

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 15, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Township Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David Rogers, OEM Coordinator, Rebecca Bertram, Assistant Township Solicitor and Chad Ott, Chief of EMS. James Crilley was unable to attend the meeting.

The meeting was called to order by Vice-Chairman John T. O'Neill, Sr. and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 15, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

John T. O'Neill, Sr. gave an invocation followed by the flag salute led by John Daddario.

John T. O'Neill, Sr., Vice Chairman opened the meeting for public comment.

Nancy Ridgway of Irving Avenue attended the Township Planning Board meeting and she was concerned that the Planning Board wanted to implement an ordinance without a public hearing and no Township Committee approvals. Vice-Chairman O'Neill stated that the Planning Board was discussing potential new ordinances or modifications to existing ones that they would be recommending to be adopted by the Township Committee. The governing body would then introduce the ordinance at one meeting, hold a public hearing at another meeting and take final action on the proposed ordinances.

Dean Hawk of Merritt Avenue added that he felt the proposed Administrative Consent ordinance appears to give quite a bit of authority to the Professionals and could potentially be abused. Mr. Hawk also wanted to get a copy of the sign ordinance when it is available.

There being no other public comments Vice-Chairman O'Neill called for the approval of minutes for the meeting of November 1, 2012. On motion of Bruce Peterson seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of Scott Smith, seconded by Bruce Peterson, to accept the minutes as received, and unanimously approved 4-0.

John T. O'Neill, Sr., Vice Chairman called for a resolution entitled A Resolution Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled: Cumberland County Future Wastewater Service Area. The Clerk read the resolution by title. Roy Spoltore, Clerk gave an overview of the Water Quality Management Plan. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Sr., Vice Chairman called for a resolution entitled Approval of Change Order #1 Small Cities – Kinkle. The Clerk read the resolution by title and presented an overview. On motion of Scott Smith, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Sr., Vice Chairman called for a resolution entitled Awarding Services for Providing Snow Removal for the Upcoming Season to various Roads within Upper Deerfield Township. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Sr., Vice Chairman called for a resolution entitled Authorizing Phase IV Contract School Village – Seabrook Phase IV – Ricky Slade Construction. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

John T. O'Neill, Sr., Vice Chairman called for a resolution entitled Payment of Bills in the amount of \$995,011.05. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstained on payment for poll work to Leslie Daddario..

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that leaf collection has begun and they had three breakdowns in the first five days. He added that he, Bruce Peterson, Jeryl Goff, Roy Spoltore and Brian Murphy toured the Old State Police Barracks, the old school on Old Deerfield Pike and the barn across the street and the building next to Station 31. The building next to Station 31 seems to be structurally sound. The old school house and barn both appeared to be in danger of collapse. While the Old State Police Barracks has an open entrance and the roof needs to be repaired. Jeryl Goff will contact the owners of the three buildings that will require work. The tree damaged by the summer storm on Cornwell Drive has been cut up. Mr. Daddario commented that if a bell is in the Tower at the old School it would be nice to see if it could be recovered as it is part of history.

Scott Smith had no report this evening.

Bruce Peterson reported that Bruce Hankins looked at the conditions of the exterior windows at the Municipal Building and suggested that the storm windows be removed and the wood areas be primed and painted. Committeeman Peterson suggested that prices be gotten to replace the windows and to prime and paint the windows.

John T. O'Neill, Sr. asked that everyone keep James Crilley and his family in your prayers as another family member has fallen ill and he is with his family now.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that departmental reports for October, the state planning newsletter, New Jersey League Mayor Advisories and a flyer for the Township Business summit at 5:45 pm on November 27th at Ultra Clean are included in this evening's packet. A letter from the Office on Aging concerning lunch regulations is also in your packet for review. Mr. Spoltore reported that replacing the Neopost mail machine with a newer machine will provide savings through shared mailing capabilities, reduced certified mailing expense and meter rental costs. The savings will cover the cost of the new machine in approximately one year. On motion of Bruce Peterson, seconded by John Daddario, and unanimously approved to purchase the new mail machine from Neopost. The list of appointments for 2013 is also included for your review.

TREASURERS REPORT

The Treasurer's report as of October 31, 2012 shows the balance of all Township accounts as \$6,349,768.20.

At this time John T. O'Neill, Sr., Vice Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue stated that sightline for Mr. Perez's property on Irving Avenue has been cleaned and she wanted to know who to thank. The Committee believed that the work was performed by the County.

With no other public comments, John T. O'Neill, Sr., Vice Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of pending contracts and potential litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

John Daddario made a motion, seconded by Scott Smith, and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith, to adjourn the meeting, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk