

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, JUNE 7, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, and Bruce Peterson all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, and Chad Ott, Chief of EMS. Committeeman Scott Smith was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 7, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John T. O'Neill, Sr.

James Crilley, Chairman opened the meeting for public comment.

Stephanie Modri and daughter Anakayla Modri asked what the status was on the re-opening of Love Lane by Silver Lake. They wanted to see if there was anything they could do to help get the road reopened. Chairman Crilley reported that the Township Committee would be taking some action later this evening on awarding a contract to reconstruct the roadway and that it should be re-opened before September.

There being no further public comments James Crilley, Chairman called for the approval of minutes for the Meeting of May 17, 2012. On motion of Bruce Peterson, seconded by John Daddario, to dispense with the reading of the minutes, unanimously carried. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson, to accept the minutes as received, unanimously approved 4-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Authorizing the Expenditure of Capital Reserve and Fund Balance Funds for the Purchase of a New Ambulance. The Clerk read the proposed Ordinance by title. John Daddario stated that this will allow three of the four ambulances to just change chassis's and keep the existing box in the future which will save on future capital expenditures for EMS. On motion of John Daddario, seconded by John T. O'Neill, Sr. to approve and adopt proposed ordinance on first reading and setting the date for public hearing on June 21, 2012 at 7:00 pm and was carried 4-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Charging 2012 Capital Budget Line Items and Turning them over to the General Capital Account. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Amending Contract with South State, Inc. for the reconstruction of Martin, Lewis and Davis Drives - #2. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Awarding Bid to South State, Inc. for the repair of Love Lane between Silver Brook Drive and Silver Lake Road. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Supplying and Delivering Voc-Compliant High Performance Cold Patch through a cooperative price contract with the County of Cumberland. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Supplying and Laying Hot Mix Asphalt through a cooperative price contract with the County of Cumberland. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled to Provide Vehicle Repair Services Through a Cooperative Price Contract with the County of Cumberland. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Resolution Authorizing the Edgar Joyce Senior Center to Maintain a change fund in the amount of \$20.00. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,044,926.93. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that Cohansey Soccer will be having their tournament this weekend. Mr. Daddario congratulated the Deerfield Presbyterian Church on their 75<sup>th</sup> anniversary celebration, the program went well. Mr. Daddario requested that both sides of Love Lane between Silverbrook and Silver Lake need to have the overgrowth removed and that there is a deer carcass that needs to be removed. Mr. Murphy stated he will check the contract with South State as cleaning of the road sides may be part of their work scope for the Love Lane project. Mr. Daddario suggested that he would like to see the Ambulance building addition come off the back of the building utilizing only the ground floor for the addition and not a second story. Brian Murphy reported that he, Chad Ott and Roy Spoltore met with the architect to see if the roof trusses had enough structural integrity to allow for the weight of the addition. The architect should have the preliminary design of an addition done in the next day or so.

Bruce Peterson requested that the ordinance signage for the tarps be put up at the convenience center. Mr. Peterson added that Upper Deerfield Estates has a feral cat problem that needs to be addressed. The administrator will contact the manger and animal control.

John T. O'Neill, Sr. stated that the addition at the Ambulance Building will be needed as there will be an increasing need for medical services in the future. Mr. O'Neill reported that there are currently 23 abandoned properties in the Township and questioned how long does the township continue have public works do the work before considering outside contractors. Chairman Crilley added that that with public works doing the work, the fees that are liened would offset some of the public works budget. The Committee would like to have David Rogers prepare a list of where public works is at on the maintenance of properties for the next meeting.

Mayor Crilley reported that the 275<sup>th</sup> Anniversary for the Deerfield Presbyterian Church went well and it was a very nice event. A letter was received from the Estonian Association thanking the Township for the use of the building for a recent documentary. On May 24<sup>th</sup> he and John O'Neill toured farms in Cumberland County set up by the County Agricultural Board including the Flame Farm, Roger Ruske's Farm and the Rutgers Research Facility. He stated it is astronomical the amount of audits and inspections the farmers have to have done and pay for themselves. Chairman Crilley added that annual Memorial Day Ceremony at Laurel Lawn Cemetery was very nice. Mr. Crilley asked the administrator to look into having a day when residents would be able to dispose of their paper documents during a commercial shredding event.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that there is the NJLM monthly bulletin as well as Mayor Advisories included in their packet. The Committee authorized seeking quotes to install split unit air conditioning in two sections of the Seabrook water facility and a split air conditioning unit for the hallway and lobby of the municipal building. Two of the compactor containers at the convenience center have holes in the bottom of the units. Quotes were received from Rudco \$11,011.00, Waste Quip \$12,692.00 and Omaha Standard, Inc. \$11,440.00 to replace the two units. On a motion of Bruce Peterson, seconded by John Daddario, and unanimously approved 4-0, to award the purchase of two compactor containers from Rudco contract in the amount of \$11,011.00 which includes delivery. The Committee was reminded that the tax sale will occur of June 27<sup>th</sup> at 10 AM. A contract to perform lead inspections for the home rehabilitation program was discussed by the Committee. James Crilley, Chairman called for a resolution entitled Resolution Authorizing Professional Service Agreement for Environmental Consulting Services to Joe Kenney. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

The Committee then discussed a professional service agreement with MV Engineering in regard to engineering services for the repair of Love Lane by Silver Lake. James Crilley, Chairman called for a resolution entitled Resolution Authorizing Professional Service Agreement MV Engineering – Engineering Services for Contract Coordination and Construction Observation for the Repair of Love Lane. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

#### INSERT RESOLUTION

#### ENGINEER'S REPORT

Brian Murphy received quotes for topography survey services for Mr. Godfrey's septic system from Fralinger Engineering \$700.00, Martinelli Surveying \$900.00 and Pennoni Associates \$3200.00. James Crilley, Chairman called for a resolution entitled Resolution Authorizing Professional Service

Agreement Fralinger Engineering – Topography Survey Services for Home Rehabilitation Program Septic System Project– GODFREY. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O’Neill, Sr., to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

Mr. Murphy reported that the Love Lane roadway repair is ready to go but we are waiting on DEP’s approval for that a swamp pink study is not required. The drainage on Parkview Heights has been completed and during the last rain storm it worked well. John Wiley, an Attorney for 2 Landis Avenue, stated that the Cumberland County Health Department was requiring his client’s property to tie into the Townships sewer system. Mr. Murphy has reached out to the Health Department and is awaiting a call back regarding the requirement. Pennoni Associates were planning to be doing survey work along the Colonial Terrace drainage swale on 6/8/12 in case anyone reports people walking in the area. Clyde Lattimer will be patching the trench on Parsonage Road. Mr. Murphy reached out to a traffic engineer regarding traffic calmers due to a residents request to install traffic bumps for residential streets and was told that there is not a good way to slow down traffic. The Committee remains concerned about the liability issues for traffic bumps. Mr. Murphy discussed the vacant property on 21 Dawson Drive that has both a safety and liability issue for a swimming pool. Quotes were received to stabilize and replace sections of the fence around the pool from Spatola Builders \$1,016.00, P.J. Leyman \$1,725.00 and CJ Berni \$1,975.00. On a motion of Bruce Peterson, seconded by John T. O’Neill, Sr., and unanimously approved 4-0 to have Spatola Builders repair the fence and lien the costs of the repairs when completed.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgeway stated that abandoned and foreclosed homes are a problem and may cause a strain on municipal budgets. Ms. Ridgeway asked if a newspaper should be designated as the official newspaper for official notices to be published. Mr. Baker stated that an official newspaper for legal advertisement should be adopted at the reorganization meeting. Ms. Ridgeway also complimented the work assistance of Andrea Penny and Amy Colaneri for going above and beyond to help her neighbor with an issue.

Tom Connelly noted that he is no longer receiving the Bridgeton Journal.

Earnest Holt asked if all of the 23 homes were vacant? Mr. Baker said that unfortunately it is a sign of the economic times.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of pending litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

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John O'Neill made a motion, seconded by Bruce Peterson, and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk