

**MINUTES OF THE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON  
THURSDAY, APRIL 21, 2011, AT 7:00 P.M. IN THE MUNICIPAL BUILDING,  
HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE**

Present were: James Crilley, Bruce Peterson, John Daddario, John T. O'Neill, Sr. and Scott Smith all being members of the Township Committee. Also present were: Theodore Baker, Solicitor; Roy Spoltore, Township Administrator/Clerk; and Teresa Warburton, Recording Secretary.

The meeting was called to order by Chairman James Crilley and he read the following public meeting announcement.

“This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 21, 2011 was included in a list of meetings notice sent to The News of Cumberland County, on January 11, 2011 and the Press, Cumberland County Edition on January 12, 2011 and advertised in said newspapers on January 13, and January 15, 2011, posted on the bulletin board in the Municipal Building on January 7, 2011 and has remained continuously posted as the required notices under the Statue. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

James Crilley gave the invocation followed by the flag salute led by Scott Smith.

At this time James Crilley, Chairman opened the meeting for public comment.

Tom Connelly of Irving Avenue asked if a Pizza Hut was coming to Upper Deerfield Township and if it needed Planning Board approval. Chairman Crilley confirmed that the Pizza Hut will be located in the Carll's Corner Shopping Center and they are moving into an existing building so no review is necessary.

Bruce Cobb of Friesburg Road thanked Committeeman Daddario and his volunteers for cleaning up Bostwick Lake stating he appreciated everything that was done.

Ralph Cocove, Jr. of Silver Lake Road stated he has been going through the process of trying to get solar installed at his home and business (Cocove Gardens) for the past five months. A representative from Atlantic Electric Company recently told him that there is no more room in the grid and was denied. Mr. Cocove asked if there is anything that the Committee can do to help out the residents in Upper Deerfield Township who would like to go green? Chairman Crilley stated that a number of residents have been denied but the Electric Company is not required to upgrade the system to receive additional power from solar. The Committee will continue to monitor the situation.

There being no other public comments, James Crilley, Chairman called for the approval of minutes for the Meeting of April 7, 2011. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to accept the minutes as received, and unanimously approved 5-0.

James Crilley, Chairman called for a resolution entitled Authorizing the reading of the 2011 Municipal Budget and 2011 Utility Budget by Title. The Clerk read the resolution by title. On a motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0.

#### INSERT RESOLUTION

James Crilley, Chairman called for a public hearing on the 2011 Municipal Budget and 2011 Utility Budget. The Clerk read the 2011 Budget by title. On motion of Bruce Peterson, seconded by Scott Smith to open the meeting for a public hearing on the proposed budget and was unanimously carried. The Chairman instructed the Clerk to distribute the analysis of the budget to those present. Nick Petroni, Township Auditor gave an overview of the 2011 Municipal Budget and 2011 Utility Budgets stating that the Township is \$90,000 under the appropriation cap. Mr. Crilley presented highlights of the budget noting that the Committee continues to focus on long term budgetary concerns when developing this years budget. The chairman reported that there would not be a local purpose tax for 2011 and he identified areas of the budget that were reduced. Mayor Crilley added that with all the capital improvements for the water system there will be a rate increase for the users of the water utility. Nancy Ridgeway of Irving Avenue stated that she would like everyone to know that she appreciates all the hard work that this Committee has done to maintain a no local purpose tax. Ms. Ridgeway asked if the Committee receives health benefits and if they would comment on the issue that had been in the News. Chairman Crilley stated that the Township Committee has taken a pay freeze for the past three years and the Committee has been contributing towards benefits or in lieu of benefits for the past two years at approximately 10 times more than the employees. The Committee intends to continue reviewing to stay way ahead of the curve. Dean Hawk asked what benefits in lieu of payments meant? Mr. O'Neill, Sr., noted that benefits in lieu of payments provides a financial payment equivalent to about 25% of the value of the health benefits for those employees who have coverage by their spouse. Mr. Peterson added that the State has required that in lieu of benefits be eliminated if an employee and a spouse are covered by the State Health Benefits Plan. Mr. Hawk asked about shared services and the 10% increase for Legal expenses. It was explained that shared services continue to be evaluated and discussed and that the increase in legal expenses is for existing litigation and tax appeals. There being no further public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing, and unanimously carried.

James Crilley, Chairman called for a resolution entitled Adoption of the 2011 Municipal Budget and 2011 Utility Budget. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

#### INSERT RESOLUTION

James Crilley, Chairman called for a public hearing on an ordinance entitled, Ordinance Authorizing an Agreement with Township of Alloway and Township of Hopewell regarding Bostwick Lake Commission. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance and was unanimously carried. The Chairman instructed the Clerk to

distribute copies to those present. Chairman Crilley explained that he met with the mayors of Hopewell and Alloway and they made minor adjustments to the Bostwick Lake agreement. Ted Baker added that the Bostwick Lake Commission will increase the amount of representatives from one to two for each township with a rotating mayor or designee making a Commission of 7. Bruce Cobb asked if the Commission can incur any expenditure above what the budget is for that year? Mr. Baker stated that the Commission could not exceed the budgeted amount for that year. There being no further public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing, and unanimously carried. On motion of John Daddario, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a public hearing on an ordinance entitled, An Ordinance Fixing Salaries of Certain Officials of the Township of Upper Deerfield, In the County of Cumberland, Providing the Terms of Payment thereof and Repealing Ordinances Inconsistent Therewith. The Clerk read the proposed Ordinance by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to open the meeting for a public hearing on the proposed ordinance and was unanimously carried. The Chairman instructed the Clerk to distribute copies to those present. There being no public comments, on motion of Bruce Peterson, seconded by Scott Smith to close the public hearing, and unanimously carried. On motion of John T. O'Neill, Sr., seconded by Scott Smith to approve and adopt proposed ordinance, unanimously carried 5-0 on a roll call vote

INSERT ORDINANCE

James Crilley, Chairman called for a discussion and introduction of an ordinance entitled, An Ordinance Adopting A Codification And Revision Of The Ordinance Of The Township Of Upper Deerfield, County of Cumberland, State of New Jersey; Providing for the Maintenance of said code; Repealing and Saving from Repeal Certain Ordinances Not Included Therein; Establishing A Penalty for Altering or Tampering with the Code; Making Certain Changes In Previously Adopted Ordinances; and Zoning Map. The Clerk read the proposed Ordinance by title. Ted Baker explained that the process has been ongoing with General Code to modify existing ordinances that were not consistent with new state statutes and other Township ordinances. After a number of meetings, the modifications were sent to General Code and they have revised the ordinances in hard copy as well as having them available in an electronic format. Roy Spoltore added that General Code will be updating the ordinances on a quarterly basis and are currently available to view on the Township's website. Ted Baker commented that everyone should familiarize themselves as the chapters have changed. On motion of Scott Smith, seconded by John T. O'Neill, Sr., to approve and adopt proposed ordinance on first reading and setting the date for public hearing on May 5, 2011 at 7:00 pm and was unanimously carried 5-0. The Chairman instructed the Clerk to advertise same in the News of Cumberland County as required by law.

INSERT ORDINANCE

James Crilley, Chairman called for a resolution Authorizing Professional Service Agreement with Fralinger Engineering for the Reconstruction of Davis, Lewis & Martin Drives. The Clerk read the resolution by title. On motion of John Daddario, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Release of Performance Guarantee for Century Savings Bank. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Tonnage Grant Application to the New Jersey Department of Environmental Protection. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Appointing Individual for Temporary Seasonal Position for Public Works Employment. The Clerk read the resolution by title. On motion of John Daddario, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to be refunded. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John T. O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$945,753.95. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE COMMENTS

John Daddario reported that Station 33's new truck is now in service. Station 32 has had their training on the new ladder truck and had a great turnout for training from all three fire companies. Proposals were received from Roork's Farm Supply - \$13,770, Pole Tavern Equipment - \$14,180 and Leslie Fogg - \$12,570 to purchase a 30 HP, 4 wheel drive tractor with canopy and a bush hog. On motion of John Daddario, seconded by Bruce Peterson to purchase the tractor from Leslie Fogg at \$12,570.00, unanimously carried 5-0 on a roll call vote.

Scott Smith had no report

John T. O'Neill, Sr. reported that Ruth Moynihan requested to attend CEU classes for her CFO. On motion of John T. O'Neill, Sr., seconded by Scott Smith, to allow Ruth Moynihan to continue her CEU's, unanimously carried 5-0 on a roll call vote. May 2<sup>nd</sup> will be an open house at the Senior Center and Kim Hemple-Miletta asked if the committee would approve a luncheon for the volunteers that help out and she would prepare all the food on site, which was approved. At the meeting of the Senior Advisory Committee, discussions took place regarding the installation of a door to separate the exercise room from the library, and a request for Comcast to repair the service in the building.

Bruce Peterson presented quotes for the purchase of nine new heater/air conditioning units for the court room and two offices. Islandaire submitted a proposal of \$16,645.00 for nine new digital units. AJ Petrunis and Woodruff Energy did not submit a proposal. On a motion of Bruce Peterson, seconded by Scott Smith and unanimously approved on a roll call vote, to purchase 9 units from Islandaire, which was included in the capital budget ordinance for court room improvements.

Mayor Crilley reminded everyone that Community Day is on April 30, 2011 with a rain date of May 1, 2011. Mr. Crilley added that monthly department reports are in your packets for review. Jim McCleary is willing to discuss feral cats at a township committee meeting.

#### ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that tax payments and utility bills can be paid online. Mr. Spoltore recently spoke with Verizon regarding the phone bill for the municipal building and was able to save about \$225 per month as well as having a FIOS static IP line for internet service at no charge. On a motion of Bruce Peterson, seconded by Scott Smith, to reaffirm the appointment of George Joyce and Susan Cline to the Bostwick Lake Commission. The USDA closing for Seabrook water facility is set for May 3, 2011.

#### DEPARTMENTAL MONTHLY REPORTS: March 2011

Animal Control and Dog Registrar Monthly Report
Clerks Monthly Report
Construction Office Monthly Report
Housing and Zoning
Municipal Court Monthly Report
Tax Collectors Report
Vital Statistics
Fire Marshall

#### TREASURERS REPORT

The Treasurer's report as of March 31, 2011 shows the balance of all Township accounts as \$6,989,622.86.

At this time James Crilley, Chairman opened the meeting for additional public comments. Eileen Clark reported that she and Lynn Maun recently attended an ANJEC workshop and Upper Deerfield Township was recognized for their Stream Corridor Ordinance.

With no other public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for personnel, and pending litigation. The Clerk read the resolution by title. On motion of John T. O'Neill, Sr., seconded by Bruce Peterson to approve and adopt resolution, unanimously carried 5-0.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Appointing Emergency Medical Technician - Paollili. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Appointing Chad Ott as Full Time Chief of Emergency Medical Service and Part Time Public Works Employee. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, unanimously carried 5-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution Certifying The Salaries Of Certain Municipal Employees. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John O'Neill, Sr. to approve and adopt said resolution, unanimously carried 5-0.

INSERT RESOLUTION

On a motion of Bruce Peterson, seconded by John Daddario, and unanimously carried to appoint Amy Colaneri as an alternate to the Recreation Committee and to have her serve as Secretary to the Recreation Committee at a salary of \$65 per meeting.

There being no further business to come before the Committee, on motion of Scott Smith, seconded by John O'Neill, Sr. to adjourn, unanimously carried.

Respectfully submitted,

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Teresa L. Warburton  
Recording Secretary

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Roy J. Spoltore  
Township Clerk