

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, FEBRUARY 7, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, John T. O'Neill, Sr., Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor, David L. Rogers, Office of Emergency Management Coordinator, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 7, 2013 was included in a list of meetings notice sent to The South Jersey Times and the Press, Cumberland County Edition and advertised in said newspapers on January 15, 2013, posted on the bulletin board in the Municipal Building on January 4, 2013 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

Mary Ellen Rucci a Township resident gave a presentation on the spaying/neutering of animals with a trap and release program. She has personally trapped and spayed over 20 kittens and a few adults cats. She asked the Township to look into a way to help inform the residents who may not be able to afford to have a Ferrell cats fixed of the programs available. Bruce Peterson explained how the Cumberland County SPCA is trying to get a T & R program established. Ms. Rucci stated that Animal Friends in Vineland is willing to help residents with a low cost if the township could get the word out.

Nancy Ridgway of Irving Avenue asked if the Committee could provide some details on the resolutions concerning A-1196 and S-2511.

David L. Rogers, OEM Coordinator reported that the generator at Station 33 is 22 years old and is beginning to cost money to keep the unit operational. He believes it would be more economical to upgrade soon and presented the Committee with the cost for a replacement.

Eileen Clark of Old Deerfield Pike stated she has heard there are personnel and operational issues at Station 32. She also heard that there may be concerns from local mutual aid companies about continuing to use Station 32. John Daddario stated that he will look into the allegations.

Donna Lloyd the Senior Center Coordinator thanked the Committee for the recent upgrades at the Center. The 2013 winter classes have started now and there are several events planned for the upcoming months including a presentation by Jim Owens on February 20, 2013 regarding his stories of being a bomber pilot in World War II. Ms. Lloyd thanked the building staff, public works and especially Amy Colaneri for their assistance the past year.

There being no further public comments James Crilley, Chairman called for the approval of minutes for the meeting of January 17, 2013. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to dispense with the reading of the minutes, unanimously carried. On motion of Scott Smith, seconded by John T. O'Neill, Sr. to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Policy Numbers 2.01, 2.05 and 2.15 of the Personnel Manual of the Township of Upper Deerfield. The Clerk read the proposed ordinance by title. On motion of Bruce Peterson, seconded by John Daddario, to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Nancy Ridgway stated if the employees can give up things then others should look into giving up things as well. There being no further public comments, on motion of John T. O'Neill, Sr., seconded by Bruce Peterson to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Bond Ordinance providing for Various Improvements to the Water System in and by the Township of Upper Deerfield, in the County of Cumberland, New Jersey, Appropriating \$200,000.00 therefore and Authorizing the issuance of \$200,000.00 Bonds or Notes of the Township for Financing the cost thereof. The Clerk read the proposed Ordinance by title. Roy Spoltore gave an overview of the Bond ordinance to and how it's to help cover possible utility expenses in excess of the USDA loan and grants received. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance on first reading and setting the date for public hearing on March 7, 2013 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the South Jersey Times as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Honoring Alex Pipitone. The Clerk read the resolution by title. Jim Crilley explained that this young man organized a fundraiser for his neighbors who lost their home and possessions to a fire. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Opposing A-1196. The Clerk read the resolution by title. Roy Spoltore explained that this resolution is from the JIF, who is concerned with the potential this bill will have on increasing worker's compensation liability on all municipalities. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Opposing Senate Bill 2511 Amendments to the Open Public Meetings Act. The Clerk read the resolution by title. Roy Spoltore explained that the amendments would restrict discussions from public comments, placed additional burdens on sub-committee meetings and exempt the legislature from the provisions of the bill. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Members for the Senior Center Advisory Committee. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the advertising for bids to Lease Certain Land(s) Owned by the Township of Upper Deerfield. The Clerk read the resolution by title. Rocco Tedesco, Solicitor explained that the \$100.00 per acre lease was based on current market conditions based on the type of crop grown. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Professional Service Agreement with MV Engineering for the Design and Development of Storm Water Conveyance System Associated with Colonial Terrace. The Clerk read the resolution by title. Brian Murphy, Engineer gave an overview of the Colonial Terrace storm water drainage project. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Professional Service Agreement with MV Engineering – Engineering Services for Construction Inspection of the East Loop Water Main Extension. The Clerk read the resolution by title. Brian Murphy, Engineer explained that the amendment covers the construction inspection, change orders and plan modifications. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,875,053.05. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the Fire Departments and EMS recently had their annual awards dinner for Firefighters of the year and EMT of the year. The Committee will prepare resolutions when information is submitted. Public works is looking to purchase a steam pressure washer for cleaning the Backhoe, Lawn Mowers, Etc. After a discussion among the committee, public works will look rent a similar machine to see if it will meet their needs and they will look to see if they are available on state contract bids.

Scott Smith reported that the three Townships and Bostwick Lake Commission held their annual meeting. This year's anticipated budget will require each municipality budgeting \$2,000.00. Alloway Township would like to pull out, they have agreed to pay their annual fee and cover all legal fees to pull out of the agreement. Hopewell Township and Upper Deerfield Township will need to draft a new agreement, the commission will need to be restructured and the maintenance schedule will need to be adjusted as well.

Bruce Peterson had no report this evening.

John T. O'Neill, Sr. reported that the Environmental Commission put together their annual report for 2012 for the committee's review. Sandy Morrissey, Caroline Owens and Teresa Warburton prepared the report.

Mayor Crilley stated that the Economic Committee has an opening and he suggested Joe Stanger. On motion of John Daddario, seconded by Scott Smith and unanimously approved to appoint Joe Stanger as a member of the Economic Committee to fill the unexpired term. Mr. Crilley reported that Roy Spoltore, John T. O'Neill, Sr., Jim Crilley, and tony Stanzione met with Henry Papiano of Papco toured the facility and in the spring Papco they intend to have an open house and give tours of the facility to all the neighbors of Papco. Last week at the CDC meeting, the City of Bridgeton joined the CDC. Mr. Crilley added that a letter will be sent to Judge Kienzle who retired after 36 years of service; Judge Kienzle played a key part in helping get the Regional Court started. Roy Spoltore will also work on a resolution honoring Judge Kienzle for the next Committee meeting. Mr. Fleetwood has received a complaint on Danna Lane, which is a narrow street, where residents are parking vehicles on both sides of the street and a bus is also sometimes parked there as well.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that there are NJLM advisory handouts in their packet for their review. The annual financial statement should be received tomorrow. Preliminary numbers show surplus being reduced by \$500,000 and the Utility surplus being reduced by \$120,000. The ACMJIF is having their annual Safety breakfast on 2/14/13 is anyone would like to attend. The municipalities have received the shared courts draft budget for 2013. Currently the court is utilizing Assignment Judge Whitcraft for the month of February and March.

ENGINEER'S REPORT

Brian Murphy reported that the East Loop and Colonial Terrace is underway. Colonial Terrace drainage is ready to be bid. Ricky Slade is scheduled to begin replacing the sewer lines at School Village next week. Jeri Goff, Roy Spoltore, and Brian visited the sport complex buildings to see how to incorporate ADA bathroom facilities at each location. Preliminary plans are being prepared for the possible expansion of the municipal parking lot. The site plan has been sent to KBA for the addition to the ambulance building. Silver Lake Dam is due for its inspection again.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgeway of Irving Avenue thanked the Committee for attending the JIF elected officials meeting and reducing the annual premium. She read an article that Upper Deerfield Township was on the Statewide Relief for OEM and has received \$8,345.00. Ms. Ridgeway recently attended the SJTP meeting and NJ Transit is purchasing some hybrid buses and one of these will be on the 553 Route. Ms. Ridgeway asked the committee when the County does a drainage easement is the Township notified. Mr. Murphy stated that the County would notify the individual property owners for the easements. Ms. Ridgeway thanked the committee for the explanations.

Eileen Clark stated that Nancy Ridgeway has done a wonderful job of cleaning the stream behind her house. Ms. Clark added that the director of the Senior Center makes you feel very welcome and does a wonderful job at the Center. Jillian the Watershed Ambassador wants to do a stream monitoring and would like to use Nancy Ridgeway's property to do so and bring in students to also help teach them.

With no further public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of potential litigation and communications. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

The Committee reopened the public portion of the meeting on a motion of Bruce Peterson, seconded by John O'Neill and unanimously carried.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk