

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, NOVEMBER 1, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 1, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

Chairman Crilley asked for a moment of silence to remember Don Johnson, Jr. who recently passed away, who was a former member of the Planning & Zoning Boards in the Township of Upper Deerfield.

James Crilley, Chairman opened the meeting for public comment.

Dave L. Rogers, OEM Coordinator gave a report on the Emergency Operations Center that was established by an emergency proclamation signed by the Mayor due to Hurricane Sandy. All calls for public works, fire and EMS went through the EOC and for the most part all went well. Mr. Rogers added that the wood chipper that was purchased in the late 1980's is on its last legs as the June 30th storm put a heavy usage on the machine. He recommended that the Township consider budgeting for a replacement in 2013. Mayor Crilley commended everyone for a good job. Committeeman Daddario thanked Dave Rogers for a great job in coordinating the effort.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the meeting of October 18, 2012. On motion of Bruce Peterson seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Amending Chapter 405-65 (A) (28) (b) of the Code of the Township of Upper Deerfield with respect to septic systems. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. Ted Baker explained that the amendment to the ordinance is clarifying existing language that would allow pre-existing septic systems to be repaired in the rear or side yard if that is where they were currently located without having to construct an entirely new system in the front yard. There being no public comments, on motion of John T. O'Neill, Sr., seconded by John Daddario, to close the public hearing, unanimously

carried 5-0. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Award of Contract for East Loop Water Main Extension to T & W Construction, Co., LLC. The Clerk read the resolution by title. Brian Murphy, Engineer explained that there were twelve bids received and the awarding of the contract requires the USDA to approve of the bid proposal. This project will provide for a full loop of the water system in the Township and will provide for a water tower tie in on Fox Road, as identified in the utility master plan prepared by Killam Engineering, if one is deemed necessary in the future. Mr. Cummings from T & W Construction was in attendance and anticipated that the project would take around 6 to 7 weeks to complete with a minimum of six people working. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,711,389.81. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario asked if the three buildings in disrepair had been inspected? Mr. Daddario, Mr. Peterson, Mr. Murphy and Ms. Goff will inspect the buildings on Tuesday. A fourth building on Highway 77 near Fire Company #1 was added to list to be inspected. The house on Cornwell Drive with a huge tree in the front yard is now a safety issue since emergency vehicles would have limited access. Mr. Fleetwood will be asked to write a letter to the property owner requesting the removal of the tree. Station 32 has poured the slab for the generator and the Public Works Department will be moving the generator to Station 32 tomorrow.

Scott Smith stated that the Emergency Operations Center did a good job and thankfully the Township was not hard hit by the storm.

Bruce Peterson stated the Emergency Operations went well and was glad the Township did not have a lot to do because of the storm.

John T. O'Neill, Sr. stated that everyone is aware of how extremely fortunate the Township made out with this storm. At the meeting today with Congressman LoBiondo and state officials, it was stated that if bureaucracy gets in the way they will do whatever they can to remove the roadblocks for the storm damage areas.

Mayor Crilley added that at the meeting efforts would be made to try and get through the red tape with assistance for the storm damages. The Veteran's Day celebration will be held on November 10th at 10 am at the Veteran's Monument, which will include a fly over. Chairman Crilley attended the grand opening of the new Colonial Bank Operations Center; they did a fantastic job converting the old daycare building.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the energy audit results for the Senior Center, Public Works, Station 31, Station 32, Station 33 and the EMS Buildings were included in evening's packet; only Station 32 qualified for the HVAC upgrades at this time. The program will cover 70% of the costs. A revised drawing of Clement Pappas's addition for the injection mold bottle building proposing a single production line instead of two lines was included in the packet. Mr. Spoltore presented an analysis of this year's electric demand and expenditures in comparison to 2011. The analysis showed the first nine months demand at 95.75% of 2011, and a total savings for the first nine months at approximately \$20,000 or a reduction of approximately 13% due to becoming a partner in the South Jersey Power Consortium. A review of the remaining funds for each of the line items in the 2012 Budget as of October 31st was contained in the packet. The certification of equalized valuations for 2012 for Upper Deerfield Township shows a ratio of 102.35% for 2013. The Township received notice of being awarded \$40,504.77 through the State's tonnage grant for recycling. The Committee discussed whether to close the Senior Center the week of Christmas since the buildings would be closed on Monday and Tuesday for Christmas Eve and Christmas. Bruce Peterson made a motion, seconded by John T. O'Neill, Sr., to close the Senior Center for the week of December 24th, and unanimously approved 5-0. There are ten RFP's and RFQ's for professionals for 2013 for the Committee to review. If no comments are received they will be put on the website and advertised. The Township Committee discussed an agreement with the Cumberland County Utilities Authority to move to a flow based fee rather than the current fee system. The solicitor reviewed the agreement and has recommended a minor language change that he will discuss with the CCUA's solicitor. On a motion of John Daddario, seconded by Bruce Peterson, authorizing the Mayor and Clerk to sign the agreement when the language change has been made, unanimously carried on a 5-0 roll call vote.

ENGINEER'S REPORT

Brian Murphy reported that he is excited that the East Loop project has been awarded. The Seabrook East project has completed their tests of the water and sewer lines. There have been six contractors pick up bid packets for School Village – Seabrook Phase IV project, opening is Nov. 8th.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue congratulated the Township on their recycling efforts and receipt of recycling grant monies. She suggested that a thank you to the community and businesses for their recycling efforts be put in the next newsletter.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario, to adjourn the meeting, unanimously carried 5-0. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to rescind the adjournment and to authorize a closed session for personnel and contract discussion with no formal action to be taken after the closed session. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

John O'Neill made a motion, seconded by Scott Smith, and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of John Daddario, seconded by Scott Smith, to adjourn the meeting, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk