

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, MARCH 15, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of March 15, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 6, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by Bruce Peterson.

James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of March 1, 2012. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by Bruce Peterson to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Calendar Year 2012 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40a:4-45.14). The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson., seconded by John Daddario, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on April 5, 2012 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Resolution Township of Upper Deerfield, County of Cumberland Emergency Temporary Resolution Prior to Adoption of the Budget. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr. To approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Introduction of 2012 Municipal Budget and 2012 Utility Budget. The Clerk read the resolution by title. Roy Spoltore gave a brief summary of

the budget. On motion of Scott Smith, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Transfer General Capital Reserve Funds to the General Capital Fund Balance. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Contracts for Senior Center Course Instructors. The Clerk read the resolution by title. On motion of Scott Smith, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Contractual Services for Municipal Court. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Execution of a Subordination Mortgage in Connection with a Home Rehab Mortgage to Edward Moore and Melanee Moore. Ted Baker explained that this is a home rehab loan made previously and that the owners are trying to refinance the first and second mortgages. In Mr. Baker's opinion the Township will be in the same position it was prior to the refinancing. On motion of Bruce Peterson, seconded by Scott Smith. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,089,519.88. On motion of Scott Smith, seconded by Bruce Peterson. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that Little League has around 300 kids signed up and practicing.

Scott Smith reported that at the Planning Board meeting the third rental space at the Dollar General Site was tentatively approved as a Beauty Supply Store.

Bruce Peterson stated the Environmental Commission has established a clean up day for the old Munyon Property on Old Burlington Road for March 24th at 9 AM, this will be part of the County Trash Hunt Day activities. Mr. Peterson expressed his concern about the amount of blown trash on the roadways. He suggested that Ted Baker review the Township Ordinance and the State Statute concerning language to cover trash for pick-ups and trailers, so that the Township may begin enforcement.

John T. O'Neill, Sr. stated that there have been a minimum of three meetings with Cumberland County Utilities professionals to discuss the 86% increase in sewage treatment for the Township in 2012. CCUA staff has been very helpful in our discussions and the need to change to flow based billing rather than the antiquated billing methodology that is currently being utilized. Roy Spoltore added that the Township stressed the need for the CCUA to have stability in annual billing assessments for annual budgets rather than huge swings up or down that the Township is experiencing. It appears that the CCUA professionals are moving forward to implement flow based billing in the future.

Mayor Crilley stated that there is a sample resolution supporting the reopening of the Bridgeton Inspection Station in your packet. On a motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to send a resolution in support of reopening the Motor Vehicle Station in Upper Deerfield was unanimously carried 5-0. The Mayor added that he has been receiving a lot of complaints about the Bridgeton Journal being thrown onto driveways and yards which are ultimately littering the township when the residents do not pick them up. A letter will be sent to the Bridgeton Journal asking them to place them in a newspaper tube, mail them or placed them at the resident's doorway. Mr. Crilley added that some local business owners have contacted him with regards to feather flag signs. The owners were told the flag banners are not in compliance with existing Township sign ordinances. The Committee discussed the situation and asked the solicitor to prepare an amendment to the sign ordinance that will permit feather flag signs providing they do not exceed a certain square footage, are not in the road right of way and do not obstruct a vehicle operators sight lines.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that there is a sample resolution from the NJLM in your packet pertaining to the past distribution of Energy Receipts taxes and the need to restore the allotment that was given to each municipality in 2009. On a motion of John T. O'Neill, Sr., seconded by John Daddario to reinstate the energy receipts taxes back to the amount municipalities received in 2009, unanimously approved. Also included in the packets are NJLM Mayoral Advisories, February's Departmental Reports and explanation of the estimated County Tax Rate for 2012 A \$2,000 grant was received from the County Cultural Heritage Commission for Community Day which is set for April 28th from 10-4 pm. Mr. Spoltore added that Brian Murphy had been paid from the Township Utility Budget to cover the additional work that was necessary for change orders and the water testing issues that arose at the Seabrook Water Facility during construction. Mark Blauer suggested that these costs be absorbed by the USDA project and that Brian Murphy's contract be amended to reflect the additional expenses. On a motion of Bruce Peterson, seconded by Scott Smith to amend the contract for Brian Murphy to include an additional \$4,183.25 for basic engineering services, and \$6,449.70 for resolving water testing issues that arose, unanimously approve on a roll call vote.

TREASURERS REPORT

The Treasurer's report as of February 29, 2012 shows the balance of all Township accounts as \$6,922,743.21. Bank quotes received by the Treasurer for three different six month CD's were also included in the packets for review.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to discuss the hiring of personnel, US Homes/Woodruff litigation and contractual issues pertaining to shared services, Bostwick Lake and tax foreclosure. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

Bruce Peterson made a motion, seconded by John O'Neill, Sr. and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

James Crilley, Chairman called for a resolution entitled Appointment of Township Senior Center Director – Donna Lloyd. . The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Shared Service Agreement with the City of Millville. The Clerk read the resolution by title. On motion of Scott Smith seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill, Sr. to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk