

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, DECEMBER 6, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Rebecca Bertram, Assistant Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 6, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

James Crilley, Chairman opened the meeting for public comment.

Theodore Baker, new County Solicitor spoke from the audience that it has been his pleasure working for the Upper Deerfield Township for the past 21 plus years. He mentioned that he has made a lot of friends along the way and Upper Deerfield Township has a lot to be proud of.

Donna Lloyd, Senior Center Director invited the Committee to attend the Senior Center Holiday Party on Monday, December 17. Ms. Lloyd added that the door is always open and everyone is always welcome to stop in and visit, to see what is going on. She wished everyone a Merry Christmas and Happy New Year and thanked the Committee for supporting her through the past year. Bruce Peterson noted that Ms. Lloyd came into a difficult situation and the Committee appreciates the job she has done.

Nancy Ridgway stated that some residents on Irving Avenue have asked if the speed limit could be reduced and she presented an article pertaining to a roadway in Elsinboro that lowered the speed limit on a road. Ms. Ridgway added that the Cumberland County Utilities Authority was asked to review some budgetary concerns and she hoped the Township would be reviewing areas of their 2013 budget as well.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the meeting of November 15, 2012. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by John Daddario, to accept the minutes as received, and unanimously approved 4-0 with James Crilley abstaining.

James Crilley, Chairman called for a resolution entitled Resolution Canceling Balance of Ordinance 615 for the Overlay and Drainage Improvements for Holly Avenue, Olaf Road and Horton Avenue to Capital Fund Balance. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Canceling certain outstanding checks for the Current Fund Account and Utility Fund Account. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Release of Maintenance Bond for Terra Vista, LLC. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Execution of Agreement with Cumberland County Utilities Authority. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Reduction of Performance Guarantee for Land Partners of New Jersey, LLC. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointment of Acting Deputy Court Administrator. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Awarding Contract for Township Employee and Volunteers Physicals to RSP Medical, LLC. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$458,360.40. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario did not have a report this evening.

Scott Smith did not have a report this evening.

Bruce Peterson stated that there is a lot of household trash on Highway 77. Mr. Peterson suggested that the convenience center custodians enforce the tarp requirements for vehicles entering the facility. He also suggested that signs need to be posted prior to the traffic light at Old Deerfield Pike at Laurel Heights Drive warning drivers that there is a right turn only lane ahead.

John T. O'Neill, Sr. informed the Committee that the Environmental Commission laid out their goals for 2013 and it seems to be a good list. Mr. O'Neill made a motion authorizing Amy Colaneri to take a CFO class in New Brunswick allowing her to leave early and pay for travel expenses. The motion was seconded by John Daddario and unanimously carried on 5-0 roll call vote. Mr. O'Neill, Sr., commented that Bill Rafferty, the new County Engineer, is well respected and will listen to your concerns.

Mayor James Crilley reported on the business conference sponsored by the Cumberland Development Corporation, Township Economic Development Committee and the Bridgeton Area Chamber of Commerce at Ultra Clean last week. Bruce and Debby Riley, owners of Ultra Clean, hosted the meeting and also gave a tour of their facility. It appears that the City of Bridgeton will be joining the CDC in 2013.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the last two meetings on December 20 & 27 will have resolutions closing out the fiscal year of the Township. The Committee received a copy of the remaining budget balances as of Nov. 30th. The JIF Dividend for 2013 will be \$5,778, the amount has been reduced and this may be the last dividend for the next two years as the 2010 fiscal year is proving to be a bad year for the ACMJIF. USDA will be meeting on Tuesday at 10am to discuss the East Loop project and finalize the paperwork for the project. The Committee was presented with various deductibles and co-pays for EPL/POL coverage's from the JIF. The consensus was to continue with the current coverage and not make any changes to the existing policy already in place. The Direct Install Energy program should begin installations of the improvements in early 2013. The Seabrook Fire Co. generator is in the process of being installed by their electrician. Proposals are being received for copy machines in the building. The Township will have a Toshiba copier for trial purposes next week. NJLM mayoral advisories are included in this evening's packet for your review. Senate bill, S-2 regarding shared services has been approved by the Senate; the bill is now before the Assembly. There are concerns regarding the language in the bill pertaining to municipalities who may share services requiring a non-Civil Service municipality who shares a service with a Civil Service municipality to become a Civil Service municipality for all of its' workforce. KBA Architects presented three different exterior plans for the façade of the proposed addition to the EMS Building. On motion of John Daddario, seconded by Scott Smith, and unanimously approved on a roll call vote of 5-0, the Committee agreed to the design showing the lower portion of the addition being brick and upper portion of the building being sided. KBA will begin preparing bid specs. The Committee agreed to hold a special meeting at 5pm on December 19th for interviews of professionals who are interested in the Solicitor position.

ENGINEER'S REPORT

Brian Murphy reported that he will have the proposals for shade trees along Highway 77 for the next meeting so the funds can be encumbered. Mr. Murphy will continue to monitor the condition of Love Lane, to see if the road shows any signs of deteriorating along the area where the drainage pipes are located.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Dean Hawk felt that the intersection at Old Deerfield Pike and Laurel Heights Drive should be reversed allowing for a left turn only and the right lane should be for straight and right turn only traffic. Mr. Hawk also suggested the Committee draft an ordinance that would impose a fine on the resident if their leaf pile contained debris that caused the leaf equipment to break.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of Litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

John O'Neill made a motion, seconded by Scott Smith, and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario, to adjourn the meeting, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk