

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JUNE 21, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith, all being members of the Township Committee. Also present were: Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, David J. Rogers, Streets and Recreation Supervisor, Amy Colaneri, Treasurer and Chad Ott, Chief of EMS.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 21, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

James Crilley, Chairman opened the meeting for public comment.

Nancy Ridgeway of Irving Avenue questioned the need for the resolutions for water and coffee supplies.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meeting of June 7, 2012. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received, unanimously approved 4-0 with Scott Smith abstaining.

James Crilley, Chairman called for a public hearing on an ordinance entitled, An Ordinance Authorizing the Expenditure of Capital Reserve and Fund Balance Funds for the Purchase of a New Ambulance. The Clerk read the proposed Ordinance by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no further public comments, on motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to close the public hearing, unanimously carried 5-0. On motion of John Daddario, seconded by Bruce Peterson to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

Chairman Crilley called for Resolutions 138 through 154 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Smith to adopt Consent Agenda for Resolutions 138 to 154. On a motion by Mr. Peterson, seconded by Mr. Smith, and unanimously approved, Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr. Peterson seconded by Mr. O'Neill, Sr. and unanimously approved Resolutions 138 -154 unanimously carried 5-0 with Mr. Crilley abstaining on 12-153 and 12-154.

Resolution 12-138 entitled Authorizing Awarding Contract for Providing Chemicals.

INSERT RESOLUTION

Resolution 12-139 entitled Authorizing Awarding Contract for Providing Computer Maintenance.

INSERT RESOLUTION

Resolution 12-140 entitled Authorizing Awarding Contract for Providing Electrical

INSERT RESOLUTION

Resolution 12-141 entitled Authorizing Awarding Contract for Providing Fire Extinguisher

INSERT RESOLUTION

Resolution 12-142 entitled Authorizing Awarding Contract for Providing Heating Oil #2.

INSERT RESOLUTION

Resolution 12-143 entitled Authorizing Awarding Contract for Providing Heater & Air Conditioner.

INSERT RESOLUTION

Resolution 12-144 entitled Authorizing Awarding Contract for Providing Jetting/Vaccing Sewer.

INSERT RESOLUTION

Resolution 12-145 entitled Authorizing Awarding Contract for Providing off Road Ultra Low Sulfur.

INSERT RESOLUTION

Resolution 12-146 entitled Authorizing Awarding Contract for Providing Plumbing.

INSERT RESOLUTION

Resolution 12-147 entitled Authorizing Awarding Contract for Providing Pest Control.

INSERT RESOLUTION

Resolution 12-148 entitled Authorizing Awarding Contract for Providing Pump out Lift Station.

INSERT RESOLUTION

Resolution 12-149 entitled Authorizing Awarding Contract for Providing Repair Control and Alarm.

INSERT RESOLUTION

Resolution 12-150 entitled Authorizing Awarding Contract for Providing Repair Flow Meters.

INSERT RESOLUTION

Resolution 12-151 entitled Authorizing Awarding Contract for Providing Repair/Replace Control Lift Station Pump.

INSERT RESOLUTION

Resolution 12-152 entitled Authorizing Awarding Contract for Providing Tree Maintenance.

INSERT RESOLUTION

Resolution 12-153 entitled Authorizing Awarding Contract for Providing Water.

INSERT RESOLUTION

Resolution 12-154 entitled Authorizing Awarding Contract for Providing Coffee.

INSERT RESOLUTION

Chairman Crilley called for Resolutions 155 through 168 to be combined as a consent agenda and voted upon as one item. Motion by Mr. Peterson, seconded by Mr. Daddario to adopt Consent Agenda for Resolutions 155 to 168. On a motion by Mr. Peterson, seconded by Mr. Daddario, and unanimously approved, Roy Spoltore, Clerk then read each resolution by title. On a motion by Mr.

Peterson seconded by Mr. Smith, and unanimously approved Resolutions 155-168 unanimously carried 5-0.

Resolution 12-155 entitled Imposing Lien on Block 1507, Lot 17 – 21 Dawson Drive.

INSERT RESOLUTION

Resolution 12-156 entitled Imposing Lien on Block 804, Lot 2 – 1 Deerfield Drive Ext.

INSERT RESOLUTION

Resolution 12-157 entitled Imposing Lien on Block 1504; Lot 17 – 12 Hood Drive.

INSERT RESOLUTION

Resolution 12-158 entitled Imposing Lien on Block 1003; Lot 14 – 8 Seeley Road.

INSERT RESOLUTION

Resolution 12-159 entitled Imposing Lien on Block 502; Lot 4 – 17 Northville Road.

INSERT RESOLUTION

Resolution 12-160 entitled Imposing Lien on Block 1401, Lot 14 – 14 Concord Court.

INSERT RESOLUTION

Resolution 12-161 entitled Imposing Lien on Block 1202; Lot 7 – 1241 State Highway 77.

INSERT RESOLUTION

Resolution 12-162 entitled Imposing Lien on Block 914; Lot 3 – 1818 Fourth Avenue.

INSERT RESOLUTION

Resolution 12-163 entitled Imposing Lien on Block 911, Lot 20 – 1405 Second Avenue.

INSERT RESOLUTION

Resolution 12-164 entitled Imposing Lien on Block 1507, Lot 17 – 21 Dawson Drive.

INSERT RESOLUTION

Resolution 12-164 entitled Imposing Lien on Block 1507, Lot 17 – 21 Dawson Drive.

INSERT RESOLUTION

Resolution 12-165 entitled Imposing Lien on Block 2001; Lot 1 – 2 Landis Avenue.

INSERT RESOLUTION

Resolution 12-166 entitled Imposing Lien on Block 1504, Lot 85 – 23 Granada Drive.

INSERT RESOLUTION

Resolution 12-167 entitled Imposing Lien on Block 2402; Lot 4 – 111 Centerton Road.

INSERT RESOLUTION

Resolution 12-168 entitled Imposing Lien on Block 2501, Lot 54.01 – 27 Orillia Drive.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Closing of USDA Loan for Love Lane the Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing Shared Service Agreement with the Township of Hopewell, Cumberland County. The Clerk read the resolution by title. On motion of John T. O’Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement MV Engineering – Engineering Services for the Design and Redevelopment of the Convenience Center. The Clerk read the resolution by title. On motion of John T. O’Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Requesting Change in Title, Text or Amount of Appropriation pursuant to N.J.S.A. 40A:4-85. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing a Part Time Clerical Employee for the Cumberland Salem Regional Municipal Court. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$160,781.40. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario – No Report.

Scott Smith – No Report.

Bruce Peterson – No Report.

John T. O'Neill, Sr. stated that the vacant property lawn cutting list is now up to 28 properties, approximately five of those have been taken care of by property owners.

Mayor Crilley reported that he had the honor of presenting two awards on behalf of the Upper Deerfield Township at the Upper Deerfield Township School 8th grade graduation. He added that there are monthly departmental reports for your review in your packets. He asked the Committeeman to complete the annual employee survey for the administrator. Mr. Crilley attended the introduction of the Shop Cumberland County campaign at the Bridgeton Library.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that a draft concept for the ambulance building drawing, and a proposed RFP for the Architect for the addition in your packets. Love Lane bond closing is set for June 28th, Tax Sale is on June 27th. He added that tax appeals are being heard this evening at the County Tax Board, the ambulance bids will be received on June 26th and the Township tax sale will be held on June 27th. Proposals were received to install two mini split air-conditioning systems at the Seabrook Water Treatment Plant from, Modern Heating Service – \$13,945.00, Tiny's Plumbing, Heating & AC – \$13,850.00, and Woodruff Energy – \$12,070.00. AJ Petrunis, Inc., Laury Heating, and Mathis Heating & Air Conditioning did not submit a proposal. On motion Bruce Peterson, seconded by John Daddario, to award a contract to Woodruff Energy for the installation of two mini split ac units at the Seabrook Water Treatment plant, unanimously approved 5-0 on a roll call vote.

Proposals were received for tree maintenance around the Municipal Building from Clarky's Tree Service - \$3,760.00 project #1 and \$4,160.00 Project #2, L & L Tree Service – No Bids on either project, and Sprouse Tree Service - \$3500.00 project #1, \$3,200.00 Project #2. On Motion of Bruce Peterson, seconded by Scott Smith to award project #1 to Sprouse Tree Service in the amount of \$3,500.00, unanimously approved 5-0 on a roll call vote. Proposals were received for to recondition helmets and purchase 25 new helmets for Upper Deerfield Midget Football League from All Sport America to recondition 175 helmets at \$30.40 per helmet and no proposal for the purchase of 25 new helmets, Lloyd Six Smith Sporting Goods to recondition 175 helmets at \$95.00 per helmet and no proposal for the purchase of 25 new helmets, and Riddell to recondition 175 helmets at \$30.13 per per helmet and to purchase 25 new helmets at \$81.19 per helmet. On motion of John Daddario, seconded by Scott Smith, unanimously approved 5-0 on a roll call vote to award a contract to Riddell in the amount of \$7,301.75 for the reconditioning of 175 helmets and the purchase of 25 new helmets. An Engineering proposal to supervise and design the drainage repairs associated with Colonial Terrace was tabled till the July 5, 2012 meeting. The Committee asked the administrator to review engineering project costs over the past five years.

TREASURERS REPORT

The Treasurer's report as of May 31, 2012 shows the balance of all Township accounts as \$6,957,927.36.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgeway stated that the Township should continually review all spending in the Township and review shared service opportunities. She added that Parsonage Road and Tice's Lane will be fixed as emergency work by the County. She asked if Seeley Lake is used by the fire departments to fill their tankers in the event of a fire since the lake's dam may not be repaired? She was oppose to using taxpayer dollars to repair the dam.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of potential Litigation and personnel. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

John O'Neill made a motion, seconded by Bruce Peterson, and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

The Committee confirmed the decision of the Cumberland Regional Joint Municipal Court personnel committee to terminate the services of Nicole Carozza as a part time administrative clerk for the joint municipal court effective June 19th, on a motion of John O'Neill, seconded by Bruce Peterson and unanimously approved on a roll call vote of 5-0.

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There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk