

MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER DEERFIELD, IN THE COUNTY OF CUMBERLAND, HELD ON THURSDAY, OCTOBER 21, 2010 AT 7:00 P.M. IN THE MUNICIPAL BUILDING, HIGHWAY 77, SEABROOK, NEW JERSEY, PURSUANT TO NOTICE.

Present were: James Crilley, Chairman, Bruce Peterson, Vice Chairman, John Daddario and Scott Smith all being members of the Township Committee. Committeeman John O'Neill was not present. Also present were: Roy Spoltore, Township Clerk/Administrator, Ted Baker, Township Solicitor Teresa Warburton, Recording Secretary, Brian Murphy, Township Engineer and David J. Rogers, Streets and Recreation Supervisor.

The meeting was called to order with a public announcement statement read by James Crilley, Chairman.

“In compliance with the Open Public Meetings Act a schedule of regular meetings containing the location and the time and date of each meeting was approved at the Annual Organization meeting of the Township Committee, and within seven days following the Annual Organization meeting, a copy of such schedule of regular meetings was posted in the Municipal Building, at Seabrook, NJ., which Notice has remained so posted throughout the year, and copies of the schedule of regular meetings have been mailed to The News and the Press, Cumberland County Edition, and filed with the Township Clerk in compliance with said Act.” In compliance with State Fire Safety Statutes the Mayor instructed those present how to exit the room in an emergency.

Jim Crilley gave invocation followed by the flag salute led by Bruce Peterson.

At this time James Crilley, Chairman opened the meeting for public comment.

Joanne and William Saul – 81 Fox Road – stated they received a letter from the Housing & Zoning Department with regards to a 45 ft. box trailer they use for storage of hay. The Saul's informed the Committee that the trailer has been on their property for approximately 8 years and has been painted to match their house. The trailer sits back approximately 235 ft. from the road. The notice gave the Saul's till the end of March 2011, to remove the trailer from their property, they want to keep the trailer to store hay. Mr. Baker will talk to the zoning office to determine if they reviewed the Township's right to farm ordinances.

Tom Connelly – Irving Avenue – stated that the recent traffic light improvements at the Carll's Corner intersection of Cornwell Drive and Highway 77 need to have the signal programming fixed. Mr. Murphy reported that the State DOT is reviewing the traffic data to modify the programming

Jim Crilley, Chairman called for the approval of minutes for the Meeting of October 7, 2010. On motion of Bruce Peterson, seconded by Scott Smith, to dispense with the reading of the minutes, unanimously carried. On motion of John Daddario, seconded by Bruce Peterson to accept the minutes as received and unanimously approved 4-0.

James Crilley, Chairman called for a resolution entitled Approval of Change Order # 1 Small Cities – Virunurm. The Clerk read the resolution by title. On motion of Scott Smith, seconded by Bruce Peterson to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Approval of Change Order # 4 – Construction of New Seabrook Water Treatment Facility. The Clerk read the resolution by title. Mr. Murphy explained that the manufacturer stopped making a single phase chlorinator product and the unit needed to be replaced with a three phase electrical product which required modifications to the electrical contract. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Authorizing Professional Service Agreement With Vital Communications, Inc. The Clerk read the resolution by title. Mr. Baker explained that he had spoken to the Tax Assessor and reviewed her reasons for recommending the firm whose price was approximately \$4,000 more than the lowest proposal. Mr. Peterson stated that based on the information received at the interviews of the two firms, there was a tremendous difference in the experience of Vital's staff that would be preparing the revaluation and Vital's public relation plan seemed to fit the Township's needs best. Chairman Crilley agreed with Mr. Peterson's assessment. On motion of Bruce Peterson, seconded by Scott Smith, to approve and adopt said resolution, and unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Tax Payments to Be Refunded. The Clerk read the resolution by title. On motion of John Daddario, seconded by Bruce Peterson, to approve and adopt said resolution, and unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

James Crilley, Chairman called for a resolution entitled Payment of Bills in the amount of \$1,112,201.20. On motion of Bruce Peterson, seconded by Scott Smith to approve and adopt said resolution, unanimously carried 4-0 on a roll call vote.

INSERT RESOLUTION

COMMITTEE REPORTS

John Daddario – Fire Companies will need to prepare a township wide Standard Operating Procedures (SOP's) for emergency services in the Township. Mr. Daddario will seek the assistance of Donald Sims to help prepare the Fire Company SOP. Mr. Daddario would also like to look into creating a (non-paid position) fire safety officer to attend fire scenes and make sure everyone is following proper safety procedures. The replacement bed for the Township's dump truck is too small for the Township's existing salt spreader. The manufacturer offered to rebuild the dump body which would take 3-4 weeks to complete at their expense or they offered to have the Township purchase a new salt spreader that would fit at the company's cost. The Committee agreed to have the company rebuild the body at the proper size and wait the 3 to 4 weeks for construction, since this truck is not used during leaf season.

Scott Smith – No Report this evening

Bruce Peterson – was concerned about members attendance at planning board meetings and the potential lack of a quorum. The Committee will need to review member's attendance and possibly find replacements.

James Crilley stated that Halloween will be held on Saturday, October 30th from 4-7 pm for 12 years old and younger. Chairman Crilley received a letter from the NJ Department of Transportation informing the Township that they would be adding a left turn arrow heading East on 56 at the intersection of Centerton Road. Mr. Crilley attended the County Open Space meeting where they reviewed the outline of the Plan, a public hearing will be held on November 4th at the Bridgeton Public Library to review the draft plan. Mr. Crilley also attended a CUA budget meeting expressing the Township's concern about a 4.9% budget increase for 2011 noting that the Schools and Townships are all under a 2% Budget Cap. The CUA will review there budget and get back to the Township and Bridgeton to go over any proposed budget reductions.

ADMINISTRATOR'S REPORT

Roy Spoltore informed the Committee that in their packets for review are NJLM facts advisory sheets, monthly departmental reports and the municipal equalized rates for Cumberland County. An email from the Census Bureau showed that 76% of Upper Deerfield residents mailed in their census forms. The Shared Services questionnaires have all been turned in and the CDC will be following up with the municipalities. There probably will not be additional State Paris grants for records management for 2 more years. The Township still needs to Laserfische the Construction Office and Planning Board drawings which would need to be outsourced. A Public Hearing for the Seabrook Water Extension will be held next Thursday at 6:30 pm, Ted Baker and myself will attend. The Committee unanimously agreed that political signs should not be permitted on Township owned properties, on a motion of John Daddario, seconded by Bruce Peterson. The Township has received the final payment for the five year NPP program from DCA. The Fire Inspector will be included in the Fair and Open professional process.

ENGINEERS REPORT

Brian Murphy reported that the salt shed is currently under construction and the new Seabrook water facility system is moving along nicely.

On motion of Bruce Peterson, seconded by Scott Smith to accept the Treasurer's Report as submitted.

At this time James Crilley, Chairman opened the meeting for additional public comments.

With no public comments, James Crilley, Chairman called for a resolution Authorizing Closed Session for personnel, public safety and litigation. The Clerk read the resolution by title. On motion of Bruce Peterson, seconded by John Daddario to approve and adopt resolution, unanimously carried.

INSERT RESOLUTION

REOPEN MEETING

The Committee reopened the public portion of the meeting on a motion by Bruce Peterson, seconded by Scott Smith, and unanimously approved.

The Committee discussed the need to reduce the Township Budget for 2011, due to the recent reduction in State Aid over the past few years and the lack of revenue sources. Committee members will continue to review ideas.

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On motion of Scott Smith, seconded by Bruce Peterson to increase the salary of the Court Administrator, Patricia Adams to \$44,000 effective October 25, 2010, unanimously approved 4-0.

There being no further business to come before the Committee, on motion of Bruce Peterson, seconded by John Daddario to adjourn, unanimously carried.

Respectfully submitted,

Teresa L. Warburton
Recording Secretary

Roy J. Spoltore
Township Clerk