

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, FEBRUARY 2, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer, David J. Rogers, Streets and Recreation Supervisor and Chad Ott, Chief of EMS. Committeeman John T. O'Neill, Sr. was unable to attend.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 2, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition on January 9, 2012 and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 9, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. In compliance with the State Fire Safety Statutes, Chairman Crilley instructed those present how to exit the room in an emergency.

James Crilley gave an invocation followed by the flag salute led by John Daddario.

Roy Spoltore gave a presentation on the preliminary assessed value for the Township based on the revaluation information submitted by Vital Communications. A spreadsheet was available to show a property owner how they could compare the current assessed value and the new property assessment based on the new revaluation ratio and what the estimated amount of property taxes would be paid in 2011 based on the new assessed value and estimated tax rate. With no questions from the public, James Crilley, Chairman opened the meeting for public comment.

There being no public comments James Crilley, Chairman called for the approval of minutes for the Meeting of January 19, 2012. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by John Daddario to accept the minutes as received, unanimously approved 4-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, Establishing Hours Open to the Public with Respect to the Operation of Bostwick Lake and Surrounding Lands. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John Daddario, to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of John Daddario, seconded by Bruce Peterson to close the public hearing and unanimously carried. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt proposed ordinance, unanimously carried 4-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Appointing Contact Person for the Employment Practices Liability Helpline Atlantic County Municipal Joint Insurance Fund. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Supplying and Delivering Office Furniture/Electronics through a Cooperative Price Contract with the County of Cumberland The Clerk read the resolution by title. On motion of Scott Smith, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing the Sale of the Public Property On-line through a New Jersey State Contract Auction Service – Govdeals.com. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,977,235.35. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that the Fire Department and EMS held an annual appreciation dinner honoring members of the Fire Department and EMS. Mr. Daddario requested that resolutions honoring the selected individuals be prepared and that those members be recognized at the March 1<sup>st</sup> meeting.

Scott Smith stated that the Planning Board discussed the NJ Transit Bus Stop enclosure conditions need to be maintained and upgraded.

Bruce Peterson reported that the Environmental Commission suggested that the use of tarps for pick-ups and trailers using the Convenience Center be enforced and have the County Improvement Authority issue tickets for non-compliance. Mr. Peterson suggested that the Township should have someone at the Convenience Center hand out information to the residents regarding tarps and the need to have their sticker on the vehicle. The Committee noted that no one is enforcing the need for a sticker to use the facility. It was agreed that this needs to be enforced. Mr. Peterson added that signs need to be placed making the residents aware that they should not enter if they don't have a sticker.

Mayor Crilley stated that he and John O'Neill attended the CDC meeting and there was a discussion on moving the school board elections to November; it appears that most school districts have moved their school board elections to November. The finance committee has been working on the 2012 budget and the preliminary numbers show that there is a loss of revenue that needs to be accounted for. Finance Committee is waiting on the data from the financial statement for 2011.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that NJLM advisory handouts and the draft minutes from the joint Township Committee meeting with Alloway and Hopewell regarding Bostwick Lake are contained in this evening's packet. All of the participating court documents from the seven participating regional court municipalities have been delivered and are being filed. The court staff did a great job in filing and moving approximately 200 boxes and a dozen cabinets. Public Works Department helped move all of the cabinets and bring in the boxes. The first court session will be held on February 6<sup>th</sup>. Stow Creek and Shiloh have worked out the percentage of expenses that Shiloh will be responsible for from Stow Creek's court expenses.

Ted Baker informed the Committee that Lou Joyce has reviewed the redevelopment plan regulations and he has prepared his recommendations for modifications. Mr. Joyce is suggesting that there are regulations listed as conditional uses that should be listed as design guidelines. Mr. Joyce's recommendations are contained in this evening's packet. Mr. Baker asked the Committee to please review the modifications and if everyone is in agreement, he will prepare the recommendations into an ordinance form.

#### ENGINEER'S REPORT

Brian Murphy reported that there are 29 street lights on Centerton Road and he has prepared a map suggesting that about half of the lights be removed. The Township previously adopted an ordinance regarding the installation of street lights for street safety purposes. The map was sent to County Engineer Dan Orr for his review. Mr. Murphy noted that he is continuing to review the list of street lights that was received from Atlantic City Electric and he intends to continually submit recommendations for removal based on the Township ordinance guidelines. Mr. Murphy added that Pennoni Associates is still designing the guardrails for Love Lane at Silver Lake, which will need DEP review and approval before going out to bid. The process may take approximately 60 days. This section of Love Lane could take approximately 6 months before being reopened to the public. The County is beginning the repaving project and installation of new drainage for Centerton Road. Mr. Murphy suggested the Township purchase 12" water pipes to have on hand in the event the contractor damages the water lines when they are installing the new drainage pipes. The Committee agreed this would be a good idea. Mr. Murphy is currently estimating water line connection numbers for Seabrook House who has requested an idea of what it might cost to run an 8" water main to their location on Polk Lane. If the water line is installed Seabrook House would be responsible for all construction costs. Mr. Murphy explained that the design for the drainage project on Parkview Heights is almost complete and ready to go out for bids. The engineer added that the control issues at the Seabrook Water Facility are nearly resolved and the work has been done as part of the warranty. He hopes to have the ACO on the facility released by the DEP in the next week or so.

At this time James Crilley, Chairman opened the meeting for additional public comments.

Nancy Ridgeway of Irving Avenue asked if the Township is paying for the repairs to Silver Lake Dam. Mr. Baker explained that Upper Deerfield Township is only repairing the roadway and not the dam.

Ernest Holt of Husted Station Road suggested that tarps be required to use the Convenience Center so that the recyclables do not blow away. Mr. Baker explained that State Statues only require tarps if the transported materials exceed the height of the bed of the truck.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session to update the Committee on the status of a personnel matter and litigation with Sunset Lake LLC and the Lennar development. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt resolution, unanimously carried 4-0.

INSERT RESOLUTION

Bruce Peterson made a motion, seconded by Scott Smith and unanimously approved 4-0 to reopen the Township Committee meeting to the public.

REOPEN TO PUBLIC SESSION

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk