

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MAY 16, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 16, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of May 2, 2013. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Ordinance Amending Chapter 188 Article 1 of the Code of the Township of Upper Deerfield. The Clerk read the proposed Ordinance by title which would provide for a fee schedule that the ambulance squad could charge for contractual services at a private event. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on June 6, 2013 at 7:00 pm and was approved 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled Amending Chapter 8 of the Rules and Regulations of the Upper Deerfield Township Fire Department and adding Sections 1-111 and 1-112 to the Standard Operating Procedures. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on June 6, 2013 at 7:00 pm and was approved 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a discussion of a draft ordinance Restricting the Parking of Commercial Vehicles, Recreational Vehicles and Trailers along Public Streets. The Committee reviewed the draft and made suggestions for the solicitor to make modifications.

James Crilley, Chairman called for a resolution entitled Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to NJSA 40A:4-87. The Clerk read the resolution by title which increases the grant amount for Clean Communities. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for an Overlay of Love Lane. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Dismissal upon Conditions of Schedule 10, Tax Sale Certificate Number 10-00037, covering Block 2201, Lot 8.01 in the Final Judgment In Rem, Docket No. F-012699-12, Dated December 13, 2012 and Recorded in the Cumberland County Clerk's Office on December 18, 2012 at Book 4099, Page 4449, Instrument Number 426427. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individuals for Temporary Seasonal Position for Public Works Employment. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Release of Maintenance Bond for Century Savings Bank. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$710,460.13. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that he was at Bostwick Lake recently and the facility did not look like it was being maintained - gate was locked, mowing hadn't occurred and trees were down. A couple of calls were made and the facility was cleaned up by Upper Deerfield and Hopewell Township public works. The municipalities have agreed to a maintenance schedule for the year. The Committee had a brief discussion regarding Alloway's intent to dissolve their ownership of Bostwick Lake, which would leave Hopewell and Upper Deerfield Townships as owners of the Lake. The Committee agreed that when the two Townships take ownership of the Lake that the municipal government official appointment as chair of the Commission should be for a two year term rather than the current one year rotation. The Township is waiting for a response from the ACMJIF regarding adding a policy to the Emergency Services SOP for Junior Firefighters.

Scott Smith reported that at the last Planning Board meeting discussions concentrated on split zoning in a couple of areas of the Township and possible ways to minimize potential zoning issues and on setbacks for cluster developments.

Bruce Peterson reported that he attended a luncheon where Sharon Yoshida received the volunteer of the year award. An estimate was received from Double Tree Structures on constructed a 50 x 80 pole building to replace the existing metal building for between \$69,000.00 - \$76,000.00. It appears that this may be a more viable financial option than re-skinning the existing metal building depending. The Committee agreed to continue looking into replacing the metal building. Estimates were received from three vendors to replace 26 windows and storm windows at the Municipal Building with energy efficient triple pane windows. Prices for replacing the windows ranged from \$8,353.00 to \$12,160.00. This project will continue to be further reviewed.

John T. O'Neill, Sr. stated he has reviewed the rough draft of junior firefighters policy and that it looks good. Four business visits are scheduled for tomorrow. Currently there are approximately 44 properties on the maintenance list. They will be serviced and the lien fees will be added to the tax bills.

Mayor Crilley noted that he, and Roy Spoltore, Tony Stanzione and John T. O'Neill, Sr. will have business visits with representatives from Clement Pappas, Wawa, Growmark and Winchester/Western Railroad tomorrow. A letter was sent to the Department of Transportation regarding the possibility of adding a crosswalk on Highway 77 at the Shop Rite Center. A letter was also sent to the County Engineer regarding the speed limit on Irving Avenue near the Bridgeton/Upper Deerfield boundary line. County Engineer Bill Rafferty responded that they are currently collecting new data and he will get back to the Township once the data has been analyzed. On May 17th the Senior Center will be holding a health screening from 10-2 pm.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that NJLM advisories are in their packets for review. The BPU at their April 29th meeting reviewed over 50 applications for solar farm generation projects, 3 were approved, 20 were tabled and the balance were denied. It appears that the project on DuBois and Silver Lake was one of the applications tabled. The monthly departmental reports for April

2013 are also included in their packets for review. The financial disclosure form for 2013 has to be done online and there is a May 31st deadline for submitting. Brian Rosenberger, Tax Assessor, has 10-12 property tax appeals and looks like around 5 of those tax appeals will be going to the County Tax Board. Andrea Penny, Tax Collector has established July 1th as the date for the tax sale with the first ads being published on June 7th. Quotes for game pants were received for the Cumberland Midget Football League on from All Sports America in the amount of \$2,390.20, BSN Sports – No Bid, and Riddell in the amount of \$2,996.60. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr., to purchase the game pants from All Sports America, and unanimously approved on a roll call vote. The ambulance building addition bid opening is set for 5/29/13 at 10 am. Public works requested the Election Day holiday be used as a day off on Friday July 5th. The Committee requested that Brian Murphy and Jeryl Goff, Construction Official prepare specifications for to make the sport league bathrooms ADA compliant. The Committee discussed adding surveillance cameras for the court room and four additional exterior locations to the existing surveillance system.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Sandy Acevedo a resident asked where the temporary seasonal workers would work and how many hours they will work. Mr. Spoltore replied that they would work approximately 40 hours per week with public works department thru the summer. Ms. Acevedo asked how tax abatements work. Mr. Peterson gave an overview of the tax abatement law pertaining to new property improvements and how the abatement process works. Ms. Acevedo asked if the Township bills that are paid twice a month are open to public access. She was informed that all bills are public records.

Nancy Ridgway of Irving Avenue commended the Committee on running their meeting civilly and appropriately. Ms. Ridgway asked when a locally approved tax abatement improvement shows up as a property tax improvement on the County’s equalized tax schedule. She was informed that the improvement does not show up on the County schedule until after the 5 years have elapsed from the local tax abatement. Ms. Ridgway asked if any committee person attended the recent Bostwick Lake Commission meeting. The committeemen replied that they did not attend the Bostwick Lake Meeting as they were not notified of the meeting, but the Township has two representatives who attend the meetings.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on potential litigation and Attorney Client privileged confidential communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O’Neill and unanimously carried.

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There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk