

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, APRIL 4, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 4, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

There being no public comments, James Crilley, Chairman called for the approval of minutes for the meeting of March 21, 2013. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 5-0.

James Crilley introduced Sgt. Jim Meyers, station commander at the New Jersey State Police Bridgeton barracks. Sgt. Meyers reported there were 414 service calls in Upper Deerfield the past month which included 186 motor vehicles stops and 55 criminal investigations. Sgt. Meyers added that he plans on attending Township meetings at least every other month.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Calendar Year 2013 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank(N.J.S.A. 40A:4-45.14). The Clerk read the proposed Ordinance by title. On motion of Scott Smith, seconded by Bruce Peterson to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded by John Daddario to close the public hearing and unanimously carried. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 328 of the Code of the Township of Upper Deerfield with Respect to Sewer Use and Fees. The Clerk read the proposed Ordinance by title. On motion of Scott Smith, seconded by Bruce Peterson to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore, Clerk gave an overview of the proposed ordinance. Nancy Ridgway stated she was happy to see that connection fees are being included. There being no further public comments, on motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to close the public hearing and unanimously carried. On motion of John T.

O'Neill, Sr., seconded by Scott Smith, to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 396 of the Code of the Township of Upper Deerfield with Respect to Water Use and Fees. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Roy Spoltore, Clerk gave an overview of the proposed ordinance. There being no public comments, on motion of John T. O'Neill, Sr., seconded by Scott Smith to close the public hearing and unanimously carried. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Ordinance 685 Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof. The Clerk read the proposed Ordinance by title. On motion of John Daddario, seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to close the public hearing and unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr. to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Supplying Stationary Services to JEM Print. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Spring Activation and Fall Winterization to Certain Underground Irrigation Systems within the Township of Upper Deerfield. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Tonnage Grant Application to New Jersey DEP. The Clerk read the resolution by title. Roy Spoltore, Clerk gave an overview of the proposed resolution. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Execution of a subordination of Mortgage in Connection with a Home Rehab Mortgage to Gregory Dickinson and Jodi Dickinson. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Honoring the Bridgeton Area Chamber of Commerce, Cumberland Development Corporation and South Jersey Times Best of West and South Cumberland 2013 Award Winners. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract with Ricky Slade Construction Co. for the Seabrook Village Phase IV Sanitary Sewer, Storm Sewer and Sidewalk Project-#2. The Clerk read the resolution by title. Roy Spoltore, Clerk gave an overview of the proposed resolution. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Adjusting Salary for EMS Chief. The Clerk read the resolution by title. John Daddario gave an overview of the resolution. Bruce Peterson commented on the change being made. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract for Colonial Terrace Drainage Swale to Perna Construction, LLC - #1. The Clerk read the resolution by title. Brian Murphy gave an overview of the resolution which included an expansion of the concrete wing walls and splash pad to help redirect the water runoff. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$432,615.34. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario did not have a report this evening.

Scott Smith did not have a report this evening.

Bruce Peterson stated that the County road patch repairer is working again.

John T. O'Neill reported that at the Environmental Commission meeting, a Boy Scout gave a presentation on the bird houses he is proposing to install on the old Munyon Property and how at the end of the project he will be able to attain the rank of Eagle Scout.

Mayor Crilley reported that there will be a meeting of the CDC where County officials will be present to discuss current issues.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that NJLM advisories and the recent loss control report from the JIF is in their packet for review and the JIF report is recommending that the Township be renewed for another three year term. Mr. Spoltore reported he had a conversation with EMS Chief, Chad Ott and discussed the need for a private event fee structure for the ambulance service when a private organization requests EMS services for a private function. Chad will find examples of other EMS departments fee structures for such events.

ENGINEER'S REPORT

Brian Murphy reported that the East Loop water main project is 95% complete and they have completed the pressure test. There are still two test pits that need to be completed at Countryside Village. The school village project should be wrapped up in about a week. Colonial Terrace drainage project is approximately 75% complete, they will be installing the matting for seeding purposes soon.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue stated that if the Ambulance is covering private events they should be charging a fee and she felt Regional School should be responsible for ambulance coverage at school activities so that all seven sending districts to are sharing the expenses. She reminded everyone that the Concerned Citizens meeting will be held on April 17. Ms. Ridgway shared a newspaper article regarding tax appeals and how the municipality shoulders the financial burden of successful appeals.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on Contracts, Personnel, Litigation updates and Attorney Client privileged communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of John Daddario, seconded by Scott Smith and unanimously carried.

The Committee discussed the need to modify the proposed lease for the land on Friesburg/Beals Mill Road due to some ambiguities that required clarification. On a motion by John T. O'Neill, seconded by Scott Smith, the Committee agreed to modify the lease term from April 1, 2013 to December 31, 2013 and the renewal term from January 1, 2014 to December 31, 2014 and that the real estate taxes be included in the lease amount, carried on a roll call vote of 4-0 with Bruce Peterson abstaining.

INSERT RESOLUTION

The Committee discussed the SECC museum and the need to provide assistance in order to keep the facility open. The solicitor will review the options.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk