilities Act.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Reforeclosure of Tax Title Lien in Rem. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$340,845.80. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

## COMMITTEE COMMENTS

John Daddario asked everyone to review a draft copy of the tri-fold emergency service brochure from Office of Emergency Management, Fire and EMS containing contact information to help out the citizens of Upper Deerfield Township in the event of an emergency. Chad Ott will get them printed, so they can be inserted in the tax bills and be available as a hand-out at various community activities.

Scott Smith did not have a report this evening.

Bruce Peterson did not have a report this evening

John T. O'Neill, Sr. reported that the regional court is going remarkably well.

Mayor Crilley added that the court is working well as they continue to do some fine tuning. The Clerk will send a letter out to the State regarding the lack of maintenance of the property. Mayor Crilley recommended that Joseph Spoltore be appointed as Alternate #4 on the Planning Board as he has expressed the interest to get involved in the community. On motion of John Daddario, seconded by John T. O'Neill, Sr. to appoint Joseph Spoltore as Alternate # 4 to the Planning Board, unanimously approved 5-0 on a roll call vote. The Chairman informed the Committee that the County will be making four way stops at Big Oak and Centerton Roads and Finley and Centerton Roads, the signs are out now and will take place on July 31, 2013. John Daddario asked if the intersection of Old Deerfield Pike and Silver Lake Road could be signalized as there are a number of first time drivers going through that intersection. A letter will be sent to the County asking if the intersection at Old Deerfield Pike and Silver Lake Road could be signalized.

## ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that their packet contained monthly departmental reports, NJLM Advisories, and the Planner magazine for their review. The Township phone lines are having issues primarily when it rains as the copper lines are old. Verizon and Comcast have been contacted to get prices for alternative phone programs. Cumberland County received an agricultural preservation application for a parcel on Parvin's Mill Road that is located in a residential zone, the County is requesting that the land be zoned agricultural. The matter will be turned over to the Planning Board for their consideration. A catering permit was received from Gia's Catering to serve alcoholic beverages at the Seabrook Fire and Rescue Banquet Hall in October. Rocco Tedesco, Solicitor suggested that the State ABC be contacted to see exactly what role the Township would have in reviewing the catering permit.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue asked how many hours a part time employees would have to work to get health insurance. Ms. Ridgway was informed that new part time employees would have to work 35 hours to qualify. Ms. Ridgway expressed a concern regarding identity theft and the information that is contained in the municipal offices and the joint court. Ms. Ridgway was informed that all personal documents are shredded in accordance within the State records guidelines.

Sandy Acevedo of Old Burlington Road wanted the Township Committee members to go to Freeholder meetings and challenge them on issues on behalf of the Township residents. Mrs. Acevedo feels as though the County, State and Municipal Governments should work together. Mr. Tedesco, Solicitor stated that this committee was elected to govern Upper Deerfield Township and their statutory jurisdiction is Upper Deerfield Township. The Township Committee was not elected to govern on a County level and it is the residents of the County who need to bring a grass roots effort to challenge the Freeholders on a County level if they are not happy with the governance by the Freeholders.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on Personnel and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk