

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON
THURSDAY, JANUARY 19, 2012, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, John T. O'Neill, Sr., John Daddario, Bruce Peterson and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; Teresa Warburton, Recording Secretary, and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 19, 2012 was included in a list of meetings notice sent to The News of Cumberland County and the Press, Cumberland County Edition on January 9, 2012 and advertised in said newspapers on January 11, 2012, posted on the bulletin board in the Municipal Building on January 9, 2012 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

James Crilley gave an invocation followed by the flag salute led by Scott Smith.

At this time James Crilley, Chairman opened the meeting for public comment.

Lynn Mooneyham, Jr. introduced himself, as the new Chief of Fire Co. #1. Mr. Mooneyham told the Committee that if there are any problems or concerns with his company they should be brought to his attention and he will address those issues or concerns. The Committee congratulated him on his recent appointment.

Tom Connelly of Irving Avenue reported that Deerfield Township has recently removed street lights that were not necessary which will have a significant savings potential. He suggested that Upper Deerfield could look into doing this. Mr. Peterson informed Mr. Connelly that the Township is already reviewing the situation.

There being no other public comments James Crilley, Chairman called for the approval of minutes for the Meeting of December 29, 2011, January 5, 2012 and a special meeting held on January 9, 2012. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of Bruce Peterson, seconded by John O'Neill, Sr., to accept the minutes as received, unanimously approved 5-0.

James Crilley, Chairman called for a public hearing on an ordinance entitled, An Ordinance Fixing Salaries of Certain Officials of the Township of Upper Deerfield in the County of Cumberland, Providing the Terms of Payment Thereof and Repealing Ordinances Inconsistent Therewith. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to open the meeting for a public hearing on the proposed ordinance, and unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of John Daddario, seconded by Scott Smith to close the public hearing,

and unanimously carried. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, Establishing Hours Open to the Public with Respect to the Operation of Bostwick Lake and Surrounding Lands. The Clerk read the proposed Ordinance by title. Mr. Baker stated that the wording was amended to read Sunrise to Sunset instead of Dawn to Dusk so that it is consistent with Hopewell and Alloway Townships. On motion of Bruce Peterson., seconded by Scott Smith, to approve and adopt proposed ordinance on first reading and setting the date for public hearing on February 2, 2012 at 7:00 pm and was carried 5-0 on a roll call vote. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law and copies to be made available upon request.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution entitled Appointing Tax Collector. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Regional Court Employees. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Regional Court Acting Judge. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr., to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Regional Court Prosecutor. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Regional Court Public Defender. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be Refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote with John Daddario abstaining.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$570,656.51. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario stated that a dinner honoring the Fireman will be held on January 28, 2012 at 6 pm at the Seabrook Fire and Rescue and all the Township Committeemen are invited to attend. The Committee will prepare resolutions honoring the recipients when they are announced. Mr. Daddario added that the Township lost the First Lady of Upper Deerfield Township a week ago and she was a very special lady.

Scott Smith – No Report.

Bruce Peterson – No Report.

John T. O'Neill, Sr. commended the staff, especially Patty Adams, Court Administrator of the joint regional court system on how well things have progressed and transitioned during the merger of the courts. Ted Baker added that Patty Adams should also be commended for her role in the shared service with Pittsgrove Township during the past three months as the transition and court operation went smoothly.

Mayor Crilley thanked everyone for their kindness, thoughts and prayers over the past week.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that the end off year department 2011 reports are contained in their packets for review. Mr. Spoltore stated that Brian Murphy has recommended that the guardrail on the lake side of Love Lane be replaced since the downstream side of the guardrail was going to be replaced with FEMA funding. Mr. Murphy submitted a letter from Pennoni Associates requesting \$3,500 to do the engineering design work for the lake side guardrail. On motion of Bruce Peterson, seconded by Scott Smith, to approve a resolution amending the Professional Service Agreement with Pennoni Associates, Inc. for Engineering Services for the

Rehabilitation of Love Lane at Silver Lake Dam for a fee not to exceed \$3,500.00, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

A letter from NJ Dam Safety was included in the packet regarding the States position regarding Silver Lake Dam. Mr. Murphy had an engineering plan that shows the drainage ROW easement on Parkview Heights Extension may run under a garage. Mr. Murphy will investigate the situation on Tuesday. Mr. Murphy is also trying to set up a meeting on Tuesday at the Seabrook Water Facility to go over some warranty issue with the control mechanisms. The meeting will include Allied, Lattimer, John Hoogendorn and Brian Murphy to see what can be done. Mr. Spoltore reported that the annual JIF safety breakfast meeting will be held on February 9, 2012 at 8:30 am. NJLM advisories concerning a legal case on road conditions and reduction in solar sracs was included for their review. The annual meeting of the three Township Committees regarding Bostwick Lake is set for January 25, 2012 at 4 pm, the location to be announced. Revaluation notices will be mailed to property owners the last week of January with individual hearings scheduled between February 3 and February 18 at the Municipal Building. Property owners will have until May 1, 2012 to file a formal tax appeal. The committee requested that this information be posted on the website for the public to see.

DEPARTMENTAL MONTHLY REPORTS: December 2011

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

TREASURERS REPORT

The Treasurer's report as of December 31, 2011 shows the balance on the Township accounts is \$7,340,176.64.

James Crilley called for a motion to temporarily suspend the Township Committee meeting so that they could convene a regularly scheduled meeting of the Redevelopment Entity. On a motion of Bruce Peterson, seconded by John Daddario and unanimously carried the Committee temporarily suspended the Township Committee meeting.

James Crilley, Chairman called for a motion to reconvene the Township Committee meeting at 7:50 pm. Bruce Peterson made the motion, seconded by John Daddario and unanimously approved 5-0 to reconvene the Township Committee meeting.

REOPEN TO PUBLIC SESSION

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for an update on a personnel matter, and pending litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, Sr., to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

Bruce Peterson made a motion, seconded by John Daddario and unanimously approved 5-0 to reopen the Township Committee meeting to the public.

REOPEN TO PUBLIC SESSION

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John O'Neill, Sr. to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk