

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JULY 2, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, Brian Murphy, Township Engineer, and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of July 2, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of June 20, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to accept the minutes as received, and unanimously approved 4-0 with John Daddario abstaining.

James Crilley, Chairman called for a discussion of an Ordinance Restricting Parking of Commercial Vehicles, Recreational Vehicles and Trailers along Public Streets. Rocco Tedesco, Solicitor gave an overview of the recent revisions for the proposed ordinance. The Committee reviewed the draft and made suggestions for allowing construction equipment. The solicitor will make the suggested modifications.

James Crilley, Chairman called for a resolution entitled Authorizing Entering into a Three Year Renewal Agreement with the Atlantic County Municipal Joint Insurance Fund. The Clerk read the resolution by title and informed the Committee that a representative from the Executive Directors office of the ACMJIF will be attending the July 18<sup>th</sup> meeting. On motion of Bruce Peterson, seconded by Scott Smith to table said resolution till the July 18, 2013 meeting, unanimously carried 5-0 on a roll call vote.

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$106,458.03. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

## COMMITTEE COMMENTS

John Daddario reported that Station 33 got prices to replace the undersized existing 20 KW generator which has cost the Township money to maintain and repair. A quote for a new 30 KW generator was received in the amount of \$15,950.00 which included everything except for the electrician to install the generator. Mr. Daddario asked Roy Spoltore to see how funding for a possible purchase could be achieved. Chad Ott presented his ideas of an emergency services trifold brochure that could be distributed to the residents. The information contained tips on generator use, a form to be returned by homebound residents who need to be checked on during times of a potentially devastating storm or a natural disaster.

Scott Smith reported that the Utility Committee met with the Cumberland County Utilities Authority and the Comptroller from Clement Pappas to review the new sewer flow based billing format and current rates.

Bruce Peterson had no report this evening.

John T. O'Neill, Sr. asked for approval for Amy Colaneri to attend two CFO courses that will meet on Tuesdays and Saturdays in the fall and require no time off from work. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to allow Mrs. Colaneri to attend the CFO classes, unanimously approved 5-0 on a roll call vote. The discussion at the Utility Committee meeting will require modifications to the existing sewer ordinance because of the CCUA's switch to flow based billing. Mr. O'Neill, Sr. asked Mr. Rogers to review the electrical specifications for the proposed generator.

Mayor Crilley reported that a group with participants from the Senior Center had a successful trip to Lancaster.

## ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that their packets contained an update on the open JIF claims, a memo from the JIF regarding riding on the top of fire trucks for parades and recent NJLM Advisories. The Housing Office has received complaints on ATV's from neighbors. The third legislative district mobile office was here last week. The district office is helping get the Hurricane Irene FEMA projects closed with reimbursement to the Township. Countryside Village requested a donation for their upcoming Night Out activity, they have been advised that the Township cannot make a financial donation. The auditor will be contacted to verify Township's position.

## ENGINEER'S REPORT

Brian Murphy reported that the annual Storm Water permit was sent to the State for renewal, some storm water inlet may need to be replaced in the future. Bob Nocentino asked about a bond reduction on Thoroughbred Court, Mr. Murphy will follow up with Mr. Dubois, the planning board engineer and report back at a later date. Mr. Murphy stated that there are several drainage issues in the township that he will be following up on with recommendations.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Eileen Clark reported that Nancy Ridgway was not able to make this evening's meeting as she was attending a planning board meeting in Fairfield Township.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on potential contracts, personnel and other matters requiring Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk