

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JANUARY 3, 2013, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, John T. O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Rocco Tedesco, Solicitor; Roy Spoltore, Township Administrator/Clerk; Brian Murphy, Township Engineer, Chad Ott, Chief of EMS, Amy Colaneri, Treasurer, David J. Rogers, Streets and Recreation Supervisor and Teresa Warburton, Recording Secretary

The meeting was called to order by Committeeman James Crilley and he read the following public meeting announcement.

"In compliance with the "Open Public Meetings Act", written advance notice of the time, date and place of the meeting, has been given at least forty-eight (48) hours before the meeting by mailing same to the News of Cumberland County and The Press, Cumberland County Edition, by posting the notice in the Municipal Building at Seabrook, New Jersey, and by filing such notice with the Township Clerk, in compliance with said Act." In compliance with State Fire Safety Statutes, Mr. Crilley instructed those present how to exit the room in an emergency.

Invocation was given by Pastor Doug Heckman, and the flag salute was led by Bruce Peterson.

Roy J. Spoltore, Township Clerk presented John T. O'Neill, Sr. to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2015. Mr. O'Neill, Sr. was sworn in to his three year term of office as Committeemen by Cumberland County Solicitor, Theodore Baker and assumed his position as a member of the Township Committee.

Roy J. Spoltore, Township Clerk presented Scott Smith to be sworn in as a member of the Township Committee for a term of three years to expire December 31, 2015. Mr. Smith was sworn in to his three year term of office as Committeemen by Cumberland County Solicitor, Theodore Baker and assumed his position as a member of the Township Committee.

A motion was made by Mr. Smith, seconded by Mr. O'Neill and unanimously carried that the Clerk assume the position as Temporary Chairman for the purpose of selecting a Chairman of the Township Committee for 2013.

Roy J. Spoltore, Township Clerk assumed the position as Temporary Chairman and requested nominations for permanent Chairman for 2013. On a motion of Mr. Daddario and seconded by Mr. Smith, James P. Crilley was selected as Chairman of the Township Committee of Upper Deerfield for the year 2013, unanimously carried 4-0 with Mr. Crilley abstaining.

Chairman Crilley assumed the chair, and called for nominations for Vice Chairman.

On a motion of Mr. Peterson, seconded by Mr. Daddario, that John O'Neill, Sr. serve as Vice-Chairman of the Township Committee and serve as Acting Chairman for the year 2013 during the absence or disability of the Chairman, unanimously carried 4-0 with Mr. O'Neill, Sr. abstaining.

James Crilley, Chairman called for a resolution #13-1 entitled Appointing Township Solicitor – Rocco Tedesco. The Clerk read the resolution by title. On motion of John Daddario seconded by Scott Smith to approve and adopt resolution, unanimously carried on a roll call vote, 5-0.

Mr. Tedesco was sworn in to his term of office as Township Solicitor by Cumberland County Solicitor, Theodore Baker and assumed his position as Township Solicitor of the Township of Upper Deerfield with a term of one year to expire December 31, 2013.

INSERT RESOLUTION

Chairman Crilley called for Resolutions 2 through 46 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith, to adopt as a Consent Agenda Resolutions 2 to 46, and unanimously carried. Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Daddario seconded by Mr. Peterson, Resolutions 2-46 were unanimously approved by a roll call vote of 5-0.

Resolution 13-2 - Adopting a Temporary Budget – Township.

INSERT RESOLUTION

Resolution 13-3 - Adopting a Temporary Dedicated Sewer & Water Utility Budget.

INSERT RESOLUTION

Resolution 13-4 - Appointing Township Officials.

INSERT RESOLUTION

Resolution 13-5 - Appointing Municipal Engineer & Utilities Engineer – Brian J. Murphy.

INSERT RESOLUTION

Resolution 13-6 - Appointing Township Auditor – Nick L. Petroni.

INSERT RESOLUTION

Resolution 13-7 - Appointing Treasurer– Amy Colaneri.

INSERT RESOLUTION

Resolution 13-8 - Appointing Assistant Solicitors – Michael Gruccio, Francis Reuss III, and Dante Romani.

INSERT RESOLUTION

Resolution 13-9 - Appointing Assistant Solicitors – Marian Haag and Rebecca Bertram.

INSERT RESOLUTION

Resolution 13-10 - Appointing Fire Safety Code Official – Donald Sims, Jr.

INSERT RESOLUTION

Resolution 13-11 - Appointing a Commissioner and Deputy Commissioner to the Atlantic County Municipal Joint Insurance Fund. – Roy Spoltore and Vicky Vagnarelli.

INSERT RESOLUTION

Resolution 13-12 - Appointing Emergency Management Coordinator – Dave L. Rogers.

INSERT RESOLUTION

Resolution 13-13 - Appointing Bond Counsel –McManimon & Scotland.

INSERT RESOLUTION

Resolution 13-14 - Appointing Public Agency Compliance Officer – Roy J. Spoltore.

INSERT RESOLUTION

Resolution 13-15 - Cash Management Plan.

INSERT RESOLUTION

Resolution 13-16 - Designating Depository for Municipal Funds – Colonial Bank.

INSERT RESOLUTION

Resolution 13-17 - Authorizing the Signatures of Checks for General Account and Sewer & Water Utility Account.

INSERT RESOLUTION

Resolution 13-18 - Authorizing the Clerk’s Office to Maintain a Petty Cash Fund in the amount of \$50.00.

INSERT RESOLUTION

Resolution 13-19 - Designating Meeting Dates.

INSERT RESOLUTION

Resolution 13-20 - Newspapers to receive Notice of Meetings.

INSERT RESOLUTION

Resolution 13-21 - Designating Official Newspaper –South Jersey Times South.

INSERT RESOLUTION

Resolution 13-22 - Setting Interest and Penalty on Property Taxes.

INSERT RESOLUTION

Resolution 13-23 - Setting Interest and Penalty on Sewer & Water Utility Charges and Rents.

INSERT RESOLUTION

Resolution 13-24 - Authorizing Mayor and Engineer to Sign NJDEP forms.

INSERT RESOLUTION

Resolution 13-25 - Authorizing Professional Service Agreement with DM Medical Billings.

INSERT RESOLUTION

Resolution 13-26 - Authorizing Cancellation of Property Tax Refund or Delinquency of Less than \$5.00.

INSERT RESOLUTION

Resolution 13-27 - Authorizing Animal Shelter Contract – Cumberland County SPCA & South Jersey Regional Animal Shelter.

INSERT RESOLUTION

Resolution 13-28 - Authorizing Contract for Animal Control Services with Countywide Animal Care and Control, LLC.

INSERT RESOLUTION

Resolution 13-29 - Authorizing Tax Assessor the authority to file tax appeals and tax complaints.

INSERT RESOLUTION

Resolution 13-30 - Authorizing Agreement between County of Cumberland and Township of Upper Deerfield Regarding the Alliance for Substance Abuse Prevention.

INSERT RESOLUTION

Resolution 13-31 - Authorizing Contract with Cumberland Development Corporation.

INSERT RESOLUTION

Resolution 13-32 - Setting Forth Regulations Regarding Convenience Center Stickers.

INSERT RESOLUTION

Resolution 13-33 - Appointing Staff for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 13-34 - Authorizing Contractual Services for CS Regional Municipal Court.

INSERT RESOLUTION

Resolution 13-35 - Appointing Public Defender for CS Regional Municipal Court – Stephen Kernan.

INSERT RESOLUTION

Resolution 13-36 - Appointing Prosecutor for CS Regional Municipal Court – Nancy Kennedy Brent.

INSERT RESOLUTION

Resolution 13-37 - Appointing Acting Deputy Court Administrator for CS Regional Municipal Court – Maryann Sheppard.

INSERT RESOLUTION

Resolution 13-38 - Appointing Planning Board Solicitor – Matthew Ritter & Theodore Ritter.

INSERT RESOLUTION

Resolution 13-39 - Appointing Planning Board Planner – Randall Scheule.

INSERT RESOLUTION

Resolution 13-40 - Appointing Planning Board Engineer – Robert Dubois.

INSERT RESOLUTION

Resolution 13-41 - Authorizing Professional Service Agreement – Louis C. Joyce, IV.

INSERT RESOLUTION

Resolution 13-42 - Authorizing Purchase of Materials, Supplies or Equipment under State Contract.

INSERT RESOLUTION

Resolution 13-43 - Authorizing Contracts for Senior Center Instructors.

INSERT RESOLUTION

Resolution 13-44 - Appointing Surveyor for Tax Map Maintenance – Barry Gleissner.

INSERT RESOLUTION

Resolution 13-45 - Authorizing Professional Service Agreement Fralinger Engineering Laurel Heights Drive West Topographic Survey.

INSERT RESOLUTION

Resolution 13-46 - Authorizing Professional Service Agreement Fralinger Engineering Municipal Complex Topographic Survey.

James Crilley, Chairman called for Resolution 13-47 entitled Payment of Bills in the amount of \$1,166,925.48. The Clerk read the resolution by title. On motion of Bruce Peterson seconded by John T. O'Neill, Sr. to approve and adopt resolution, unanimously carried on a roll call vote, 5-0.

INSERT RESOLUTION

Mayor Crilley Called for Appointment of Members of the Township Committee to Serve as Committeemen-in-Charge of Various Subcommittees and Divisions of Municipal Government for the Year 2013.

INSERT COMMITTEE APPOINTMENTS

Chairman Crilley called for appointments to the various Boards, Commissions and Committees with consent of the Committee.

Environmental Commission
Industrial Commission/Economic Development Committee
Recreation Commission
Planning Board
Historical Commission
Agricultural Advisory Committee
Community Pride Relations Committee

Chairman Crilley asked for a Motion to approve appointments to Commissions, Boards & Committees, on motion by Mr. O'Neill, Sr., seconded by Mr. Peterson the appointments were unanimously approved 5-0 on a roll call vote.

INSERT APPOINTMENTS

COMMITTEE COMMENTS

John Daddario stated he looked forward to serving with this group of Committeeman in 2013, noting it is a good group of individuals to work with who only have the best interests of the community at hand when making decisions. He added he was very happy that James Crilley returned as our Mayor and John T. O'Neill, Sr. as the deputy Mayor for 2013. Mr. Daddario welcomed Rocco Tedesco as the new Township Solicitor, and told him that he has big shoes to fill.

Scott Smith welcomed back James Crilley and John T. O'Neill, Sr., to their positions and thanked everyone for the last three years. Mr. Smith looked forward to the next three years and the challenges before the Township. He welcomed Rocco Tedesco as the new Township Solicitor.

Bruce Peterson welcomed back James Crilley and John T. O'Neill, Sr. who will serve as Mayor and Deputy Mayor for the 2013 year. Mr. Peterson stated that this Township Committee is the best

group of individuals he has worked with in the public sector, adding that they are dedicated to the Township, no politics are involved, and everyone is here for the right reasons. Mr. Peterson congratulated Scott Smith and John O'Neill on their new three year terms and welcomed Rocco Tedesco, as the new Township Solicitor

John T. O'Neill, Sr. wished everyone a Happy and Healthy New Year and thanked his wife for her support. Mr. O'Neill also thanked the residents and Committeemen for their continued support and added that this committee works as a team and politics are left at the door. Mr. O'Neill also welcomed Rocco Tedesco, as the new Township Solicitor.

Mayor Crilley thanked the committee for their confidence in him to serve as Mayor in 2013. Mr. Crilley noted that this Committee has one agenda and that is to serve the Township residents. Mr. Crilley congratulated Mr. O'Neill and Mr. Smith on their re-appointments. Mr. Crilley highlighted attributes that each of the members brings to the Committee: noting that Bruce Peterson brings a vast knowledge and Township history with his input and suggestions, John Daddario is a model elected official and has done an excellent job with public safety, Scott Smith has some of the toughest departmental responsibilities and is fully committed to those duties, John O'Neill provides a vast knowledge of technical experience with the utilities and public works. Mayor Crilley explained that the Committee will continue to look for business ratables as 2013 has additions approved for Papco, Farm Credit East, and a large expansion at Clement Pappas. Chairman Crilley reported that the Township recently received notice of a \$200,000 award for a Small Cities Home Rehabilitation grant and a \$399,640 award for a Small Cities Facilities grant for ADA compliance for the recreational area. With the modernization of the Water Plants on Love Lane and Seabrook Water through USDA grants and long term low interest loans, the Township has safe drinking water for our residents. Mr. Crilley added that the Upper Deerfield Township is currently involved with several shared service agreements, with Deerfield and Millville and the Regional Court, which Upper Deerfield serves as host community with seven other municipalities, just completed a very successful first year. Mayor Crilley thanked the dedicated staff and all of the Township volunteers who serve on various Boards and Commissions and all of the emergency responders - EMS and firefighters. The Chairman welcomed Rocco Tedesco, as the new Township Solicitor.

At this time, Mayor Crilley presented Theodore Baker a commemorative plaque for his 21 years of service as Upper Deerfield Township Solicitor. Bruce Peterson stated that back in 1991, the previous solicitor who was became a judge, suggested to the Township Committee that they appoint this young attorney with their firm as Township Solicitor. Mr. Peterson remembers telling the Committee, let's give him a try till the end of the year and if we don't like the job he is doing, we can appoint someone new at the beginning of the following year. He added when he came back from serving on the Freeholder Board, Ted Baker was still here. Mr. Peterson explained that Ted Baker has been a good friend and colleague and it has been a real pleasure working with him. He wished him well with the new County position. John T. O'Neill, Sr., thanked Ted Baker for all the good advice he has given and for his dedication through the years to the Township. Mr. O'Neill wished him good luck on his new position as County Solicitor. Scott Smith stated it has been a pleasure working with Ted Baker the past three years and he congratulated Mr. Baker on his new position with the County. John Daddario kidded Ted Baker that he was the first attorney he ever liked. Mr. Daddario went on to explain that he could lean on Mr. Baker for advice and trusted the opinions of the former Solicitor. Mr. Daddario concluded by stating that most important people get recognized by having something named after them even on the Turnpike, so the Township Committee wanted to present a sign to Mr. Baker that will be hung by the upstairs men's room signifying it as the "Ted Baker Rest Area".

Ted Baker thanked the Committee for the commemorative plaque. Mr. Baker added that the thoughtful words and well wishes pale in comparison to the relationships he has developed through his 21 years of service in Upper Deerfield Township with the Township Committee, Township staff and residents. He thanked the Committee and the residents for allowing him to be a part of the local government and community.

At this time, Mayor Crilley asked if there were any comments from the public. Eileen Clark stated that Upper Deerfield has the best Township Committee and with Ted Baker taking the position of Cumberland County Solicitor, it is a loss for Upper Deerfield Township but a plus for the residents of Cumberland County. Caroline Owens echoed the comments of what Eileen Clark stated. Former Committeeman George Joyce stated that no one knows anyone's political affiliation on the Committee and they have done a wonderful job. Mr. Joyce added that he had served a number of years with Ted Baker and he thanked Ted for everything he did for Upper Deerfield Township and wished him good luck at the County. Bruce Peterson stated that George Joyce set the bar for not knowing what political party one was affiliated with, when he served on the Upper Deerfield Township Committee. John Daddario added that George Joyce was the person that he wanted to emulate as a member of the Upper Deerfield Township Committee. Nancy Ridgway told the audience that she has been attending Township Committee meetings regularly and the Committee does an excellent job and that Mr. Baker did an excellent job. Blake Maloney stated it has been a pleasure dealing with the Township Committee for over thirty years and on behalf of the Environmental Commission wanted to thank the Committee for their dedication and support over the years.

With no other public comments, Mayor Crilley asked all the newly appointed officials present to come forward and be sworn in be Township Solicitor, Rocco Tedesco. After the officials received their Oath of Office, Chairman Crilley invited all present to join the Committee for refreshments and fellowship at the Senior Center.

Benediction was offered by Pastor Doug Heckman.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk