

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, DECEMBER 20, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rebecca Bertram, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Amy Colaneri, Treasurer, David J. Rogers, Streets and Recreation Supervisor and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 6, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the meeting of December 6, 2012. On motion of Bruce Peterson., seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Directing the Distribution of the Township of Upper Deerfield Net Returned Surplus Funds Held in Trust by the Atlantic County Municipal Joint Insurance Fund. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Release of Executive Session Minutes with Redactions. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled 2012 Budget Transfer. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Canceling Grant Receivable and Grant Appropriated Balance. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Charging 2012 Capital Budget Line Items and Turning Them Over to the General Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Charging 2012 Capital Budget Line Items and Turning Them Over to the Utility Capital Account. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution 2012 Utility Budget Transfer -#1. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval of Change Order #1 Small Cities-Conyers-Mason. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Execution of Acknowledgement and Consent to Modifications to the Existing Agreement With Sprint Spectrum Realty Company, L.P. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Awarding Bid for Home Rehabilitation Contract 2012-15. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$447,457.31. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the Construction Office has issued a notice to property owners about dwellings on their property being an imminent danger of collapse. The property owners have thirty days to respond with a plan to remove or repair the dwellings, if the property owner takes no action then the Township may have the dwelling demolished and removed with a lien being placed on the property. Proposals have been received to demolish and remove the dwelling on 558 Old Deerfield Pike from Tony Brago Excavating & Demolition - \$9,200.00, Cole Construction Services - \$19,650.00, and RH Excavating, LLC - \$13,500.00. On motion of John Daddario, seconded by Bruce Peterson the removal of the dwelling was awarded to Tony Brago Excavating & Demolition, should it be necessary for the township to handle the demolition. Mr. Daddario added that he and the Fire Companies met with members of the Lennar Developments Homeowner's Association. Chairman John Contino asked to see what the homeowners can do to make their homes safer and protect their families. Township inspectors were offered to be made available if any homeowner wanted to use their expertise. Fire tip reminders will be included in future newsletters.

Scott Smith felt the meeting with the Lennar residents went well and gave the homeowners some peace of mind.

Bruce Peterson suggested that the Township may want to consider investigating putting in another water loop along Buttonmill road due to the density of homes in the area. Mr. O'Neill stated that Mr. Murphy had done a preliminary assessment and found the cost would be around \$1.2 million.

John T. O'Neill, Sr. reported that he and David Rogers went to a demonstration at the County on surface treatment for the roads. The Township has a test patch installed on Boyd Fox Road if anyone would like to see it. The Senior Center Holiday Party had 94 people in attendance, everyone had a good time and there was plenty of good food as well. .

Mayor James Crilley added that Carre McCloud, County Director of the Office on Aging was in attendance and complimented the Senior Center on their programs and good attendance record of participants throughout the year. Chairman Crilley reported that the regional court meeting went well and there will be some staffing changes in 2013. The Courts are fully staffed to start the New Year and on February 1st the Judge Kienzle will be retiring and the regional court committee will be meeting to search for his replacement. The Township received a response from County Engineer Bill Rafferty regarding the

Irving Avenue speed limit issue, he responded that the speed limit in the area of the “s” curve is 40 mph and NJSP are copied by way of the letter to remind them to enforce the speed limit. Mr. Rafferty added in his correspondence that the northbound turn lanes on Old Deerfield Pike at Laurel Heights Drive are appropriate due to the volume of traffic turning into the professional office complex,

ADMINISTRATOR’S REPORT

Roy Spoltore informed the Committee that the November departmental reports are included in their packets for review. The convenience center will be open on the Wednesdays after Christmas and New Years. The County Landfill will be open Christmas Eve and New Year’s Eve until noon and the hauler has made plans to remove waste cans on those days, as well as dropping off an additional open to or two at the complex to handle any overflow from the holidays. Prices have been received to replace the copiers in the Municipal Building and ad one for the regional court. Heritage Business Systems, Inc - \$518.66 per month, Toshiba - \$357.00 per month, and Ikon our current supplier - \$398.74 per month. Toner and maintenance is included in all of the quotes received. On motion of John T. O’Neill, Sr., seconded by Bruce Peterson, and unanimously approved 5-0 on a roll call vote, to award the contract to Toshiba for three copiers at \$357.00 per month, beginning January 2013 which will include all toner and maintenance for the units.

TREASURERS REPORT

The Treasurer’s report as of November 30, 2012 shows the balance of all Township accounts as \$6,169,215.53.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway, resident of Irving Avenue thanked the committee for her education through the year and wished everyone a Merry Christmas and Happy New Year.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to discuss selection of professional personnel. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

John O’Neill made a motion, seconded by Scott Smith, and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario, to adjourn the meeting, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk