

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JULY 5, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Scott Smith, and Bruce Peterson all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of July 5, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

James Crilley, Chairman opened the meeting for public comment.

Danny Grusemeyer introduced himself as the new president of the Upper Deerfield Cumberland Midget Football League He informed the Committee of the leagues long and short term goals. The League intends to construct an internal equipment room with limited access so they do not have any equipment walk away. The league intends to do fundraising to construct bathrooms in the building and put lights on the field. Mayor Crilley reminded Mr. Grusemeyer that funding support is getting tight and the Committee needs accountability of their funding. The Committee wished him well and offered their support.

There being no further public comments James Crilley, Chairman called for the approval of minutes for the Meeting of June 21, 2012. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to accept the minutes as received, unanimously approved 5-0.

Chairman Crilley called for Resolutions 176 through 183 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith, to adopt Consent Agenda for Resolutions 176 to 183 and was unanimously approved. Roy Spoltore, Clerk read each resolution by title. On a motion by Mr. Peterson seconded by Mr. Daddario, Resolutions 176 -183 were unanimously approved on a roll call vote of 5-0 on a roll call vote.

Resolution 12-176 entitled Awarding Professional Service Contract to Mark Blauer – DBA/Blauer Associates.

INSERT RESOLUTION

Resolution 12-177 entitled Adoption of State Model Citizen Participation Plan For DCA Small Cities Program.

INSERT RESOLUTION

Resolution 12-178 entitled Identifying Small Cities Fair Housing and Equal Opportunity Officer.

INSERT RESOLUTION

Resolution 12-179 entitled Approving Housing Rehabilitation Grant Management Plan.

INSERT RESOLUTION

Resolution 12-180 entitled Approving of Housing Rehabilitation Policies and Procedures Manual for 2013.

INSERT RESOLUTION

Resolution 12-181 entitled Apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$200,000.00 to carry out a fiscal year 2013 Housing Rehabilitation Fund Project to assist low and moderate income homeowners throughout Upper Deerfield

INSERT RESOLUTION

Resolution 12-182 entitled Approving Public Facilities Grant Management Plan.

INSERT RESOLUTION

Resolution 12-183 entitled Apply for and obtain a grant from the New Jersey Department of Community Affairs for up to \$400,000.00 to carry out a fiscal year 2013 Public Facilities project to remove Architectural Barriers that restrict access of the Elderly and Handicapped at various locations in order to comply with the Americans with Disabilities Act.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Appointing Surveyor for tax map maintenance Barry A. Gleissner. The Clerk read the resolution by title. Mr. Peterson stated that Karl Gleissner was a real gentleman and was sorry to hear of his passing and hopes that his son does well. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$98,027.26. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario asked when the architect proposals are due for the ambulance building. Mr. Murphy reported they are due back in about 10 days. Mr. Daddario stated that the recent storm showed the Township needs to have the municipal complex on a generator and this should be included in the plans. Brian Murphy reported that an electrical engineer from Pennoni Associates is coming to Township building next week to review the electrical needs of the complex. The engineer will then prepare a RFP to install a generator that will power the complex buildings. Mr. Daddario noted that the Fire, EMS and Public Works did a good job during the recent storm.

Scott Smith thanked Public Works, Fire and EMS for all their hard work during the past two weeks.

Bruce Peterson commended Public Works, Fire and EMS for their work during the past two storms. Mr. Peterson added that the Convenience Center was open an extra day this week and plans are moving forward to open the facility an extra day next week to help the residents.

John T. O'Neill, Sr. thanked Public Works for helping the residents and he commended the County and Office of Emergency Management workers, specifically Mr. Kirstein, Mr. Matlock, and Mr. McCouch for providing ice and water for the County residents.

Mayor Crilley added that a great job was done by all Public Works, EMS and Fire. Mr. Crilley noted that FEMA officials were out today looking around, not sure if the Township will get any help. The Senior Center will continue to be a cooling center and we will open it up if there is a need for air conditioning.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that arrangements were made with RJM Disposal to remove the brush from the Recycling Center if C & H could not make arrangements to remove it. C & H rearranged their schedule to remove the brush. RJM emptied containers today and will clear out the rest tomorrow. Arrangements have been made to open up the convenience center on Wednesday next week to allow another day for Township residents clean-up their storm damage. Ambulance bids from PL Customs in the amount of \$182,171 with a \$10,000 trade in allowance and 1st Priority in the amount of \$170,256 with a \$6,000 trade in allowance were received last Tuesday. There is a concern that 1st Priority's bid may not be compliant with the RFP. Mr. Baker will review the bid packages and report back to the Committee at the July 19th meeting as there appears to be significant differences. Mr. Spoltore reported that the Tax Sale took place last week and the Township ended up with sixteen properties from the tax sale out of fifty two parcels. Tonight's packets contain NJLM advisories pertaining to recent COAH and solar legislation.

ENGINEER'S REPORT

Brian Murphy reported that there was a preconstruction meeting with South State last week regarding Love Lane road repair work. South State maintains that they will be able to meet the August 20th deadline. Rough plans have been designed to reconstruct the drainage behind Colonial Terrace. John Hoogendorn suggested that

if there is another extended loss of power the Township could have residents bring containers to the Township water facilities to get water since the plants remain operational due to the generators.

At this time James Crilley, Chairman opened the meeting for public comments.

Nancy Ridgeway suggested that the Township include a block of information in the newsletter informing the residents of County and Local Emergency Management that they can keep on the refrigerator. The Committee discussed creating a magnet with the information on it.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of pending Litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

John O'Neill made a motion, seconded by Bruce Peterson, and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by Scott Smith to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk