

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, APRIL 18, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor, Ruth Moynihan, CFO, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 18, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

Nancy Ridgway of Irving Avenue stated she is still concerned that there is no crosswalk for the Shop Rite Shopping Center entrance near Suburban Propane. The Committee agreed to reach out to the State to see what can be done at this location.

There being no further public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of April 4, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Authorizing the Reading of the 2013 Municipal Budget and 2013 Utility Budget by Title. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a resolution entitled Confirming Compliance with N.J.A.C. 5:30-7; Conducting Local Examination of 2013 Annual Municipal Budget Township of Upper Deerfield, County of Cumberland. The Clerk read the resolution by title. Nick Petroni, Auditor stated that this resolution confirms that the self exam has been met by the Township. He added that 2014 will require State examination of the budget. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

**INSERT RESOLUTION**

James Crilley, Chairman called for a public hearing on a resolution entitled, 2013 Municipal Budget and 2013 Utility Budget. The Clerk read the proposed resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed resolution, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Dean Hawk of Merritt Avenue noted that legal services other expenses have gone from \$35,000.00 to \$77,000.00 from 2007-2013. The CFO responded that previously some of the legal expenses were in a salary line item. It was also noted that the Township does not know what legal expenses or litigation may come forward during a year so funds need to be available. Sandra Acevedo a resident asked if the insurance premiums were known or if there was excess in the line item. It was explained that the insurance premiums are fixed for the budget year. Ms. Acevedo asked about the budget cap allowance. Nick Petroni, Auditor explained the reasons for establishing a municipal budget cap bank and how it in Upper Deerfield Township's budget the entire allowable bank amount is banked for future years if necessary and is not included in this year's budget. In discussing the overall budget, Bruce Peterson added that the Township has lost over \$1.1 million in revenue between a reduction in State Aid and a loss of tax abatements which has affected this budget and future budgets. Mayor James Crilley explained that with the loss in revenue, it was necessary to make cuts in 2011 and eventually implement a small local purpose tax, which is the lowest local rate in the County. Nancy Ridgway stated that some employee's hours and benefits were affected, she wanted to know what else could be done and she was concerned with her property taxes. There being no public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing and unanimously carried.

James Crilley, Chairman called for a resolution entitled Amending 2013 Municipal Budget. The Clerk read the resolution by title. Roy Spoltore, Clerk gave an overview of the proposed amendment. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Adoption of the 2013 Municipal Budget and 2013 Utility Budget. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Repairs and Services to Generators within the Township. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

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James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$974,557.06. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

## INSERT RESOLUTION

### COMMITTEE COMMENTS

John Daddario reported that the sports complexes are full with big turnouts for Little League and Soccer. At 2 pm on Community Day, the Upper Deerfield Fire Companies will play the Upper Deerfield EMS in a softball game on the major girls field.

Scott Smith reported that the Concerned Citizens meeting did not have a great turnout but those who did come received a lot of information.

Bruce Peterson reported that Public Works Department removed and repaved a section of roadway at the convenience center which reduced our expenses by doing the work in house.

John T. O'Neill, Sr., made a motion to authorize Ruth Moynihan, CFO to attend a State Conference in Cherry Hill for 2 days at an expense of \$385.00. The motion was seconded by John Daddario and unanimously approved 5-0 on a roll call vote.

Mayor Crilley explained the new format of Treasurer's Report. The Mayor read a thank you letter from Fire Co. #3 pertaining to the Direct Energy program and the company explained the additional HVAC work they will be doing. Chairman Crilley reported that on Monday, April 29<sup>th</sup> between 1-3 pm the Senior Center will be holding an open house if anyone would like to attend.

### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the EMS Addition is ready to go out to bid with opening of bids to be held on May 21, 2013 if the Committee so desires. On motion of John Daddario, seconded by Bruce Peterson, to advertise the bid specs for the EMS Addition, which was unanimously approved 5-0. Included in this evening's packet is a draft program book for Community Day on April 27<sup>th</sup>, the Township's quarterly snapshot for the JIF's General, EPL and MEL claims and the monthly departmental reports in your packets for review. The Financial Disclosure Statement deadline has been extended to May 31, 2013, since the State has made changes and the form will now need to be completed online; Roy Spoltore will get the information out to the committees.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Sandy Acevedo asked about obtaining public records. Roy Spoltore stated that most public records are available on the Township's website, if there is something specific she would need to contact someone in the building.

Eileen Clark thanked the Committee for their attendance at the Concerned Citizens meeting as well as the school and county representatives.

Nancy Ridgway asked if she heard that the EMS may need to go paid 24/7. Mr. O'Neill stated that the Township is currently running (6) 12 hour paid shifts per week. Sometime in the future a 24/7 service or regional service may be needed.

Tom Connelly asked why the water has so much chlorine in the public water system? Mr. O'Neill, Sr. stated that the east loop water main extension has been disinfected as well as the Seabrook Water Tower and they are now in the process of being purged.

Dean Hawk noted that the workforce needs to improve which was a reason that Clement Pappas moved the Administrative Offices to Carney's Point approximately 5-6 years ago.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on litigation updates and Attorney Client privileged communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk