

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, AUGUST 2, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., Scott Smith, and Bruce Peterson all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and Chad Ott, Chief of EMS. Township Committeeman John Daddario was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of August 2, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

James Crilley, Chairman opened the meeting for public comment.

Donna Lloyd, Senior Center Director invited the Committee to “A Day at the Ballpark” on August 27th at the Senior Center. Dickie Knowles from the 1980 Phillies World Series championship team will be present, there will be a ball park lunch at noon and the Gloucester City String Band will perform from 1 to 2 pm. Ms. Lloyd reminded the Committee that the door is always open anytime they would like to stop by and see what the seniors are doing. The Director informed the Committee of the past months highlights and noted that she was preparing the fall brochure for the activities that will carry the Center through the rest of the year. She concluded by stating that she loves her job and thanked all of the staff for their assistance.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meeting of July 19, 2012. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to dispense with the reading of the minutes, unanimously carried. On motion of Scott Smith, seconded by Bruce Peterson, to accept the minutes as received, unanimously approved 4-0.

James Crilley, Chairman called for a resolution entitled Authorizing Coin Drop for Upper Deerfield Cumberland Midget Football League. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Temporary Part Time Custodian for Convenience Center. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Release of Performance Guarantee for Galetto Realty Co. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Expenditure from the Capital Improvement Fund for Preliminary Expenses for Construction of an Addition to the Ambulance Building in the Township of Upper Deerfield, County of Cumberland, New Jersey. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Award of Professional Service Contract to KBA Architecture, Inc. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$340,321.19. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

Scott Smith asked if there is something that could be done to have things cleaned at the Old State Police Building on Highway 77. Brian Murphy stated that he and the construction official have inspected the building and the owner had put a lot of internal improvements into the building so that structurally the building compliant and the doors have been boarded at the request of the construction office. Mr. Murphy will inspect the property again with the construction official. Ted Baker stated the Township does not have an abandoned property

ordinance and that he will prepare an abandoned properties ordinance that would allow the Township to be able to better deal with situations like this.

Bruce Peterson asked Brian Murphy to look into replacing shade trees along the Highway 77 corridor north of the municipal building on Highway 77. The corridor has lost several trees and Mr. Peterson hoped to have some new shade trees planted in the fall.

John T. O'Neill, Sr. requested approval for CEU credits for Patty Adams and Marion Higbee for one day at a cost of \$300.00 for both, staff coverage provided, and for Ruth Moynihah for the annual state convention at cost of \$500.00. On a motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve CEU requests for staff members, unanimously approved 4-0 on a roll call vote.

Mayor Crilley stated that he recently attended a CDC Meeting where the Cumberland County Health Department went over their list of responsibilities as a health agency. He told the Committee they made the right decision at the last meeting not to support forming a local regional municipal health department. Mr. Crilley had a copy of the monthly report from the Cumberland County Health Department if anyone wanted to review their activities. The Economic Development Committee currently has two openings and the Mayor recommended local businessman Bruce Riley to fill one of those positions. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. and unanimously approved on a roll call vote to appoint Bruce Riley to the Economic Development Committee with a term to expire 12/31/13. Chairman Crilley reported that work on Love Lane began today. The Mayor informed the Committee that Bridgeton Main Street will begin an annual program to honor legends in the area and the first recipient will be the Woodruff Family. The event will be held on September 14th at the Centerton Country Club if anyone would like to attend.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the Railroad Crossing will be upgraded at Finley Road and Finley Road will be closed to thru traffic on Friday morning, August 17th and will reopen on Monday afternoon, August 20th. Silver Lake Road is the detour route during construction process. The Tax bills are being prepared to be printed and should be mailed out by next Friday, with a third quarter payment extension until September 7th as the grace period. Since the Township became a member of the South Jersey Power Consortium this year a six month analysis of the electric bills comparing 2011 and 2012 for your review. The Township has saved over \$20,000 in the first six months. The evenings work packet included the quarterly JIF loss ratio snapshot for the Fund, EPL and the MEL, as well as the JIF's 2012 member update, and relevant NJLM Mayors Advisories. In the past the Senior Center has been assessing a fee for classes where there are not any instructors, the Committee was asked whether they want to continue that practice or remove the fee for classes with no instructors. The committee unanimously agreed not to charge fees for classes with no instructors but to continue to charge an

entry fee if there is a tournament or fees that may be associated with the activity. Mr. Spoltore informed the Committee he has had a couple of conversations with the new Office on Aging Director about continuance of the CER grant program with the County in 2013. Bleachers were damaged in the recent storms and quotes were received to replace the units from BSN Sports \$18,697.00, Epic Sports.com \$15,553.80, General Recreation \$12,792.50, Marturano Recreation Co. \$15,140.80 and Playground Solutions \$23,218.96. The quotes included estimated delivery fees. On motion of Scott Smith, seconded by John T., O'Neill, Sr. to award purchase of bleachers upon receipt of insurance check to General Recreation in the amount of \$12,792.50, unanimously approved 4-0 on a roll call vote. While Love Lane is closed quotes were received to remove 15 trees along Love Lane near Silver Lake Road from Clarky's \$9,800.00 and Spouse's Tree Service \$6,600.00. On motion of Bruce Peterson, seconded by Scott Smith to award a contract to Spouse's Tree Service in the amount of \$6,600.00 for the removal of 15 trees, unanimously approved 4-0 on a roll call vote. Bruce Peterson was concerned about the stability of the ground once the trees were removed. Brian Murphy noted that in the future the township may need to add fill in the future. South State quoted stump removal or grinding of the tree stumps in the amount of \$10,800.00. The Committee wanted to review the need before moving forward.

ENGINEER'S REPORT

Brian Murphy reported that South State is now on site and in the process of fixing what was damaged by the last year's storms which will make the road as good if not better than before the storms. He added that there are additional roadway and curbing issues that may need to be addressed in the future once the emergency repairs are completed. Bob Nocentino of Thoroughbred Estates requested a performance bond reduction for his development off of Centerton Road. Mr. Murphy's review and recommendation would be to reduce the Bond amount from \$639,833.98 to \$400,823.50 based on the work that has been completed at the site. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve the performance bond reduction from \$639,833.98 to \$400,823.50, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Quotes were received to install a chlorine analyzer and recorder at the Love Lane Water Treatment Plant from Coleman Electric, Inc. \$9,989.00, Complete Control Services, Inc. \$8,910.00, and Scalfio Electric, Inc. \$9,750.00. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to award the proposal to Complete Control Services, Inc. in the amount of \$8,910.00, unanimously approved 4-0 on a roll call vote. Mr. Murphy discussed the plans to improve the stormwater conveyance system near Colonial Terrace that was damaged by last year's storms. Mr. Murphy suggested talking to the homeowners on the north side of Colonial Terrace to present the proposed drainage plans. The plans call for asking the homeowners to provide an easement to the rear of their properties so a 24" perforated pipe could be installed within a stone trench. The pipe would be covered and a drainage swale would be created to allow for the excess stormwater to flow with the topography of the land.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgway of Irving Avenue reported that Mr. Perez of 578 Irving Avenue is having trouble getting out of his driveway due to growth of underbrush along the roadway. Mr. Perez has asked the County for assistance and they sent him to Bridgeton who suggested he contact Upper Deerfield Township. The Committee asked Mr. Murphy to review the matter on Tuesday.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of litigation and personnel. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

John O'Neill made a motion, seconded by Bruce Peterson, and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith, to adjourn the meeting, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk