

**TOWNSHIP OF UPPER DEERFIELD**

**RESOLUTION 12-22**

**AUTHORIZING PROFESSIONAL SERVICE AGREEMENT  
WITH DM MEDICAL BILLINGS**

**WHEREAS**, there exists a need for professional services to provide third party emergency medical services billing in conjunction with the emergency medical services provided by the Upper Deerfield Township's paid staff; and

**WHEREAS**, DM Medical Billings in Voorhees, New Jersey will assist and guide the Township in preparing all necessary paperwork to establish transport billing procedures for the emergency medical services to be provided; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids, and the contract itself, must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper Deerfield as follows:

1. The Mayor and the Township Clerk are hereby authorized and directed to execute an agreement with DM Medical Billings based on a collection fee of no greater than nine percent of what is collected if manually transmitted and a fee not greater than seven and one half percent if the data is collected via downloads from hand held computers.
2. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, because said services are to be performed by a person authorized by law to practice a recognized profession.
3. The contract will begin January 5, 2012 and expire on January 4, 2013.
4. A copy of the agreement has been filed with the Township Clerk and is available for public inspection in the office of the Township Clerk during normal business hours.
5. The prorated amount of the professional fees contained within the aforementioned contract are included within the temporary budget and the continuation of any potential additional fees for the year will be included within the adopted 2012 budget to be certified by the Chief Financial Officer upon adoption of the 2012 budget.
6. That a copy of the specific items pertaining to the award of this contract shall be published in a Notice of Award in the News of Cumberland County as required by law within ten (10) days of the Resolution authorizing same

**BE IT FURTHER RESOLVED** that the Mayor and Clerk be and are hereby authorized to enter into a contract with DM Medical Billings in a form satisfactory to the Township Solicitor of the Township of Upper Deerfield; and

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Upper Deerfield that this professional service agreement is awarded pursuant to and in compliance with the provisions of Pay to Play legislation, N.J.S.A. 19:44A-20.4, et seq.

Moved By: John Daddario

Seconded By: Bruce Peterson

VOTING

James P. Crilley  
John L. Daddario  
John T. O'Neill, Sr.  
Bruce T. Peterson  
Scott Smith

<u>In Favor</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>
X			
X			
X			
X			
X			

CERTIFICATION

I hereby certify that the foregoing is a true copy of Resolution adopted by the Township Committee of the Township of Upper Deerfield, in the County of Cumberland, at a meeting thereof held January 5, 2012

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Roy J. Spoltore, Township Clerk